

**Date:** June 28, 2020  
**To:** Mayor and Members of Council  
**From:** Mark D. Israelson, City Manager  
**Subject:** Consideration of 2021 City Council Meeting Dates - Revised

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The attached draft 2021 Council Meeting calendar is submitted for your consideration.

PISD Spring Break and the NLC Congressional City Conference occur the second week in March. To allow Council a break for vacation, July's meetings are both held within the fourth week. There is flexibility to reschedule the final meeting in December to accommodate the winter holiday weeks. As a side note, New Year's Day 2022 will be observed on January 3 in order for the holiday to fall within the proper calendar year.

In addition to the above, the proposed meeting dates were compared to the below listed observances in 2021 and one direct conflict was found\*.

|                              |  |
|------------------------------|--|
| Chinese New Year             | Friday, February 12  |
| Good Friday                  | Friday, April 2  |
| *Ramadan begins              | Sundown, Monday, April 12 (This is a scheduled meeting night.) |
| Eid al-Fitr (end of Ramadan) | Sundown, Wednesday, May 12                                     |
| Eid al-Adha                  | Sundown, Monday, July 19                                       |
| Rosh Hashanah                | Tuesday, September 7   |
| Yom Kippur                   | Sundown, Wednesday, September 15                               |
| Hanukkah begins              | Sundown, Sunday, November 28                                   |
| Hanukkah ends                | Monday, December 6   |
| Kwanzaa begins               | Sunday, December 26  |

As a reminder, P&Z Meetings are routinely scheduled in Council Chambers on 1<sup>st</sup> and 3<sup>rd</sup> Mondays and thus, rescheduled City Council Meetings are typically suggested for Tuesday evenings to avoid further conflicts.

Taking into consideration all above, the following meetings are recommended for rescheduling in 2021:

March 8<sup>th</sup>

The NLC Congressional City Conference will be held March 7-10

PISD Spring Break is scheduled March 8-12

Recommended Reschedule Date: **Tuesday, March 16<sup>th</sup>**

April 12<sup>th</sup>

Ramadan begins at sundown.

Recommended Reschedule Date: **Tuesday, April 6<sup>th</sup>**

December 27<sup>th</sup>

The City will observe the Winter Holidays on December 23 & 24

If Council prefers full holiday weeks off -

Recommended Reschedule Date: **Tuesday, December 7<sup>th</sup>**

Attachment

# January 2021



## Plano City Council & Executive Team Calendar

City Manager's Office

1520 Avenue K, #300  
Plano, TX 75074

P. O. Box 860358  
Plano, TX 75086

T: 972-941-5178

F: 972-423-9587

cindyp@plano.gov

| Sun | Mon                        | Tue | Wed | Thu               | Fri                 | Sat |
|-----|----------------------------|-----|-----|-------------------|---------------------|-----|
|     |                            |     |     |                   | 1<br>New Year's Day | 2   |
| 3   | 4                          | 5   | 6   | 7                 | 8                   | 9   |
| 10  | 11<br>City Council Meeting | 12  | 13  | 14                | 15                  | 16  |
| 17  | 18<br>MLK Day              | 19  | 20  | 21                | 22                  | 23  |
|     |                            |     |     | US Conf of Mayors |                     |     |
| 24  | 25<br>City Council Meeting | 26  | 27  | 28                | 29                  | 30  |
| 31  |                            |     |     |                   |                     |     |

# February 2021



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| Sun | Mon                        | Tue        | Wed | Thu | Fri | Sat |
|-----|----------------------------|------------|-----|-----|-----|-----|
|     | 1                          | 2          | 3   | 4   | 5   | 6   |
| 7   | 8<br>City Council Meeting  | 9          | 10  | 11  | 12  | 13  |
| 14  | 15                         | 16         | 17  | 18  | 19  | 20  |
| 21  | 22<br>City Council Meeting | 23         | 24  | 25  | 26  | 27  |
|     |                            | Plano Days |     |     |     |     |
| 28  |                            |            |     |     |     |     |

# March 2021



## Plano City Council & Executive Team Calendar

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| Sun                          | Mon                  | Tue                           | Wed | Thu | Fri | Sat |
|------------------------------|----------------------|-------------------------------|-----|-----|-----|-----|
|                              | 1                    | 2                             | 3   | 4   | 5   | 6   |
| 7                            | 8                    | 9                             | 10  | 11  | 12  | 13  |
| NLC—Congressional Cities— DC |                      |                               |     |     |     |     |
|                              | PISD Spring Break    |                               |     |     |     |     |
|                              | City Council Meeting |                               |     |     |     |     |
| 14                           | 15                   | 16                            | 17  | 18  | 19  | 20  |
|                              |                      | Proposed City Council Meeting |     |     |     |     |
| 21                           | 22                   | 23                            | 24  | 25  | 26  | 27  |
|                              | City Council Meeting | Collin County Days            |     |     |     |     |
| 28                           | 29                   | 30                            | 31  |     |     |     |

# April 2021



## Plano City Council & Executive Team Calendar

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| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|
|     |     |     |     | 1   | 2   | 3   |
| 4   | 5   | 6   | 7   | 8   | 9   | 10  |
| 11  | 12  | 13  | 14  | 15  | 16  | 17  |
| 18  | 19  | 20  | 21  | 22  | 23  | 24  |
| 25  | 26  | 27  | 28  | 29  | 30  |     |

Proposed  
City Council  
Meeting

City Council  
Meeting

City Council  
Meeting

# May 2021



## Plano City Council & Executive Team Calendar

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| Sun | Mon                        | Tue | Wed | Thu | Fri | Sat |
|-----|----------------------------|-----|-----|-----|-----|-----|
|     |                            |     |     |     |     | 1   |
| 2   | 3                          | 4   | 5   | 6   | 7   | 8   |
| 9   | 10<br>City Council Meeting | 11  | 12  | 13  | 14  | 15  |
| 16  | 17                         | 18  | 19  | 20  | 21  | 22  |
| 23  | 24<br>City Council Meeting | 25  | 26  | 27  | 28  | 29  |
| 30  | 31<br>Memorial Day         |     |     |     |     |     |

# June 2021



## Plano City Council & Executive Team Calendar

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| Sun | Mon                  | Tue | Wed | Thu                       | Fri | Sat |
|-----|----------------------|-----|-----|---------------------------|-----|-----|
|     |                      | 1   | 2   | 3                         | 4   | 5   |
| 6   | 7                    | 8   | 9   | 10                        | 11  | 12  |
|     |                      |     |     | TCMA Conference—Roundrock |     |     |
| 13  | 14                   | 15  | 16  | 17                        | 18  | 19  |
|     | City Council Meeting |     |     |                           |     |     |
| 20  | 21                   | 22  | 23  | 24                        | 25  | 26  |
| 27  | 28                   | 29  | 30  |                           |     |     |
|     | City Council Meeting |     |     |                           |     |     |

# July 2021



## Plano City Council & Executive Team Calendar

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| Sun | Mon                                  | Tue | Wed                           | Thu | Fri | Sat |
|-----|--------------------------------------|-----|-------------------------------|-----|-----|-----|
|     |                                      |     |                               | 1   | 2   | 3   |
| 4   | 5<br>Independence<br>Day<br>Observed | 6   | 7                             | 8   | 9   | 10  |
| 11  | 12                                   | 13  | 14                            | 15  | 16  | 17  |
| 18  | 19                                   | 20  | 21                            | 22  | 23  | 24  |
| 25  | 26<br>City Council<br>Meeting        | 27  | 28<br>City Council<br>Meeting | 29  | 30  | 31  |

# August 2021



## Plano City Council & Executive Team Calendar

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| Sun | Mon                        | Tue | Wed | Thu | Fri | Sat |
|-----|----------------------------|-----|-----|-----|-----|-----|
| 1   | 2                          | 3   | 4   | 5   | 6   | 7   |
| 8   | 9<br>City Council Meeting  | 10  | 11  | 12  | 13  | 14  |
| 15  | 16                         | 17  | 18  | 19  | 20  | 21  |
| 22  | 23<br>City Council Meeting | 24  | 25  | 26  | 27  | 28  |
| 29  | 30                         | 31  |     |     |     |     |

# September 2021



## Plano City Council & Executive Team Calendar

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| Sun | Mon                           | Tue | Wed | Thu | Fri | Sat |
|-----|-------------------------------|-----|-----|-----|-----|-----|
|     |                               |     | 1   | 2   | 3   | 4   |
| 5   | 6<br>Labor Day                | 7   | 8   | 9   | 10  | 11  |
| 12  | 13<br>City Council<br>Meeting | 14  | 15  | 16  | 17  | 18  |
| 19  | 20                            | 21  | 22  | 23  | 24  | 25  |
| 26  | 27<br>City Council<br>Meeting | 28  | 29  | 30  |     |     |

# October 2021



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| Sun           | Mon                           | Tue | Wed | Thu                    | Fri | Sat |
|---------------|-------------------------------|-----|-----|------------------------|-----|-----|
|               |                               |     |     |                        | 1   | 2   |
| 3             | 4                             | 5   | 6   | 7                      | 8   | 9   |
| ICMA—Portland |                               |     |     | TML Conference—Houston |     |     |
| 10            | 11<br>City Council<br>Meeting | 12  | 13  | 14                     | 15  | 16  |
| 17            | 18                            | 19  | 20  | 21                     | 22  | 23  |
| 24            | 25<br>City Council<br>Meeting | 26  | 27  | 28                     | 29  | 30  |
| 31            |                               |     |     |                        |     |     |

# November 2021



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| Sun | Mon                        | Tue | Wed                            | Thu                   | Fri | Sat |
|-----|----------------------------|-----|--------------------------------|-----------------------|-----|-----|
|     | 1                          | 2   | 3                              | 4                     | 5   | 6   |
| 7   | 8<br>City Council Meeting  | 9   | 10                             | 11                    | 12  | 13  |
| 14  | 15                         | 16  | 17                             | 18                    | 19  | 20  |
|     |                            |     | NLC—City Summit—Salt Lake City |                       |     |     |
| 21  | 22<br>City Council Meeting | 23  | 24                             | 25                    | 26  | 27  |
|     |                            |     |                                | Thanksgiving Holidays |     |     |
| 28  | 29                         | 30  |                                |                       |     |     |

# December 2021



## Plano City Council & Executive Team Calendar

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| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|
|     |     |     | 1   | 2   | 3   | 4   |
| 5   | 6   | 7   | 8   | 9   | 10  | 11  |
| 12  | 13  | 14  | 15  | 16  | 17  | 18  |
| 19  | 20  | 21  | 22  | 23  | 24  | 25  |
| 26  | 27  | 28  | 29  | 30  | 31  |     |

Proposed  
City Council  
Meeting

City Council  
Meeting

Winter Holidays

City Council  
Meeting