

Date: 7/10/2019

To: Diane Palmer-Boeck, Director of Procurement and Project Management

From: Robin Reeves, Director Parks and Recreation

Subject: Recommendation to Purchase Fitness Equipment for Carpenter Park, Liberty, and Tom Muehlenbeck Recreation Centers

The Recreation Department needs to purchase replacement fitness equipment for three recreation centers. Several pieces of equipment at Carpenter Park Recreation Center and Tom Muehlenbeck Recreation Center must be replaced because they are outdated, worn out or not working. In addition, the purchase includes replacement fitness equipment for Liberty Recreation Center to coincide with the renovation.

Historically, feedback from recreation center members indicates that fitness equipment brand consistency within each facility and across recreation centers is important to them. Replacing worn out equipment with equipment from a different manufacturer has resulted in complaints from members in the past. In addition, consistency among recreation center equipment allows patrons to work out at multiple centers with ease. To reduce negative feedback and ensure equipment consistency, we recommend that the existing equipment be replaced with equipment from the same manufacturer. Our facilities currently offer fitness equipment manufactured by Precor and Cybex.

The Recreation Department recommends purchasing the Precor and Stairmaster equipment from Team Marathon Fitness, Inc. and the Cybex equipment from Comm-Fit LP through BuyBoard contract number 583-19.

The total equipment package expenditure for all three recreation centers is \$528,563.76. The purchase is broken down into three amounts. The Recreation Department recommends purchasing the fitness equipment needed for Carpenter Park Recreation Center, Liberty Recreation Center, and Tom Muehlenbeck Recreation Center from Team Marathon Fitness, Inc. in the amount of \$411,401.21 and from Comm-Fit LP in the amount of \$27,270. Also, in order to receive the equipment for the outdoor fitness area at Liberty Recreation Center in time for the reopening, a pre-order with Team Marathon Fitness, Inc. was required by the end of June. Therefore, we are ratifying the amount of \$89,892.55 for the pre-order.

The funds for this purchase are available through the Department's Equipment Replacement Fund, 071-904-6208, Liberty Recreation Center's Operating Budget, 01-665-6208, and the Recreation Center Replacements account, 35-53370.

The fitness component at the recreation centers drives recreation membership sales. The citizens of Plano have come to expect a level of service that is reflected in the City's strategic vision: the provision of outstanding services and facilities, and a place that values and expects excellence. If the Department does not replace outdated, worn out equipment, or does not use a consistent equipment brand, it will negatively impact both public perception and membership numbers.