

CARRY FORWARD REQUESTS 2017-18 FUNDS TO 2018-19						
Cost Center	Department Name	Description	Reason	Object Codes:		Approval Amount
				From	To	
BUDGETED PROJECTS/ITEMS						
213	Budget & Research	Software	Due to the timing of the implementation of the PeopleSoft Position Management Software, funds will be required to complete this project. This project is currently in the PMO Technology timeline for implementation in FY 2018-19.	213.8451	213.8451	\$ 50,000
352	Facilities Maintenance	Improve by Contractors-Bldgs	For acoustical panel installation at Oak Point Nature & Retreat Center. The project has been delayed and these funds will supplement current encumbrances and provide for additional work to be performed.	352.8231	352.8231	\$ 48,000
352	Facilities Maintenance	Furniture & Fixtures	Furniture and fixtures for the Fire Station 1/Fire Administration renovation. This project will conclude in the fall and these funds are necessary to complete its outfitting.	352.8411	352.8411	\$ 76,500
395	Technology Services	Contracts-Professional Services	Due to difficulty in finding qualified personnel the need for contractual services to augment operation and project related work efforts.	395.6312	395.6312	\$ 82,553
398	Radio Shop	Implements & Apparatus	Due to the vendor's failure to meet City of Plano requirements for performance bonds, this project has been delayed in order to find a vendor to complete the purchase and installation of the replacement siren heads in various locations in the City.	398.8416	398.8416	\$ 160,000
398	Radio Shop	Contracts-Professional Services	Due to difficulty in finding qualified personnel the need for contractual services to augment operation and project related work efforts.	398.6312	398.6312	\$ 18,000
532	Police	Minor Apparatus	Due to extended hiring period of Property/Evidence Specialist and CAPers Detective, the positions will be hired in FY 2018-19. Funds will be required relative to the onboarding materials, supplies, technology, equipment, etc. related to these employees.	Various	532.6208	\$ 25,247
532	Police	Contracts-Professional Services	Due to extended hiring period of Property/Evidence Specialist and CAPers Detective, the positions will be hired in FY 2018-19. Funds will be required relative to the onboarding materials, supplies, technology, equipment, etc. related to these employees.	Various	532.6312	\$ 9,160
552	Fire	Medical & Surgical	Due to the timing of receiving two (2) new ambulances in the beginning of the new fiscal year, the materials and supplies to outfit the reserve ambulances will not be received until FY 2018-19.	552.6211	552.6211	\$ 15,000
552	Fire	Minor Apparatus	Due to timing of transitioning organizational responsibility of the Household Hazardous Waste facility, funds will be required to update fencing and continue a safe environment.	552.6208	552.6208	\$ 15,000
556	Emergency Management	Contracts-Professional Services	Initially allocated funding for consultants to assist city staff with the conceptualization, hosting of planning meetings, development of planning documents, and alignment of internal policies/processes for a post disaster recovery and redevelopment plan. Given the complexity and scope of the redevelopment of the Comprehensive Emergency Management Plan, the project will not be completed until FY 2018-19.	556.6312	556.6312	\$ 75,000
582	Health	Travel/Professional Development	Receive offsetting grant funds from the Food and Drug Administration (FDA) for professional development and travel related to food safety.	582.6307	582.6307	\$ 6,317
619	Neighborhood Services	Contracts-Professional Services	Ongoing project working with Procurement to develop an RFP for Neighborhood Leadership and Engagement Training Services. Specifications had been adjusted and a bid has not been accepted to date. This funding will ensure adequate funding is available to complete the projects.	619.6312.BEST	619.6312.BEST	\$ 10,000
621	Neighborhood Reinvestment	Contracts-Professional Services	Offsetting revenue donation from Legacy Bank to Neighborhood Services to provide assistance to property owners in low and moderate income areas with code violations related to tree trimming or tree removal.	621.6312	621.6312.TREE	\$ 9,224
621	Neighborhood Reinvestment	Contracts-Professional Services	Offsetting revenue donations from Bank of America, Lennar Homes, and Legacy Bank to Neighborhood Services to provide assistance with volunteer groups and property owners in low and moderate income areas with minor home repairs and property improvements, particularly as they relate to abatement of potential code violations through the Love Where You Live (LWYL) program.	621.6312.LWYL	621.6312.LWYL	\$ 30,427
621	Neighborhood Reinvestment	First Time Homebuyer Class	Offsetting revenue donation from Legacy Bank of Texas corresponding with an interlocal agreement between the City of Plano, the City of Frisco and the City of McKinney to allow citizens to attend the first time homebuyer class.	621.6499	621.6499.FTHB	\$ 2,983

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621	Neighborhood Reinvestment	Contracts - Professional	The Great Rebate Update Rebate is a home improvement incentive program designed to encourage homeowners to make home improvements to their home, thereby revitalizing the neighborhood. Current projects are underway, but will not be completed before the end of the fiscal year.	621.6312	621.6312	\$ 435,166
621	Neighborhood Reinvestment	Neighborhood Vitality & Beautification Grant Program	The Neighborhood Vitality & Beautification Grant program allows for neighborhood revitalization initiatives as recommended by the Housing Value and Retention Analysis and approved by Council. Additional funding for fiscal year 2017-18 from this carry forward would allow Neighborhood Services to award additional grant requests as the program grows in popularity.	621.6499	621.6499	\$ 263,606
636	Athletics	Minor Apparatus	Funding provides for the purchase of various minor apparatus and miscellaneous items related to the opening of Enfield Service Center.	636.6208	636.6208	\$ 130,000
643	Park Support Services	Implements & Apparatus	Equipment for a utility truck that was recently received and will not be purchased before the end of the fiscal year.	643.8416	643.8416	\$ 6,000
643	Park Support Services	Rolling Stock	Work truck for trail maintenance tech position that is currently going through procurement, but will not be purchased before close of the fiscal year.	643.8421	643.8421	\$ 42,378
644	Grds Maint Svcs District #1	Implements & Apparatus	Earmarked funds for aerator equipment for Grounds Maintenance District 1 will not be purchased before end of the fiscal year.	644.8416	644.8416	\$ 8,500
644	Grds Maint Svcs District #1	Rolling Stock	Original supplement 6440001 for equipment upgrade that was delayed in purchasing.	644.8421	644.8421	\$ 10,000
646	Grounds Maintenance Services	Contracts - Professional Svc.	Due to the delay in the execution of the Interlocal Landscape Maintenance contract, which in turn caused delays in landscape recovery projects. These funds are crucial to recover the landscaping at public building grounds.	646.6312	646.6312	\$ 105,000
656	Plano Senior Recreation Center	Furniture & Fixtures	Due to the delay in the Senior Center renovation project which will open in January, furniture, fixtures and equipment will not be able to be purchased before the close of FY 2017-18.	656.8411	656.8411	\$ 383,892
659	Park Custodial Services	Furniture & Fixtures	Delayed in purchasing furniture and fixtures for repurposing office space at Jack Carter.	659.8411	659.8411	\$ 1,500
659	Park Custodial Services	Implements & Apparatus	Equipment for a utility truck that was recently received and will not be purchased before the end of the fiscal year.	659.8461	659.8461	\$ 3,000
681	Library Administration	Contractual Repair	Due to the timing of the repair work of Davis Library Program Room, high programming demands and the RFID project construction delayed the project.	681.6314	681.6314	\$ 19,526
742	Streets	Improve by Contractors-Bldgs	Ongoing project for the sand and salt storage facility that will not take place until FY 2018-19 with the initial land purchase already completed.	742.8111	742.8331	\$ 1,000,000
01 Subtotal General Fund						\$ 3,041,979
765	Meter Services	Water Meters - Non-Capital	Due to the water meter change out program, there will be required testing of a percentage of the new meters prior to installation to assure that the City is receiving meters with the accuracy required by the project specifications.	765.6272	765.6272	\$ 476,160
41 Subtotal Water & Sewer						\$ 476,160
712	Environ Ed & Comm Outreach	Outside Printing	Given the complexity and scope, the project will not be completed until FY 2018-19. Due to timing of closing on contract terms with outside survey research company and subsequent completion and delivery of environmental behaviors survey results, other project deliverables, including the creatives development have been delayed.	712.6301	712.6301	\$ 6,336
712	Environ Ed & Comm Outreach	Advertising	Given the complexity and scope, the project will not be completed until FY 2018-19. Due to timing of closing on contract terms with outside survey research company and subsequent completion and delivery of environmental behaviors survey results, other project deliverables, including the creatives development have been delayed.	712.6306	712.6306	\$ 4,100
714	Compost Marketing & Operatoins	Software	This is necessary to implement an integrated software program to consolidate six separate software applications currently in use. This software will coordinate all operational, financial, procurement, reporting, tracking and account purchases for multiple office areas.	714.8451	714.8451	\$ 125,000

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714	Compost Marketing & Operatoins	Contractual Repair	The new compost office building has yet to be completed and these funds will be required to finish out the project which includes the office furniture and equipment required.	714.6314	714.6314	\$ 49,000
717	Sustainability	Contracts-Other	Due to the delay in the purchasing contract process, funds will be needed for the community event with trees for distribution.	717.6319	717.6319	\$ 10,000
717	Sustainability	Outside Printing	Given the complexity and scope, the project will not be completed until FY 2018-19. Due to timing of closing on contract terms with outside survey research company and subsequent completion and delivery of environmental behaviors survey results, other project deliverables, including the creatives development have been delayed.	717.6301	717.6301	\$ 7,447
717	Sustainability	Advertising	Given the complexity and scope, the project will not be completed until FY 2018-19. Due to timing of closing on contract terms with outside survey research company and subsequent completion and delivery of environmental behaviors survey results, other project deliverables, including the creatives development have been delayed.	717.6306	717.6306	\$ 9,598
717	Sustainability	Contracts-Other	Given the complexity and scope, the project will not be completed until FY 2018-19. Due to timing of closing on contract terms with outside survey research company and subsequent completion and delivery of environmental behaviors survey results, other project deliverables, including the creatives development have been delayed.	717.6319	717.6319	\$ 13,900
717	Sustainability	Plaques & Awards	Given the complexity and scope, the project will not be completed until FY 2018-19. Due to timing of closing on contract terms with outside survey research company and subsequent completion and delivery of environmental behaviors survey results, other project deliverables, including the creatives development have been delayed.	717.6441	717.6441	\$ 6,860
717	Sustainability	Advertising	Given the complexity and scope, the project will not be completed until FY 2018-19. Due to timing of closing on contract terms with outside survey research company and subsequent completion and delivery of environmental behaviors survey results, other project deliverables, including the creatives development have been delayed.	717.6202	717.6306	\$ 8,800
45	Subtotal Sustainability & Environmental Services					\$ 241,041
473	Environmental Quality	Hardware-Non Capital	Due to timing of receiving tablets for field operations, funding will be required in order to continue Environmental Quality field operations.	473.6252	473.6252	\$ 8,900
47	Municipal Drainage					\$ 8,900
GRAND TOTAL CARRY FORWARDS REQUESTED			GRAND TOTAL CARRY FORWARDS APPROVED			\$ 3,768,080