



# Memorandum

**Date:** July 6, 2017  
**To:** Bruce D. Glasscock, City Manager  
**From:** Gerald Cosgrove, Director of Public Works  
**Subject:** Wastewater Pipe Inspection Van

It is the recommendation of Fleet Services to purchase one (1) Ford Transit 350 with CUES CCTV Inspection Equipment, including MPlus Push Camera System from Rush Truck Centers of Texas, LP in the amount of \$240,416.00 through BuyBoard Contract No. 521-16. Fleet Services Department requested a quote from two (2) different Cooperative Contracts. Fleet Services and Water Utilities Department have reviewed Cooperative Contract quotes and found that the lowest quote is the best value for the City.

This unit is a scheduled replacement for 05390 Wastewater Pipe Inspection Van in Cost Center 762 Utilities District III. Due to operational demands, it is necessary to purchase at this time.

The purchase of a Wastewater Pipe Inspection Van in Cost Center 762 Utilities District III is also necessary for the following reasons:

1. This unit serves critical processing roles in meeting the demands of the wastewater line system and is essential in dictating replacement and repairs.
2. The old units are in need of replacement. The determination for the need of replacement is based on age, usage, maintenance cost, and re-sale value. Based on these criteria, Fleet Services recommends the replacement of the above vehicle.
3. If this unit is not replaced, we will incur additional maintenance costs and the salvage value will be greatly depreciated. In addition, the older aging unit would limit the users' ability to perform their duties because of increased breakdowns and additional downtime for repairs.