



Memorandum

Date: November 15, 2021

To: Mark D. Israelson, City Manager
Shelli Siemer, Deputy City Manager, Administrative Services

From: Rachel C. Patterson, Director of Environmental Health & Sustainability (EHS) *RAP*

Subject: Noise Ordinance Update

Background

At the city council preliminary open meeting on July 26, 2021 council direction was to proceed with creation of a permit process for entertainment venues. This process would allow a venue to apply for a permit to operate for extended hours at a higher threshold than what current regulations allow. On November 22, 2021, we will review the proposed permit process.

Permit Process

In general, the steps are as follows:

- Entertainment venue submits application and sound impact plan prepared by a professional acoustical consultant.
- EHS reviews application for completeness, prepares a recommendation, and sets date for hearing at the P&Z Commission (PZC).
- Surrounding neighbors within a certain number of feet (consistent with zoning requirements) are notified of the application and meeting.
- Following PZC hearing, application and recommendation are sent to City Council for review.
- If approved, the department (EHS) issues a permit.
- Renewals are reviewed by the PZC and City Council every three years and approved/denied.
- Enforcement process includes potential for revocation of permit.

Direction

The department will be asking for any further direction prior to placing this on a future agenda for approval. We look forward to presenting the proposed revisions and are available for any questions leading up to the meeting date.