


Date: March 4, 2025

To: Karen Rhodes, Director Budget & Research

From: B. Caleb Thornhill, P.E., Director of Engineering 

Subject: Plano Event Center – Generator replacement

The Engineering Department is requesting a supplemental appropriation of Convention & Tourism fund balance for the Plano Event Center generator replacement. Plano Event Center will receive two (2) 1000 kW diesel generators enabling full usage of the Plano Event Center in the event of a power outage to the main power feed.

The Engineering Department is requesting \$1,200,000 in Convention & Tourism fund balance for the generator purchase, installation and other items need to complete the project. The purchase of the generators was approved by City Council October 2023. Originally, Capital Maintenance Funding (CMF) was programmed for the generators, with a delivery date of October 2025. However, the delivery was inadvertently accelerated by the vendor and Engineering is requesting this supplemental appropriation to take delivery of the generators. Future CMF budgets will be adjusted accordingly.

The \$1,200,000 budget includes:

- Two (2) 1000 kw generators, 24 hour tank and automatic transfer switch
- Crane rental for unloading generators
- Contractor installation

Delivery is anticipated for April 2025. The Engineering Department will advertise/bid/award the installation of the units with installation beginning Summer 2025.