



## CITY OF PLANO COUNCIL AGENDA ITEM

Council Meeting Date: 10/22/2018

Department: Parks

Department Head: Robin Reeves

Agenda Coordinator: Cynthia Hogue

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### CAPTION

RFQ No. 2018-0134-B for the Oak Point Recreation Center Outdoor Aquatic Facility Master Plan, Project No. 7034, for Parks and Recreation to Weston & Sampson Engineers, Inc. in the amount of \$108,500; and authorizing the City Manager to execute all necessary documents. **Approved**

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### FINANCIAL SUMMARY

CIP

FISCAL YEAR: 2018-19	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	0	900,000	9,100,000	10,000,000
Encumbered/Expended Amount	0	0	0	0
This Item	0	-108,500	0	-108,500
Balance	0	791,500	9,100,000	9,891,500

**FUND(S):** Recreation Center Facilities CIP

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**COMMENTS:** Funding for this item is available in the 2018-19 Recreation Center Facilities CIP. Professional services for the Oak Point Recreation Center Aquatic Facility Master Plan, in the amount of \$108,500, will leave an available current year balance of \$791,500 for future project expenses.

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### SUMMARY OF ITEM

This project is for the master plan and conceptual design of a new outdoor aquatic facility at Oak Point Recreation Center. The design scope of the project is for a family friendly aquatic facility that is unique, does not compete with other city aquatic facilities, creates additional revenue, attracts users of all ages, and makes the most efficient use of staff.

A Request for Qualifications was issued and responses were received from 15 vendors. A committee from the Parks and Recreation Department used the criteria below to evaluate the written proposals. Upon completion of the evaluation, four vendors were selected to make formal presentations. The committee used the same criteria to rank the vendors based upon their written proposals and formal presentations. Once ranked, staff entered into negotiations with the top ranked vendor, Weston & Sampson Engineers, Inc.

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|--|-----|
| 1. Design Team's Experience with Similar Project             | 50% |
| 2. Design Project Manager's Experience with Similar Projects | 35% |
| 3. Design Firm's Experience with Similar Projects            | 15% |

It is the recommendation of the Parks and Recreation Department to award RFQ No. 2018-0134-B to Weston & Sampson Engineers, Inc. as the top ranked vendor based upon the criteria above for master planning and conceptual design services in the amount of \$108,500.

This project was approved by the voters as a part of the 2017 Bond election. Funding for the master plan, conceptual design and construction document development was approved in 18-19 budget. If this RFQ is not awarded, the project will not proceed.

### **Strategic Plan Goal:**

Great Neighborhoods - 1st Choice to Live, Exciting Urban Centers - Destination for Residents and Guests

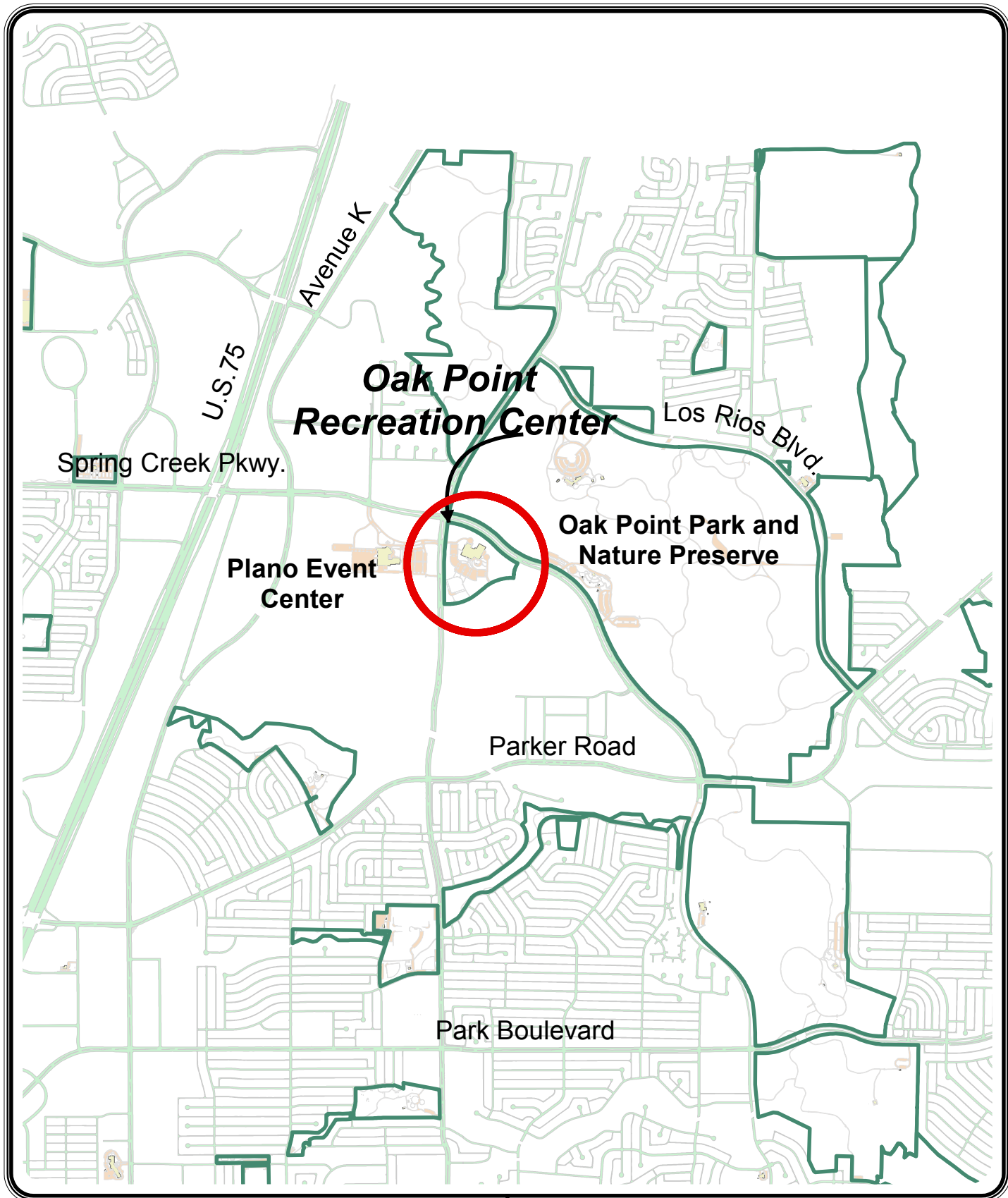
### **Plano Tomorrow Plan Pillar:**

Built Environment, Social Environment

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### **ATTACHMENTS:**

Description	Upload Date	Type
Location Map	10/3/2018	Map
Bid Recap	10/11/2018	Bid Recap



# Oak Point Recreation Center Outdoor Aquatic Facility Master Plan

Project No. 7034

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Parks & Recreation Department  
Park Planning