CITY COUNCIL WORK SESSION
on the Fiscal Year 2018-19 Recommended Budget & Proposed CIP
Grant & Budget Funding Discussion

Senator Florence Shapiro Council Chambers, Plano Municipal Center
1520 K Avenue, Plano, TX
Thursday, August 2, 2018 6:00 p.m.

AGENDA

		Presenter
A.	Call to Order	Mayor
B.	Opening Remarks	Glasscock
C.	Funding Requests	
	1. Presentation of Buffington Community Service Grants	Drotman
	2. Presentation of Cultural Affairs Commission	Venner
	3. Presentation of Heritage Commission	Sickler

At the conclusion of the grant funding discussion, Council will convene into a work session in Training Room A.

D. Discuss Council Governance, Roles, Interactions, and Responsibilities

E. Adjourn

Municipal Center is wheelchair accessible. A sloped curb entry is available at the main entrance facing Municipal/L Avenue, with specially marked parking spaces nearby. Access and special parking are also available on the north side of the building. The Senator Florence Shapiro Council Chambers is accessible by elevator to the lower level. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary at 972-941-7120.

Memorandum

Date: July 25, 2018

To: Bruce Glasscock, City Manager

From: Shanette Eaden, Housing and Community Services Manager

Subject: FY 2018-2019 Buffington Community Services Grant Recommendations

Summary

The Community Services Division has a total of $562,781 in city general funds to be allocated for FY 2018-19. The Community Relations Commission has recommended the below programs to receive Buffington Community Services Grant (BCSG) funding:

Agency/Program	Recommended Amount
Assistance Center of Collin County	$25,000
Assistance League of Greater Collin County	$20,952
BIND: Brain Injury Network of Dallas	$ 5,000
City House, Inc. - RHY	$21,929
City House, Inc. - TLP	$15,000
Communities in Schools of the Dallas Region	$ 5,000
Court Appointed Special Advocates of Collin County, Inc.	$77,662
Emily's Place	$10,000
Family Compass	$10,000
Hope's Door, Inc.	$23,429
Jewish Family Service	$79,531
Maurice Barnett Geriatric Wellness Center - Gatekeeper	$21,656
Maurice Barnett Geriatric Wellness Center - Preventive Health Care	$30,000
Meals on Wheels of Collin County	$35,005
My Possibilities	$33,774
Rape Crisis Center of Collin County dba The Turning Point	$47,348
Sci-Tech Discovery Center	$12,805
The Samaritan Inn, LLC.	$83,690
This Side UP Family Center	$ 5,000

Background

The Buffington Community Services Grant is appropriated by City Council at $2 per capita. BCSG funds provides public service activities directly to Plano residents, with special consideration given to those agencies offering:

- Short-term, urgent economic assistance, or care services; or
- Immediate relief of crisis impacting the physical and/or mental health of Plano residents.

During the months of April and May, the Community Relations Commission held six public meetings including one public hearing to consider agency requests for 2018 BCSG funding. On May 31, 2018, the Commission held a meeting to determine agency funding recommendations. Thirty-six (36) requests, in the amount of $3,949,167, were considered during the Consolidated Grant process. Nineteen (19) requests were recommended for Buffington Community Service Grant (BCSG) funds; seven (7) requests were recommended by the Commission for CDBG and HOME funds. The Commission approved these recommendations in a vote of 6-0.

Next Steps

If the recommendations are accepted, the City Manager will include the recommended agency amounts in the FY 2018-19 Budget.

xc: Jack Carr, Deputy City Manager
Lori Schwarz, Director of Neighborhood Services
Raini Layne, Sr. Budget Analyst

FY 2018 Buffington Community Services Grant Funding Recommendations

Prepared for the City Council Budget Work Session August 2, 2018

Agency and/or Program Name	2018 CRC Recommended Funding	2017 Agency Funding
Assistance Center of Collin County	**$25,000**	**$25,000**
The Assistance Center of Collin County provides information and referral assistance to Plano families and individuals needing food, shelter, employment and low cost services.		
Assistance League of Greater Collin County	**$20,952**	**$21,666**
The Assistance League of Greater Collin County manages the "Operation School Bell" program, which provides high-quality, new clothing, and hygiene kits to Plano ISD elementary school children in need that are referred by school officials.		
BIND: Brain Injury Network of Dallas	**$5,000**	**$0**
BIND: Brain Injury Network of Dallas fills a gap in the rehabilitative process by helping individuals improve their physical and mental skills to transition from medical patient to a productive community member.		
City House, Inc. - RHY	**$21,929**	**$30,000**
City House provides residential and non-residential care to children through the Runaway Homeless Youth (RHY) Program. Residential care includes no-cost emergency shelter for youth ages 10-17.		
City House, Inc. - TLP	**$15,000**	**$30,000**
City House's Transitional Living Program (TLP) provides emergency and transitional residential shelter (ages 18-21) and non-residential services (ages 16-21) to homeless youth.		
Communities in School of the Dallas Region	**$5,000**	**$0**
Communities in School of the Dallas Region provides case management and support to at-risk students at Plano East Senior High School who struggle in school due to poverty various other factors that are beyond their control.		
Court Appointed Special Advocates of Collin County, Inc.	**$77,662**	**$85,000**
Court Appointed Special Advocates (CASA) of Collin County serves abused and neglected children removed by emergency court order by serving as the guardian ad litem for children.		
Emily's Place	**$10,000**	**$16,133**
Emily's Place offers a two-year commitment to provide housing, counseling, addiction recovery, vocational assistance and life skills development to women and children who are victims of domestic violence.		
Family Compass	**$10,000**	**$17,777**
Family Compass offers parent education classes to teach parents how to create a stable, supportive and harmonious family, as well as encourage positive child behaviors.		
Hope's Door, Inc.	**$23,429**	**$30,000**
Hope's Door offers shelter for battered and abused women and their children in Plano.		

Agency and/or Program Name	2018 CRC Recommended Funding	2017 Agency Funding
Jewish Family Service	**$79,531**	**$71,249**
Jewish Family Service provides supportive services to frail older adults and assists them in maintaining their independence in their homes through their Older Adults program.		
Maurice Barnett Geriatric Wellness Center - Gatekeeper	**$21,656**	**$26,139**
The Gatekeeper Program offers in-home social work case management services to elderly and/or severely disabled Plano residents identified as at risk for abuse, self-neglect, financial exploitation and housing insecurity, which could lead to homelessness.		
Maurice Barnett Geriatric Wellness Center - Preventive Health Care	**$30,000**	**$39,826**
The Preventive Health Care Program provides seniors and severely disabled Plano residents with essential health care to which they may not have access due to financial restraints.		
Meals on Wheels of Collin County	**$35,005**	**$41,033**
Meals on Wheels of Collin County Senior Food Program provides home delivered meals to home bound nutritionally at-risk seniors who are unable to prepare their own meals.		
My Possibilities	**$33,774**	**$24,666**
My Possibilities provides speech therapy, music therapy, counseling, and behavior therapy to adults with intellectual or developmental disabilities (IDD), learning differences, traumatic brain injury, and other cognitive disorders.		
Rape Crisis Center of Collin County dba The Turning Point	**$47,348**	**$47,329**
The Turning Point provides counseling, education and support to those impacted by sexual assault, harassment, or abuse.		
Sci –Tech Discovery Center	**$12,805**	**$0**
Sci-Tech Discovery's Girl Power Program provides after-school STEM education to at-risk students at Foreman Elementary School in grades 2nd – 5th.		
The Samaritan Inn, LLC.	**$83,690**	**$0**
The Samaritan Inn, LLC. provides transitional shelter and services for homeless persons to individuals and families experiencing homelessness.		
This Side UP Family Center	**$5,000**	**$11,443**
This Side UP Family Center's Total Wellness Program strengthens the total family by nurturing relationships, teaching family values, and developing positive connections.		

Community Relations Commission Report

2018 Buffington Community Services Grant Recommendations

Judy Drotman, Chair

2017-18 Commission Accomplishments

- Welcomed three new Commissioners
- Administered five, weekly agency grant application hearings
- Held one public hearing to gain citizen feedback on grant fund allocations
- Utilized an Application Subcommittee to improve the application evaluation process
- Created an application scoring rubric
- Implemented a Commissioner scoring process

Summary of FY 2018-19 Consolidated Grant Process

- 36 application requests for funding: $3,949,167
- Consolidated grant allocation total: $2,742,435
- Five requests for federal funds for housing and/or site improvements (construction) from four agencies
- 31 requests for public service funding from 26 agencies

Summary of FY 2018-19 Consolidated Grant Process

- Seven applications funded with U.S. Department of Housing and Urban Development (HUD) Funds
- Three public service requests funded with Federal funds at $216,000 (Max. 15% of CDBG funds)
- 19 requests recommended for funding with BCSG at $562,781 ($2/Capita)

History of the Buffington Community Services Grant

- Community Services Grants established in 1998 to address community social service needs.
- Renamed to Buffington Community Service Grants (BCSG) in 2006 to honor Robert W. Buffington's 30 years of service to Plano, primarily in Community Development.
- Funded at $2 per Capita: FY 2018-2019 →$562,781

BCSG Objective

- City Council amended the objective in January 2015
- "The Buffington Community Services Grant (BCSG) supplies funds for programs that ***provide public service activities*** directly to Plano residents, with special consideration given to those agencies offering short-term, urgent economic assistance or care services, offering immediate relief of crisis impacting the physical and/or mental health of Plano residents."

BCSG Guidelines

- Award is limited to 50% of any agency's budget;
  - Typically less than 25% of budget
- Available to non-profit agencies who have been in operation for three years
- General categories of assistance include: food, clothing, shelter, transportation, medical or crisis counseling care, or any other social services provided directly to individuals or households.

BCSG Requirements

Funds must go to programs that:

- Provide public service activities directly to Plano residents, with special consideration given to those agencies offering:
  - Short-term, urgent economic assistance or care services, and
  - Offer immediate relief of a crisis impacting the physical and/or mental health of Plano residents.
- Meet a Consolidated Plan Goal

Thank You!

Memorandum

Date: July 20, 2018

To: Bruce D. Glasscock, City Manager

From: Raini M. Layne, Sr. Budget Analyst & Cultural Affairs Commission Staff Liaison

Subject: Cultural Affairs Commission Arts & Events Grants Recommendations 2018-19

Total funding in the amount of $1,290,186 for arts and events grants in FY 2018-19 is recommended by the Cultural Affairs Commission. Funding is recommended to all fourteen (14) arts applicants in the full capped amount of $1,000,000 under the Major Arts Grant, an 11.1% or $100,000 increase over FY 2017-18; and to four (4) of five (5) applicants in the amount of $290,186 under the Special Events/Urban Town Center Events Grant, a 5% or $15,990 decrease from the FY 2017-18. The Commission did not receive applications to the Small Arts Grant for funding under $1,000.

Organizations to which funding is recommended are:

Major Arts Grants

Applicant	*Eligible*	*Request*	*Score*	*Scored*	*Recommendation*
Art & Drama Centre Theatre	$ 114,436	$ 114,436	87.30%	$ 99,903	$ 79,038
ArtCentre of Plano	$ 96,111	$ 96,111	89.10%	$ 85,635	$ 67,750
Brick Road Theatre	$ 18,843	$ 18,843	70.00%	$ 13,190	$ 10,435
Chamberlain Performing Arts	$ 130,538	$ 130,000	90.90%	$ 118,170	$ 93,490
Children's Chorus of Collin Co.	$ 29,353	$ 16,000	80.70%	$ 12,912	$ 10,215
Dallas Asian Amer. Youth Orch.	$ 45,891	$ 45,891	88.50%	$ 40,614	$ 32,131
Plano Art Association	$ 27,855	$ 27,855	80.00%	$ 22,284	$ 17,630
Plano Children's Theatre	$ 373,789	$ 367,244	94.70%	$ 347,780	$ 275,147
Plano Civic Chorus	$ 22,640	$ 22,640	78.10%	$ 17,682	$ 13,989
Plano Community Band	$ 36,675	$ 36,675	86.30%	$ 31,651	$ 25,040
Plano Men of Note	$ 8,587	$ 8,500	77.80%	$ 6,613	$ 5,232
Plano Metropolitan Ballet	$ 21,989	$ 21,989	84.10%	$ 8,493	$ 14,631
Plano Symphony Orchestra	$ 412,260	$ 412,260	93.40%	$ 385,051	$ 304,633
Rover Dramawerks	$ 75,567	$ 75,567	84.70%	$ 64,005	$ 50,638
	$1,414,534	**$1,394,011**		**$1,263,983**	**$1,000,000**

Special Events & Urban/Town Center Events Grants

Applicant	*Eligible*	*Request*	*Score*	*Recommendation*
‘Neath the Wreath	$ 42,569	$ 47,781	64.60%*	$ -
Plano ArtFest	$ 19,162	$ 20,000	81.60%	$ 15,636
Plano Asia Fest ‘19	$ 12,224	$ 12,224	88.90%	$ 10,867
Plano Balloon Festival	$ 417,982	$ 269,860	90.10%	$ 243,144
Plano International Fest	$ 22,373	$ 22,373	91.80%	$ 20,538
	$ 514,310	**$ 372,238**		**$ 290,186**

*Ineligible applicant = score <70%

Plano
City of Excellence

CULTURAL AFFAIRS COMMISSION

2018-19 Major Arts & Events Grant Recommendations

August 2, 2018

Cultural Affairs Commission

2017-2018 Commissioners

Rebecca Anderson

Chris Downs

Sharon Hirsch

Courtney Hitt

Nadia McInnis, Vice Chair

Janelle Twyford-Silvis

Tom Venner, Chair

City Council & City Liaisons

2017-2018

Deputy Mayor Pro Tem
Angela Miner

Council Member
Kayci Prince

2018-2019

Mayor Pro Tem
Ron Kelley

Council Member
Rick Grady

Senior Budget Analyst,
Staff Liaison
Raini Layne

Assistant City Attorney
Legal Liaison
Jennifer Knox-Walker

Statement of Purpose

The purpose of the Commission is to make annual arts and events funding recommendations.

Mission

To support arts and culture within the City of Plano by encouraging innovation in diverse programming, education, and community outreach.

Commissioner Responsibilities

Monthly – Attend Commission meetings

Annually – Review and score arts and events grant applications and make funding recommendations to City Council

Report on Commission goals and accomplishments

Review Commission literature, grant applications and/or scoring process

Regularly – Attend, review and report on the artistic and/or cultural merit of grant recipient performances, exhibits, and events

As a Commission, We Encourage…

Recognition of Plano as an arts destination

Awareness of the arts in underserved communities

Art initiatives and events that enrich Plano's multicultural communities

Community outreach, education and participation in the arts

2018-19 Commission Goals

1) Review grant applications for potential update to…
   - address scope of narrative questions
   - clarify scoring category descriptions
   - demonstrate efforts in support of hotel occupancy
   - demonstrate a strategy to capture audience/attendee details:
     - zip code, audience totals, hotel stays

2) Work with City Council and city liaisons to ensure current and future Commission goals align with city goals and initiatives

3) Continue participation in Plano Arts Coalition

Grant Application, Funding and Scoring

Grant Application

A complete application includes the following:

- Organization details – Administrator, Finance Officer, and volunteer hours
- 12 narrative questions artistic merit, funds usage, and administrative and financial responsibility
- 3-year budget comparison
- Funding Details – Income/revenue and itemized expenses
- Board of Directors and leadership diversity
- Supporting documents including Articles of Incorporation and IRS Form 990

Grant Eligibility

All applicant organizations must meet all eligibility criteria:

- Possess 501(c)3 nonprofit status
- Produce events and/or programming within the City of Plano
- Have programming, administrative practices, and board membership which do not discriminate on the basis of race, color, national origin, sex or disability
- Have fulfilled all prior contract obligations to grantors successfully if previously funded
- Be based in Plano

Grant Restrictions

Current grant application restrictions include:

- Grant request will not exceed 25% of the organization's most recently completed fiscal year's expenditures, excluding fundraising activities
- Organizations applying for City of Plano Major Arts Grants are not eligible for Small Arts Grants in the same grant cycle
- All in-kind goods/services must be recognized in accordance with Generally Accepted Accounting Principles (GAAP)

Grant Limitations

Items which the City of Plano will not fund include:

- Grants to individuals
- Reduction of deficits from or expenditures related to activities of previous fiscal years
- Mortgage interest and depreciation on real property or capital improvements
- Activities in which academic credit is given
- Fines, penalties or costs of litigation
- Underwriting or subscriptions, investments, stocks, bonds or any financial obligation

Opportunities in Plano

Plano-based arts organizations contribute to the North Texas arts economy

Plano
City of Excellence

82 Classes, lessons and camps	**20** Theater, dance and music workshops	**207** Events, concerts and live productions
7 Lectures and seminars	OVER **200** Special needs residents participating in unique programming	**17** Exhibitions

CityHouse · Minnie's Food Pantry · PLANO Independent School District · Boys & Girls Clubs of Collin County · The Samaritan Inn · Assistance Center of Collin County · Collin College

The North Texas Nonprofit Arts Economy

Dallas-Fort Worth-Arlington MSA

$1.47B
Direct economic activity

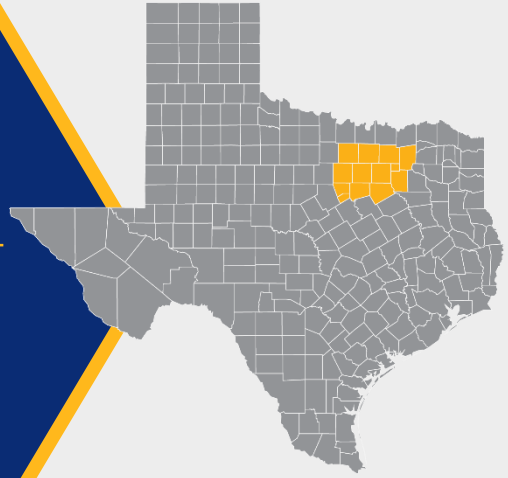
52,848
Full-time equivalent (FTE) jobs supported

$473.9M
Total event-related spending by arts & cultural audiences*

$78M
Revenue generated to local government

$1.30B
Household income paid to residents

$29.98
Average per-person spend by nonprofit arts and cultural event attendees*



*Excluding the cost of admission
Source: Arts and Economic Prosperity® 5

2018-19 Major Arts Grant Funding

Major Arts are funded as a percentage of Hotel Occupancy Tax (HOT)

15.0% of HOT is eligible to be allocated to Major Arts

8.0% of eligible HOT is being requested for Major Arts

Grant Scoring

All 12 narrative questions are scored from 0–5, based on the following criteria:

0	1	2	3	4	5
Criteria were not addressed	Some effort at addressing criteria, but a significant shortfall from expectations	Needs improvement to meet grant criteria	Meets minimum expectations	Very good job of meeting grant criteria	Outstanding, excellent job of meeting the criteria - exemplary

A MINIMUM SCORE OF 70% IS REQUIRED TO BE ELIGIBLE FOR FUNDING

2018-19 Grant Application Overview

Total applications

	Events	Major Arts
Scored	5	14
Recommended	4	14
Denied	1	0

2 New applicants

Plano ArtFest
Events

Brick Road Theatre
Major Arts

Special Events & Urban/Town Center Grant Recommendation

FY 2018-2019 Special Events & Urban/Town Center

Event Grant Recommendations

AsiaFest ‘19

May 4, 2019
Haggard Park

Plano Art Fest

April 27-28, 2019
Downtown Plano Arts District

The InTouch Credit Union

Plano Balloon Festival

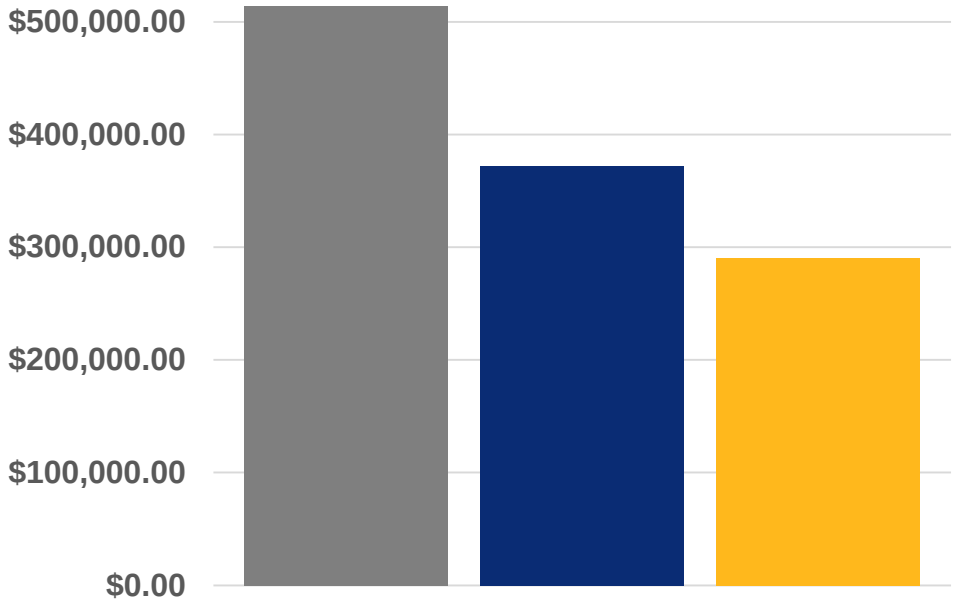
September 20-22, 2019
Oak Point Park

Plano International Festival

October 9, 2019
Haggard Park

FY 2018-2019 Special Events & Urban/Town Center

Grant Recommendation: $290,186



$514,310
Eligible grant amount

$372,238
Requested grant amount

$290,186
Recommended grant amount
- Lessor of eligible/request amount to score percent

FY 2018-2019 Special Events & Urban/Town Center

Grant Recommendation Detail

Applicant	Eligible	Request	Score	Recommendation
‘Neath the Wreath	$ 42,569	$ 47,781	64.60%*	$ -
Plano ArtFest	$ 19,162	$ 20,000	81.60%	$ 15,636
Plano Asia Fest ‘19	$ 12,224	$ 12,224	88.90%	$ 10,867
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	$ 514,310	**$ 372,238**		**$ 290,186**

*Ineligible applicant = score <70%

Major Arts
Grant Recommendation

FY 2018-2019 Major Arts

Major Arts Grant Recommendations

Fine Arts

ArtCentre of Plano
Plano Art Association

Music & Vocal Performance

Children's Chorus of Collin County
Dallas Asian American Youth Orchestra
Plano Civic Chorus
Plano Community Band
Plano Men of Note
Plano Symphony Orchestra

Theater Arts

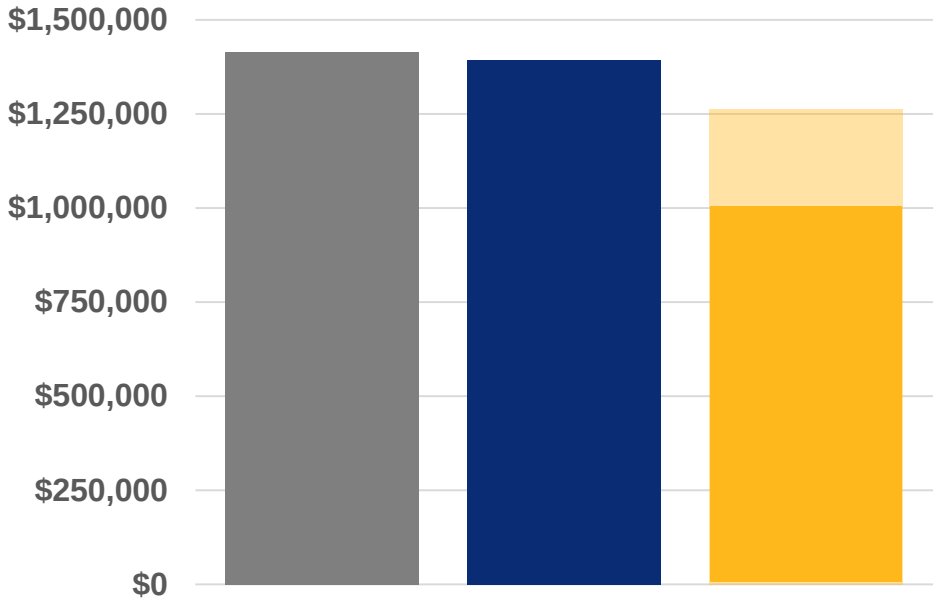
Art & Drama Centre Theatre
Brick Road Theater
Plano Children's Theatre
Rover Dramawerks

Dance

Chamberlain Performing Arts
Plano Metropolitan Ballet

FY 2018-2019 Major Arts

Grant Recommendation: $1,000,000



$1,414,534
Eligible grant amount

$1,394,011
Requested grant amount

$1,263,983
Lessor of eligible/request amount to score percent

$1,000,000
Recommended grant amount

FY 2018-2019 Major Arts

Grant Recommendation Detail

Applicant	Eligible	Request	Score	Scored	Recommendation
Art & Drama Centre Theatre	$ 114,436	$ 114,436	87.30%	$ 99,903	$ 79,038
ArtCentre of Plano	$ 96,111	$ 96,111	89.10%	$ 85,635	$ 67,750
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Rover Dramawerks	$ 75,567	$ 75,567	84.70%	$ 64,005	$ 50,638
	$ 1,414,534	**$ 1,394,011**		**$ 1,263,983**	**$ 1,000,000**

Comments & Questions

Memorandum

Date: July 24, 2018

To: Bruce D. Glasscock, City Manager
Jack Carr, Deputy City Manager

From: Harold Sickler, Chair, Heritage Commission

Subject: Summary of 2018-2019 Heritage Preservation Grant Program Recommendations

The Heritage Commission would like to thank the City Council for the opportunity to provide input and make recommendations for the Heritage Preservation Grants Program. For Fiscal Year 2018-2019, the total amount of funding available is estimated at $800,000. Four applications were received, which included:

Applicant	Grant Request
Heritage Farmstead Museum	$ 480,000.00
The Plano Conservancy for Historic Preservation, Inc.	$ 259,329.13
North Texas Masonic Historical Museum and Library	$ 24,877.00
Texas Pool Foundation	$ 74,257.00
Total Amount Requested	**$ 838,463.13**
Estimated Total Amount Available	**$ 800,000.00**

The total amount requested for the Fiscal Year 2018-2019 exceeds the estimated available funds for the Heritage Preservation Grants Program by $38,463.13.

There were three returning applicants from previous grant years and one new applicant. Heritage Farmstead Museum (HFM) and The Plano Conservancy for Historic Preservation, Inc. (PCHP) are both returning applicants that received heritage grant funds for Fiscal Year 2017-2018. North Texas Masonic Historical Museum and Library (NTMHML) last received heritage grant funds for Fiscal Year 2015-2016. The Texas Pool Foundation (TPF) is a new applicant.

HFM and PCHP have both asked for funds to be used for operation and maintenance costs. This portion of the agencies' proposed budgets typically accounts for the majority of the grant requests. HFM and PCHP are small non-profit agencies that rely on the grant funds for their operation and have only minor financial support from other resources that could be used towards operations and maintenance expenses. In Fiscal Year 2009-2010, a cap was set on the amount each agency may receive for operations and maintenance consistent with the amount each agency was awarded for their 2009-2010 heritage grants. NTMHML and TPF did not request any funds for operation and maintenance costs.

Heritage Commission Recommendations

As the total amount requested for the Fiscal Year 2018-2019 exceeds the estimated available funds, the Heritage Commission's strategy in developing its recommendation was to first remove any projects which lacked application or eligibility requirements. After determining the remaining projects met the program goals, applicants were asked to prioritize their projects by the greatest need for funding. Funding for projects of lowest priority were eliminated or reduced until the total recommended amount equaled the estimated available funds. The list below summarizes the recommended funding for each applicant.

Heritage Farmstead Museum: HFM has requested funding for four heritage projects, as well as operations and maintenance costs. The Heritage Commission is recommending complete funding of Collections & Supplies and the Outbuilding Restoration projects and partial funding of the Special Events and Marketing projects, totaling $140,964. A total of $330,000 is requested for operations and maintenance, which is the eligible threshold for this organization. Therefore, the total amount of funds the Commission recommends to be awarded to HFM is $470,964.

The Plano Conservancy for Historic Preservation: PCHP has requested funding for three heritage projects, as well as operations and maintenance costs. The Heritage Commission is recommending complete funding of the Museum Update II and Historic Cemeteries projects and partial funding of the Outreach Education project, totaling $104,439. A total of $145,000 is requested for operations and maintenance, which is the eligible threshold for this organization. Therefore, the total amount of funds the Commission recommends to be awarded to PCHP is $249,329.

North Texas Masonic Historical Museum and Library: NTMHML has requested funding for five heritage projects. The Heritage Commission is recommending complete funding of the projects for Flooring, Book Cases, and Security System & Doors/Locks related to the Grand Master's Room and partial funding of the Plano Mutual Cemetery Marker Restoration project, totaling $17,457. The Heritage Commission is recommending no funds be awarded for the Display Cases & Workstations project as the required number of bids for this project were not submitted with the application. Therefore, the total amount of funds the Commission recommends to be awarded to NTMHML is $17,457.

Texas Pool Foundation: TPF has requested funding for three heritage projects. The Heritage Commission is recommending complete funding for the Marketing project and partial funding of the Swimming Pool Restoration, totaling $62,250. The Heritage Commission is recommending no funds be awarded for the 2019 Historical Reunion Event as it was questionable whether the project was restricted under the program limitations and restrictions. Therefore, the total amount of funds the Commission recommends to be awarded to TPF is $62,250.

The Commission appreciates the opportunity to be a part of this evaluation process. A complete summary of the Heritage Commission recommendations for the Fiscal Year 2018-19 Heritage Preservation grants is included as an attachment to this memorandum.

cc: Christina Day, Director of Planning
Mike Bell, Lead Planner
Bhavesh Mittal, Heritage Preservation Officer

Attachment: Summary of Heritage Preservation Grant Recommendations for FY 2018-2019

ATTACHMENT

SUMMARY OF HERITAGE PRESERVATION GRANT RECOMMENDATIONS FOR FISCAL YEAR 2018-2019

Comparison Table

Organization	Grant Request for 2018-2019		Heritage Commission Recommendation		% of Total Grant Allocation	2017-2018 Grant Funds Awarded	Change from 2017-2018
Heritage Farmstead Museum	Operations & Maintenance	$ 330,000.00	Operations & Maintenance	$ 330,000.00	58.87%	$490,000	-3.88%
	Marketing	$ 32,000.00	Marketing	$ 27,500.00			
	Special Events	$ 48,000.00	Special Events	$ 43,464.00			
	Collections & Supplies	$ 45,000.00	Collections & Supplies	$ 45,000.00			
	Outbuilding Restoration	$ 25,000.00	Outbuilding Restoration	$ 25,000.00			
	TOTAL	**$ 480,000.00**	**TOTAL**	**$ 470,964.00**			
The Plano Conservancy for Historic Preservation, Inc.	Operations & Maintenance	$ 145,000.00	Operations & Maintenance	$ 145,000.00	31.17%	$265,045	-5.93%
	Education	$ 18,888.26	Education	$ 8,888.13			
	Plano Mutual Cemetery Restoration	$ 59,119.00	Plano Mutual Cemetery Restoration	$ 59,119.00			
	Interurban Railway Museum Update II	$ 36,321.87	Interurban Railway Museum Update II	$ 36,321.87			
	TOTAL	**$ 259,329.13**	**TOTAL**	**$ 249,329.00**			
North Texas Masonic Historical Museum and Library	Grandmaster's Room Flooring	$ 2,800.00	Grandmaster's Room Flooring	$ 2,800.00	3.11%	N/A	N/A
	Grandmaster's Room Book Cases	$ 4,880.00	Grandmaster's Room Book Cases	$ 4,880.00			
	Display Cases & Workstations	$ 5,420.00	Display Cases & Workstations	$ 0.00			
	Security System & Door/Locks	$ 3,840.00	Security System & Door/Locks	$ 3,840.00			
	Plano Mutual Cemetery Marker Restoration	$ 7,937.00	Plano Mutual Cemetery Marker Restoration	$ 5,937.00			
	TOTAL	**$ 24,877.00**	**TOTAL**	**$ 17,457.00**			
Texas Pool Foundation	Swimming Pool Restoration	$ 68,507.00	Swimming Pool Restoration	$ 60,000.00	7.78%	N/A	N/A
	Reunion Event	$ 3,500.00	Reunion Event	$ 0.00			
	Marketing	$ 2,250.00	Marketing	$ 2,250.00			
	TOTAL	**$ 74,257.00**	**TOTAL**	**$ 62,250.00**			
TOTAL	**$838,463.13**		**$800,000.00**		**100%**	**$755,045**	**+5.95%**

Plano

City of Excellence

Heritage Commission

Grants Work Session, August 2, 2018

Heritage Commission

Name	Year of Original Appointment
Harold Sickler, Chair	2015
Brian Bedingfield, Vice Chair	2016
Corbin Baumel	2017
John Brooks	2014
Jason Morgan	2016
Craig Perry	2016
Dub Spencer	2016

2017-2018 Major Accomplishments

- Heritage Preservation Ordinance Update
- Preservation Plano 150 – Two Public Workshops
- Downtown Plano listed in National Register of Historic Places
- Saigling House listed in National Register of Historic Places
- L. A. Davis Cemetery Designation
- Downtown & Haggard Park Maps
- Old Plano Historic Walking Tour Brochure
- Reviewed and recommended 83 heritage properties for Tax Exemptions
- Collinwood House Committee
- Haggard Park Detailed Surveys Update
- City-wide Potential Historic Assets Survey
- 71 Regular Meeting Agenda Items in 2016

Preservation Review

Fall 2016

THE PLANO REVIEW

PLANO

Meet the *Preservation Review*

Welcome to the inaugural edition of the City of Plano Planning Department's *Preservation Review* quarterly newsletter. The name is a nod to *The Plano Review, a* newspaper established by R. J. Ridgell in 1884.

Preservation Review honors Plano's historical and architectural resources. Inside you'll find the latest news on heritage preservation programs, special projects and Heritage Commission meetings. Keep abreast of state and federal tax credit programs, how-tos for building restoration projects and heritage-related events.

Your past interest in heritage preservation has prompted us to share our first edition with you. If you do not wish to continue receiving it, feel free to unsubscribe through the link at the bottom of the page.

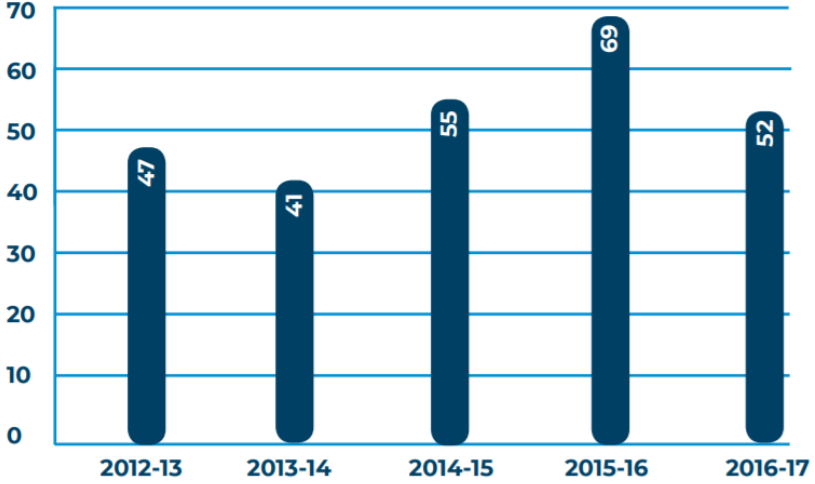
July '17-July '18 Stats

- 12 Regular Meetings
- 3 Separate Public Meetings
- 1 Special Meeting Called

Certificates of Appropriateness

- Issued to project applicants after the review of development proposals involving historic buildings.
- Ensures proposed improvements are consistent with heritage guidelines and protect the integrity of the structure and districts.

Certificate of Appropriateness (CA) Applications Received
2012-17 fiscal years



Data source: City of Plano

Certificate of Appropriateness **Figures**

Commission Training

November 2016

- National Park Service Webinar
- Secretary of Interior's Standards Review

December 2016

- Texas Historical Commission On-Site Training
- National Register Process & Tax Credit Program

January 2017

- Internal Training led by Staff
- Downtown Heritage Design Standards

June 2017

- Texas Historical Commission Webinar
- Guidelines to Develop a Preservation Ordinance

July 2017

- Certified Local Government Commission Assistance and Mentoring Program
- Paris, TX

July 2018

- National Alliance of Preservation Commissions
- Des Moines, IA

Active and Future Projects

- Preservation Plan Update
- Haggard Park Design Standards Update
- Collinwood House Committee
- Potential Heritage Resources Update
- Cemeteries Designation Outreach
- Continued Education & Community Outreach Efforts

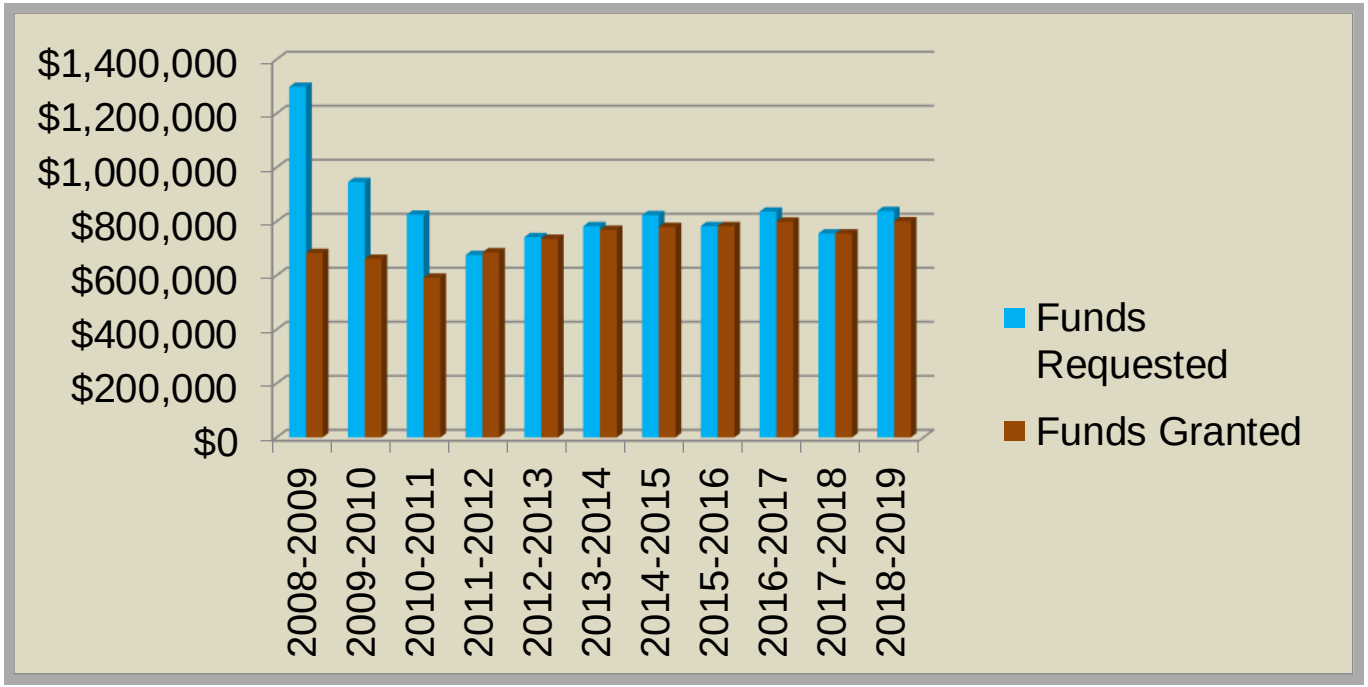
Plano

City of Excellence

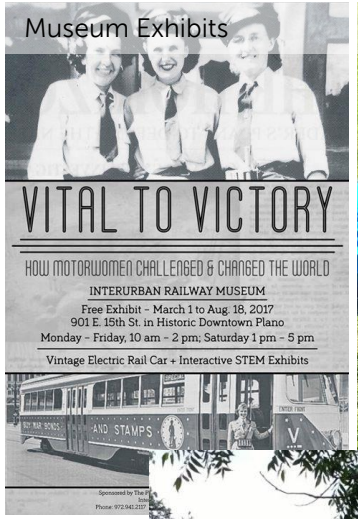
HERITAGE COMMISSION

2018-2019 Heritage Preservation Grant Recommendations

Heritage Preservation Grants – Recent History



Heritage Preservation Grants – Recent History



2018-2019 Grant Funding Recommendations

Agency/Applicant	Requested Funding	Recommended Funding
Heritage Farmstead Museum	$480,000.00	$470,964.00
The Plano Conservancy for Historic Preservation, Inc.	$259,329.13	$249,329.00
North Texas Masonic Historical Museum & Library	$24,877.00	$17,457.00
Texas Pool Foundation	$74,257.00	$62,250.00
TOTAL	**$838,463.13**	**$800,000.00**

Heritage Farmstead Museum

Project Name	Requested	Recommended
1. Operations & Maintenance (O&M)	$330,000	$330,000
2. Marketing	$32,000	$27,500
3. Special Events	$48,000	$43,464
4. Collections & Supplies	$45,000	$45,000
5. Outbuilding Restoration	$25,000	$25,000

Requested Funding	**$480,000**	
Recommended Funding	**$470,964**	
	O&M - $330,000	HP - $140,964

Plano Conservancy for Historic Preservation, Inc.

Project Name	Requested	Recommended
1. Operations & Maintenance (O&M)	$145,000.00	$145,000.00
2. Education	$18,888.26	$8,888.13
3. Plano Mutual Cemetery Restoration	$59,119.00	$59,119.00
4. Interurban Railways Museum Update II	$36,321.87	$36,321.87

Requested Funding	$259,329.13	
Recommended Funding	$249,329	
	O&M - $145,000	HP - $104,329

North Texas Masonic Historical Museum & Library

Project Name	Requested	Recommended
1. Grandmaster's Room Flooring	$2,800	$2,800
2. Grandmaster's Room Book Cases	$4,880	$4,880
3. Display Cases & Workstations	$5,420	$0
4. Security System & Doors/Locks	$3,840	$3,840
5. Plano Mutual Cemetery Marker Rest.	$7,937	$5,937

Requested Funding	**$24,877**
Recommended Funding	**$17,457**

Texas Pool Foundation

Project Name	Requested	Recommended
1. Swimming Pool Restoration	$68,507	$60,000
2. Reunion Event	$3,500	$0
3. Marketing	$2,250	$2,250

Requested Funding	**$74,257**
Recommended Funding	**$62,250**

2018-2019 Heritage Preservation Grant Recommendations

HERITAGE COMMISSION

Questions?