Plano City of Excellence | Memorandum

Date: April 24, 2017

To: Jack Carr, Deputy City Manager

Via: B. Caleb Thornhill, P.E., Director of Engineering

From: Anthony (Tony) Han, Engineering Compliance Manager

Subject: Recommendation for ADA Self-Evaluation and Transition Plan – Project No. 6863

ADA Title II applies to State and local government entities, and, in subtitle A, protects qualified individuals with disabilities from discrimination on the basis of disability in services, programs, and facilities provided by State and local government entities. Title II extends the prohibition on discrimination established by section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, to all activities of State and local governments regardless of whether these entities receive Federal financial assistance.

The ADA regulations for services, programs, and facilities have been updated after the last update of the Self-Evaluation and Transition Plan and the regulations for public rights-of-way have been drafted and will soon be adopted. The City of Plano will continue to provide equal access for all people with disabilities and will ensure that services, programs, and facilities are accessible to individuals and groups with disabilities. The update of the Self-Evaluation and Transition Plan will facilitate that goal.

In 1992, the City addressed the requirements of the Americans with Disabilities Act, Title II, by performing the required Self-Evaluation and identified areas that did not conform to the ADA regulations. The ADA Self-Evaluation and Transition Plan included a list of the deficiencies identified in the self- assessment. By 1994, the deficiencies listed in the plan were fully addressed and corrected. Since that time, the City of Plano has added services, programs, and facilities and the ADA regulations related to services, programs, and facilities have changed and the regulations associated with public rights-of-way will soon be updated. Since then, the City of Plano has been proactive in ensuring that City facilities, services and programs continue to be accessible. For the City to meet updated ADA requirements, the help of a specialized ADA consultant is needed and the City reached out through a Request for Qualification (RFQ) process to find the right consultant to assist the City with meeting its ADA goals.

The City received qualifications from two companies for the subject project, which the Evaluation Team (Team) evaluated on October 6th and November 4th, 2016.

The Team requested these two companies present to the City with details of their proposals and discuss items and answer questions relating to the RFQ requirements. Through the presentations from the two firms listed below on November 4th, 2016, and through the scoring process, the Team determined that Cole & Associates, Inc., would be the best qualified to assist the City based on their proposed project team and project approach. Final ranking of the interviewed firms is as follows:

1. Cole & Associates, Inc. dba Cole Design Group, Inc.
2. Meeting the Challenge, Inc.

The Evaluation Team recommends awarding the project to Cole & Associates, Inc. dba Cole Design Group, Inc.

The agreement has been determined based on the negotiation of the scope of work with Cole & Associates, Inc. dba Cole Design Group, Inc.

During the negotiation process between Cole & Associates, Inc. dba Cole Design Group, Inc. and City staff, the overall schedule and cost were developed to address the ADA needs of the City, including but not limited to producing an updated Self-Evaluation and Transition Plan.

The total cost of service from Cole & Associates, Inc. dba Cole Design Group, Inc. is $766,310.

The benefits to the City for this project ensure that exceptional and accessible services and facilities are available to all citizens of the City including those in the disabled community.

If Council does not approve this agenda item, the City's ADA Self-Evaluation and Transition Plan will not comply with federal ADA regulations and any issue identified during the Self-Evaluation will not be identified, increasing the likelihood that the issue will continue to be a barrier to the disabled community.