



# Memorandum

**Date:** July 10, 2017  
**To:** Bruce D. Glasscock, City Manager  
**From:** Shanette Eaden, Housing and Community Services Manager  
**Subject:** 2017 – 2018 Federal Grant Recommendations

## Summary

The Community Services Division has a total of \$1,702,855 in federal funds and program income to be allocated during fiscal year 2017-18. The Community Relations Commission made a decision not to allocate \$79,328 in HOME funds this year.

The Community Relations Commission has recommended the programs outlined below to receive federal funding:

Agency/Program	Recommended Amount
City of Plano Grant Administration	\$ 276,236
City of Plano Housing Rehabilitation	\$1,001,893
Habitat for Humanity of South Collin County	\$ 20,000
Plano Community Home	\$ 58,855
City of Plano First Time Homebuyer Assistance	\$ 50,254
Homelessness Prevention	\$ 119,417
Texas Muslim Women's Foundation	\$ 50,965
Boys & Girls Clubs of Collin County	\$ 45,907

## Background

The Community Services Division expects to receive a total of \$1,576,105 in Community Development Block Grant (CDBG) and Home Investment Partnerships Program (HOME) funds from the U.S. Department of Housing and Urban Development (HUD) by October 1, 2017. An additional \$126,750 is estimated to be received in payment of existing housing rehabilitation loans. The total breakdown of expected funding is as follows:

Funding Source	Amount
CDBG	\$1,186,260
Estimated CDBG Program Income	\$ 120,000
HOME	\$ 389,845
Estimated HOME Program Income	\$ 6,750
<b>Total Federal Funding</b>	<b>\$1,702,855</b>

HUD funds must be used to meet the goals set forth in the City's 2015-2019 Consolidated Plan, which was approved by City Council in March 2015. Annually, HUD requires the submission of an Action Plan

that explains programs and activities to be undertaken within the upcoming year to meet the City's Consolidated Plan goals.

Public services can be funded through CDBG, but are limited to 15% of the total CDBG entitlement funds and the prior year's program income. Public services are defined as activities directed toward improving community services, including: employment, crime prevention, child care, health, drug abuse, education, fair housing counseling, energy conservation, welfare, or recreational needs. These activities do not fall under any other CDBG category. The 2017-18 CDBG public service grant amount is calculated to be \$216,289, at the maximum 15%.

During April and May 2017, the Community Relations Commission held six (6) public meetings, including one (1) public hearing, to consider agency requests for 2017 CDBG and HOME funding provided to the City of Plano by HUD. On May 18, 2017, the Commission held a meeting to determine agency funding recommendations. Thirty-four (34) requests, in the amount of \$2,617,676, were considered during the Consolidated Grant process. Seven (7) requests were recommended by the Commission for CDBG and HOME funds; nineteen (19) requests were recommended for Buffington Community Service Grant (BCSG) funds. The Commission approved these recommendations in a vote of 6-0.

HUD requires that 15% of each annual HOME grant be awarded to a Community Housing Development Organization (CHDO) within two years of receiving the grant funds. Consequently, these funds must be allocated by no later than September 30, 2019 to a CHDO. The Commission received one CHDO application during the 2017-18 consolidated grant process, and chose not to recommend the application for funding. Rather, they are recommending that these funds be allocated to a CHDO during the 2018-2019 consolidated grant process in May 2018.

#### Next Steps

If approved, the City Manager will make application for the use of HUD funds for the 2017-2018 fiscal year.

xc: Jack Carr, Deputy City Manager  
Lori Schwarz, Director of Neighborhood Services  
Raini Layne, Sr. Budget Analyst