Plano City of Excellence | Memorandum

Date: July 27, 2020

To: Mayor and Members of Council

From: Mark D. Israelson, City Manager

Subject: Consideration of 2021 City Council Meeting Dates

The attached draft 2021 Council Meeting calendar is submitted for your consideration.

PISD Spring Break and the NLC Congressional City Conference occur the second week in March. To allow Council a break for vacation, July's meetings are both held within the fourth week. There is flexibility to reschedule the final meeting in December to accommodate the winter holiday weeks. As a side note, New Year's Day 2022 will be observed on January 3 in order for the holiday to fall within the proper calendar year.

In addition to the above, the proposed meeting dates were compared to the below listed observances in 2021 and one direct conflict was found*.

Chinese New Year	Friday, February 12
Good Friday	Friday, April 2
*Ramadan begins	Sundown, Monday, April 12 (This is a scheduled meeting night.)
Eid al-Fitr (end of Ramadan)	Sundown, Wednesday, May 12
Eid al-Adha	Sundown, Monday, July 19
Rosh Hashanah	Tuesday, September 7
Yom Kippur	Sundown, Wednesday, September 15
Hanukkah begins	Sundown, Sunday, November 28
Hanukkah ends	Monday, December 6
Kwanzaa begins	Sunday, December 26

As a reminder, P&Z Meetings are routinely scheduled in Council Chambers on 1st and 3rd Mondays and thus, rescheduled City Council Meetings are typically suggested for Tuesday evenings to avoid further conflicts.

Taking into consideration all above, the following meetings are recommended for rescheduling in 2021:

March 8th
The NLC Congressional City Conference will be held March 7-10
PISD Spring Break is scheduled March 8-12
Recommended Reschedule Date: **Tuesday, March 16th**

December 27th
The City will observe the Winter Holidays on December 23 & 24
If Council prefers full holiday weeks off -
Recommended Reschedule Date: **Tuesday, December 7th**

Attachment

Agenda Review—9 am Conf Call Tues before Council Meeting Executive Team — 9 am typically 4th Wednesday Exec Session & Prelim – 5 pm & Regular Council Meeting—7 pm
Management Team — Quarterly, along with Exec Team on 4th Wednesday City Hosted Community Engagement Events – Various Times

January 2021

Plano City Council & Executive Team Calendar

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 New Year's Day	2
3	4	5	6	7	8	9
10	11 City Council Meeting	12	13	14	15	16
17	18 MLK Day	19	20	21 US Conf of Mayors	22	23
24	25 City Council Meeting	26	27	28	29	30
31						

City Manager's Office

1520 Avenue K, #300
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Updated 6/10/2020 11:01 AM

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February 2021

Plano City Council & Executive Team Calendar

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8 City Council Meeting	9	10	11	12	13
14	15	16	17	18	19	20
21	22 City Council Meeting	23 Plano Days	24	25	26	27
28						

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March 2021

Plano City Council & Executive Team Calendar

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
	City Council Meeting					
14	15	16	17	18	19	20
		Proposed City Council Meeting				
21	22	23	24	25	26	27
	City Council Meeting	Collin County Days				
28	29	30	31			

NLC—Congressional Cities— DC

PISD Spring Break

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April 2021

Plano City Council & Executive Team Calendar

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12 City Council Meeting	13	14	15	16	17
18	19	20	21	22	23	24
25	26 City Council Meeting	27	28	29	30	

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May 2021

Plano City Council & Executive Team Calendar

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10 City Council Meeting	11	12	13	14	15
16	17	18	19	20	21	22
23	24 City Council Meeting	25	26	27	28	29
30	31 Memorial Day					

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June 2021

Plano City Council & Executive Team Calendar

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10 TCMA Conference—Roundrock	11	12
13	14 City Council Meeting	15	16	17	18	19
20	21	22	23	24	25	26
27	28 City Council Meeting	29	30			

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July 2021

Plano City Council & Executive Team Calendar

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5 Independence Day Observed	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26 City Council Meeting	27	28 City Council Meeting	29	30	31

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August 2021

Plano City Council & Executive Team Calendar

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9 City Council Meeting	10	11	12	13	14
15	16	17	18	19	20	21
22	23 City Council Meeting	24	25	26	27	28
29	30	31				

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September 2021

Plano City Council & Executive Team Calendar

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6 Labor Day	7	8	9	10	11
12	13 City Council Meeting	14	15	16	17	18
19	20	21	22	23	24	25
26	27 City Council Meeting	28	29	30		

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October 2021

Plano City Council & Executive Team Calendar

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
	ICMA—Portland					
			TML Conference—Houston			
10	11 City Council Meeting	12	13	14	15	16
17	18	19	20	21	22	23
24	25 City Council Meeting	26	27	28	29	30
31						

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November 2021

Plano City Council & Executive Team Calendar

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8 City Council Meeting	9	10	11	12	13
14	15	16	17 NLC—City Summit—Salt Lake City	18	19	20
21	22 City Council Meeting	23	24	25 Thanksgiving Holidays	26	27
28	29	30				

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December 2021

Plano City Council & Executive Team Calendar

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7 Proposed City Council Meeting	8	9	10	11
12	13 City Council Meeting	14	15	16	17	18
19	20	21	22	23 Winter	24 Holidays	25
26	27 City Council Meeting	28	29	30	31	

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