



## **PLANO CITY COUNCIL**

**WILL OPEN THE MEETING AT 5:00 PM AND IMMEDIATELY THEREAFTER CONVENE INTO EXECUTIVE SESSION, FOLLOWED BY THE PRELIMINARY OPEN MEETING IN THE PLANO MUNICIPAL BUILDING, 1520 K AVENUE, April 8, 2019, IN COMPLIANCE WITH VERNON'S TEXAS CODES ANNOTATED, GOVERNMENT CODE CHAPTER 551 (OPEN MEETINGS ACT), AS FOLLOWS:**

**Mission Statement: The City of Plano is a regional and national leader, providing outstanding services and facilities through cooperative efforts that engage our citizens and that contribute to the quality of life in our community.**

### **CALL TO ORDER**

#### **EXECUTIVE SESSION**

- |      |  |                |         |
|------|--|----------------|---------|
| I.   | Legal Advice   | Mims           | 10 min. |
|      | a) Respond to questions and receive legal advice on agenda items   |                |         |
| II.  | Economic Development   | Glasscock/Bane | 10 min. |
|      | Discuss a financial offer or other incentive to a business prospect to locate, stay, or expand in Plano and consider any commercial and financial information from the business prospect |                |         |
| III. | Real Estate  | Carr           | 10 min. |
|      | a) Downtown Plano  |                |         |
| IV.  | Personnel - Reappointment  | Council        | 5 min.  |
|      | a) North Texas Municipal Water District Board  |                |         |

#### **PRELIMINARY OPEN MEETING**

- |      |   |         |         |
|------|---|---------|---------|
| I.   | Consideration and action resulting from Executive Session discussion:<br>Personnel - Reappointment<br>a) North Texas Municipal Water District Board | Council | 5 min.  |
| II.  | Personnel - Appointment<br>a) Community Relations Commission - Interim Member   | Council | 5 min.  |
| III. | Environmental Waste Services Collection Service Modifications   | Delzell | 15 min. |
| IV.  | Plano Fire-Rescue Year End Report   | Grief   | 15 min. |
| V.   | Building Inspection Fee Study Presentation  | Mata    | 15 min. |

VI. Consent and Regular Agendas	Council	5 min.
VII. Council items for discussion/action on future agendas	Council	5 min.

**In accordance with the provisions of the Open Meetings Act, during Preliminary Open Meetings, agenda items will be discussed and votes may be taken where appropriate.**

***Municipal Center is wheelchair accessible. A sloped curb entry is available at the main entrance facing Municipal/L Avenue, with specially marked parking spaces nearby. Access and special parking are also available on the north side of the building. The Senator Florence Shapiro Council Chambers is accessible by elevator to the lower level. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary at 972-941-7120.***



## CITY OF PLANO COUNCIL AGENDA ITEM

Council Meeting Date: 4/8/2019

Department: City Secretary

Department Head:

Agenda Coordinator:

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### CAPTION

Legal Advice

a) Respond to questions and receive legal advice on agenda items

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### FINANCIAL SUMMARY

FUND(S):

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COMMENTS:

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### SUMMARY OF ITEM

Strategic Plan Goal:

Plano Tomorrow Plan Pillar:

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**CITY OF PLANO  
COUNCIL AGENDA ITEM**

Council Meeting Date: 4/8/2019

Department: City Secretary

Department Head:

Agenda Coordinator: Lisa Henderson

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**CAPTION**

Economic Development

Discuss a financial offer or other incentive to a business prospect to locate, stay, or expand in Plano and consider any commercial and financial information from the business prospect

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**FINANCIAL SUMMARY**

Not Applicable

**FUND(S):**

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**COMMENTS:**

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**SUMMARY OF ITEM**

**Strategic Plan Goal:**

**Plano Tomorrow Plan Pillar:**

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**CITY OF PLANO  
COUNCIL AGENDA ITEM**

Council Meeting Date: 4/8/2019

Department: City Secretary

Department Head:

Agenda Coordinator: Lisa Henderson

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**CAPTION**

Real Estate  
a) Downtown Plano

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**FINANCIAL SUMMARY**

Not Applicable

**FUND(S):**

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**COMMENTS:**

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**SUMMARY OF ITEM**

**Strategic Plan Goal:**

**Plano Tomorrow Plan Pillar:**

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**CITY OF PLANO  
COUNCIL AGENDA ITEM**

Council Meeting Date: 4/8/2019

Department: City Secretary

Department Head:

Agenda Coordinator:

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**CAPTION**

Personnel - Reappointment  
a) North Texas Municipal Water District Board

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**FINANCIAL SUMMARY**

**FUND(S):**

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**COMMENTS:**

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**SUMMARY OF ITEM**

**Strategic Plan Goal:**

**Plano Tomorrow Plan Pillar:**

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## CITY OF PLANO COUNCIL AGENDA ITEM

Council Meeting Date: 4/8/2019

Department: City Secretary

Department Head:

Agenda Coordinator: Lisa Henderson

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### CAPTION

Consideration and action resulting from Executive Session discussion:  
Personnel - Reappointment  
a) North Texas Municipal Water District Board

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### FINANCIAL SUMMARY

Not Applicable

**FUND(S):**

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**COMMENTS:**

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### SUMMARY OF ITEM

**Strategic Plan Goal:**

**Plano Tomorrow Plan Pillar:**

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### ATTACHMENTS:

Description  
Memo

Upload Date	Type
4/4/2019	Memo

**Date:** April 4, 2019

**To:** Honorable Mayor and City Council  
City Manager Glasscock  
City Secretary Henderson

**From:** Alice Snyder, Assistant City Secretary

**Subject:** Personnel  
Executive and Work Session Meetings

The following reappointment and appointment will be considered at the April 8, 2019 Council meeting.

<b><u>Executive Session</u></b>	<b><u>Work Session Meeting</u></b>
-North Texas Municipal Water District Board	-Community Relations Commission (Interim Member)





## CITY OF PLANO COUNCIL AGENDA ITEM

Council Meeting Date: 4/8/2019

Department: City Secretary

Department Head:

Agenda Coordinator:

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### CAPTION

Personnel - Appointment

a) Community Relations Commission - Interim Member

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### FINANCIAL SUMMARY

FUND(S):

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COMMENTS:

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### SUMMARY OF ITEM

Strategic Plan Goal:

Plano Tomorrow Plan Pillar:

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## CITY OF PLANO COUNCIL AGENDA ITEM

Council Meeting Date: 4/8/2019

Department: City Secretary

Department Head:

Agenda Coordinator:

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### CAPTION

Environmental Waste Services Collection Service Modifications

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### FINANCIAL SUMMARY

FUND(S):

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COMMENTS:

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### SUMMARY OF ITEM

Strategic Plan Goal:

Plano Tomorrow Plan Pillar:

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### ATTACHMENTS:

Description	Upload Date	Type
Presentation	4/2/2019	Informational



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# Environmental Waste Services

## Program Recommendations

A grayscale photograph of a city street scene. In the foreground, a streetcar is moving from left to right. The background features a multi-story building with many windows and balconies. A red rectangular box is overlaid in the center of the image, containing the text "Bulky Collections Program" in white.

# Bulky Collections Program

# Bulky Collections Current Program

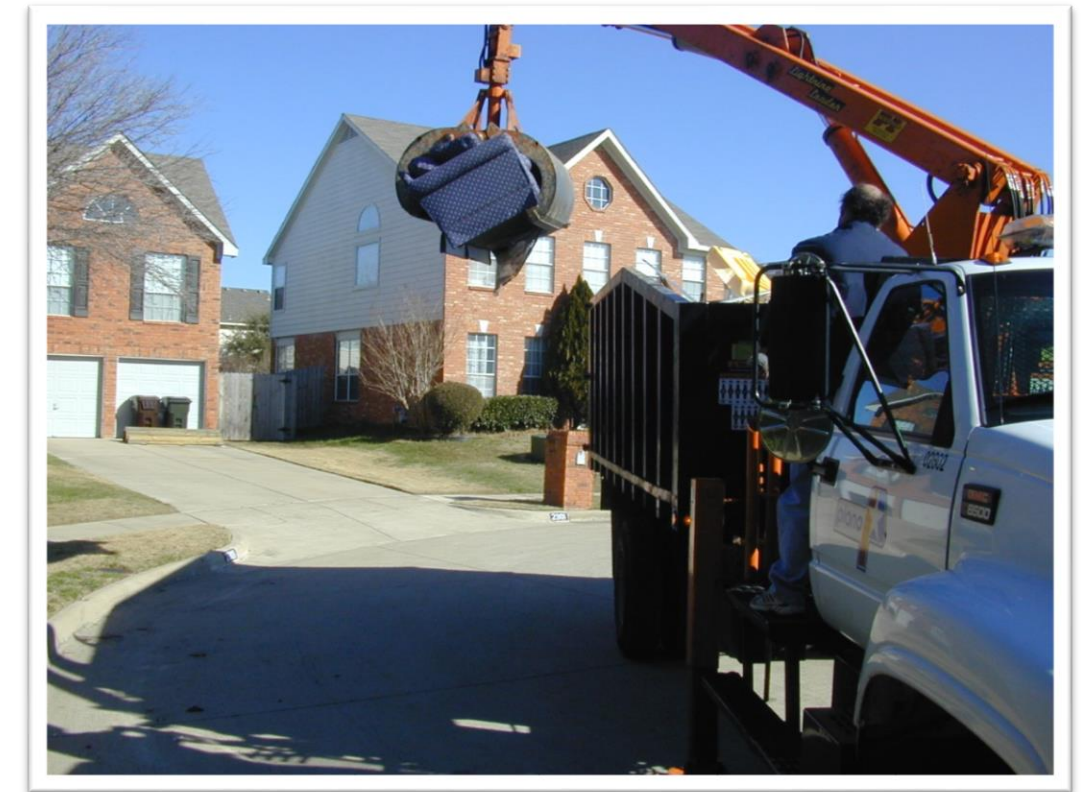
- One day per month
  - Up to 12 collections per year
- No requirement for residents to schedule
- No large yard trimming collections included



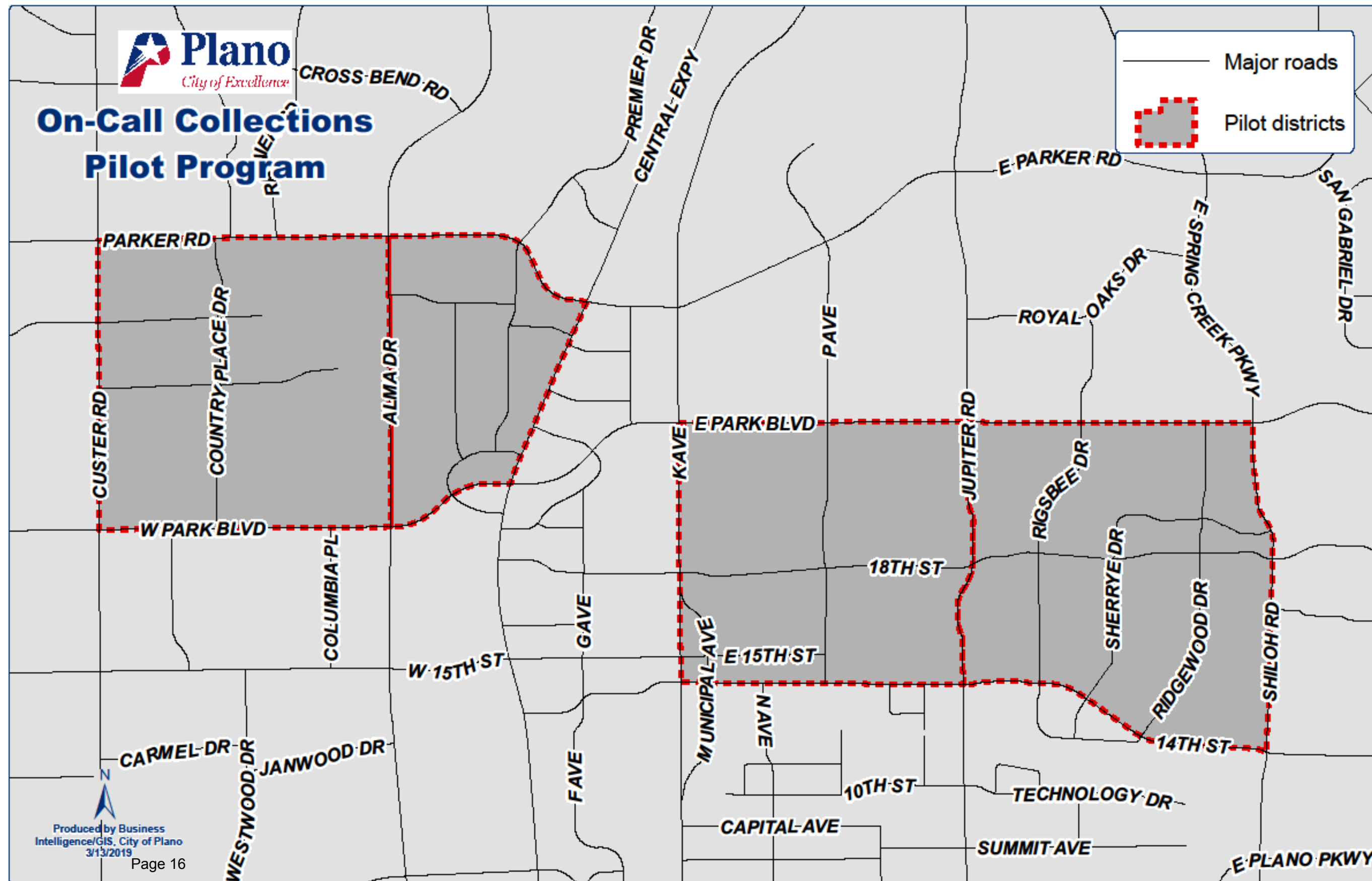


# Bulky Collections Pilot Program

- Began February 2018
- Approximately 4,500 homes or 6.25% of the City
- Residents required to schedule by phone
- Collections within 2 business days



# Bulky Collections Pilot Program Map





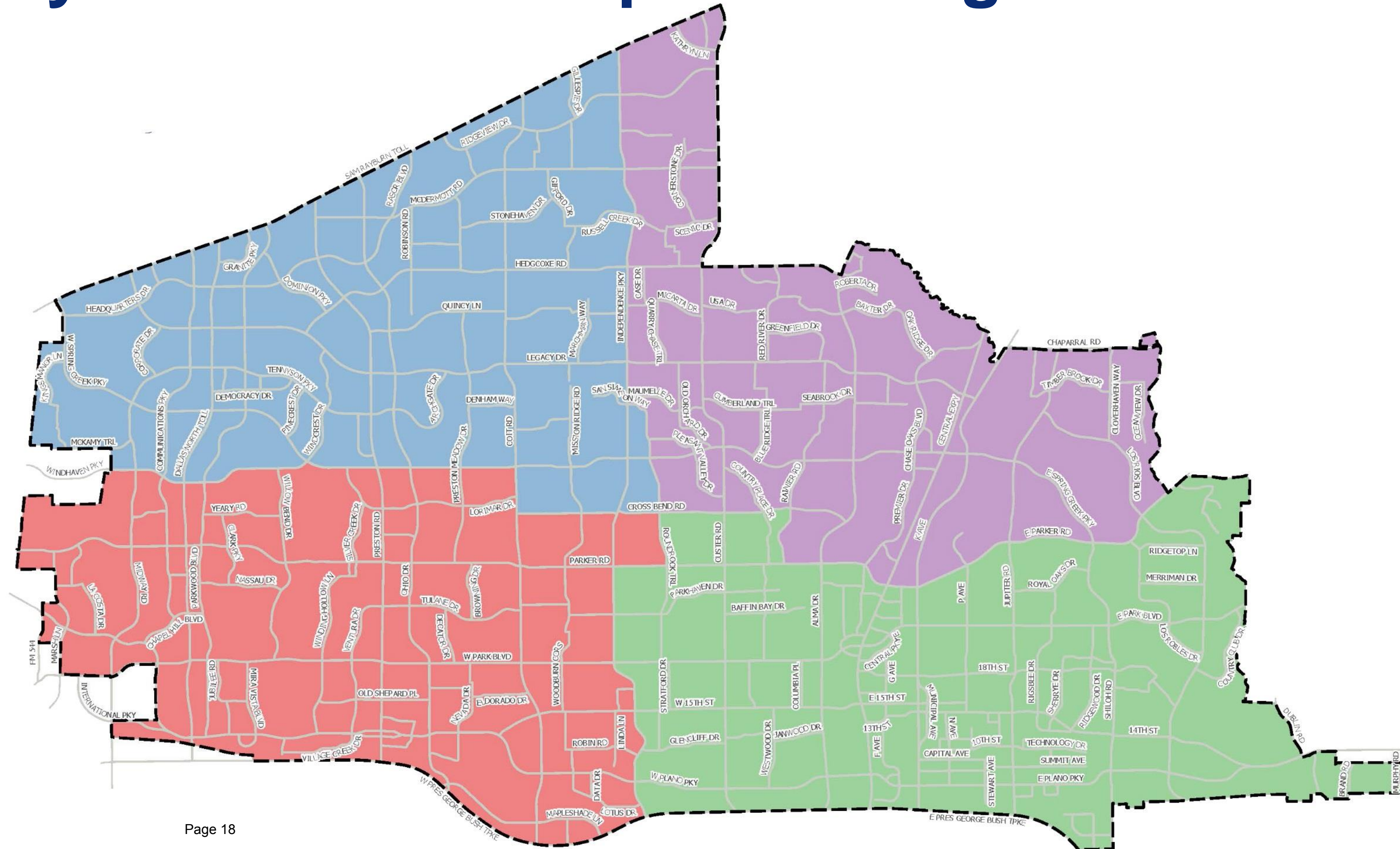
# Bulky Collections Proposed Program

- Service up to one day per week
  - Up to 12 collections per year
- Residents required to schedule online or by phone
- Large yard trimming collections included
- Positive resident feedback





# Bulky Collections Proposed Program





# Bulky Collections Proposed Program

- More responsive, flexible service
- Labor, fuel, and equipment savings
- Improved neighborhood aesthetics
- Includes large yard trimmings



# Bulky Collections Program Comparison

	Current Program	Proposed Program
Collection Frequency	One day per month	One day per week
Collections per Year	Up to 12	Up to 12
Large Yard Trimmings Included	No	Yes
Scheduling Required?	No	Yes
Full-Time Employees	4	4
Temporary Laborers	6	2
Equipment Used	1 Boom; 3 Rearloaders	2 Booms; 2 Rearloaders
Replacement Costs	\$1,050,000	\$950,000



A grayscale photograph of a city street scene. In the foreground, a tram is moving from left to right, slightly blurred. The background features multi-story urban buildings with many windows. A pedestrian is visible on the right side of the street. A large red rectangular box with rounded corners is centered over the image, containing the title text in white.

# Median Container Collections

# Median Container Collections

- 192 containers serviced weekly
- Approximately 208 tons collected in FY 2017-18
- Continuation of program requires fleet addition at approximately \$265,000.



# Median Container Collections

	Median Container Collections	Residential Garbage Collections
New Unit Cost	\$264,500	\$275,000
FTE Hourly Rate incl. Benefits	\$22.26/hr.	\$26.00/hr.
Collection Hours per Week	9 Hours	40 Hours
FTE Annual Cost of Collections	\$10,418	\$54,080
Replacement Cost (8 year cycle)	\$66,126*	\$34,375
Fuel	\$5,731	\$18,115
Parts	\$8,354	\$16,329
Fleet Labor	\$7,734	\$12,526
Total Costs per Year	\$98,363	\$135,425
Annual Tons (per NTMWD)	208.30	2,174.34
<b>Total Cost Per Ton</b>	<b>\$472/ton</b>	<b>\$62/ton</b>

\*Does not include a one-time expense of \$265,000 for additional truck

# Median Container Collections

- Staff recommends elimination of program effective September 30, 2019
- Resources will be reallocated to assist in median rights-of-way clean-up/other site clean-ups







# Questions?



**CITY OF PLANO  
COUNCIL AGENDA ITEM**

Council Meeting Date: 4/8/2019

Department: City Secretary

Department Head:

Agenda Coordinator:

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**CAPTION**

Plano Fire-Rescue Year End Report

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**FINANCIAL SUMMARY**

**FUND(S):**

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**COMMENTS:**

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**SUMMARY OF ITEM**

**Strategic Plan Goal:**

**Plano Tomorrow Plan Pillar:**

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**CITY OF PLANO  
COUNCIL AGENDA ITEM**

Council Meeting Date: 4/8/2019

Department: City Secretary

Department Head:

Agenda Coordinator:

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**CAPTION**

Building Inspection Fee Study Presentation

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**FINANCIAL SUMMARY**

**FUND(S):**

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**COMMENTS:**

---

**SUMMARY OF ITEM**

**Strategic Plan Goal:**

**Plano Tomorrow Plan Pillar:**

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**ATTACHMENTS:**

Description	Upload Date	Type
Presentation	4/3/2019	Informational

# Building Inspections

## Permit Fee Schedule

# Background

- 2010 - Permit Fee Schedule – Last Amended
- 2019 - MGT Consulting Group conducted a full fee analysis based on cost recovery and a comparative survey of surrounding cities
- Objectives:
  - Review Fee Structure
  - Simplify User Fees
  - Identify Cost of Service Adjustments
  - Recommend Updated Fee Schedule

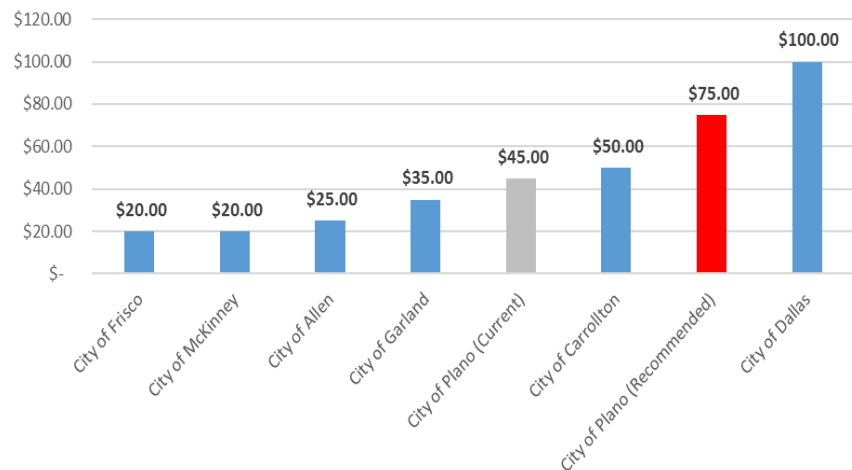
# Waived Fees

Waived Fees	FY 17/18
City of Plano	\$122,383.57
NEZ	\$1,710.00
NTMWD	\$61,184.50
PISD	\$255,948.16
<b>Total</b>	<b>\$441,226.22</b>

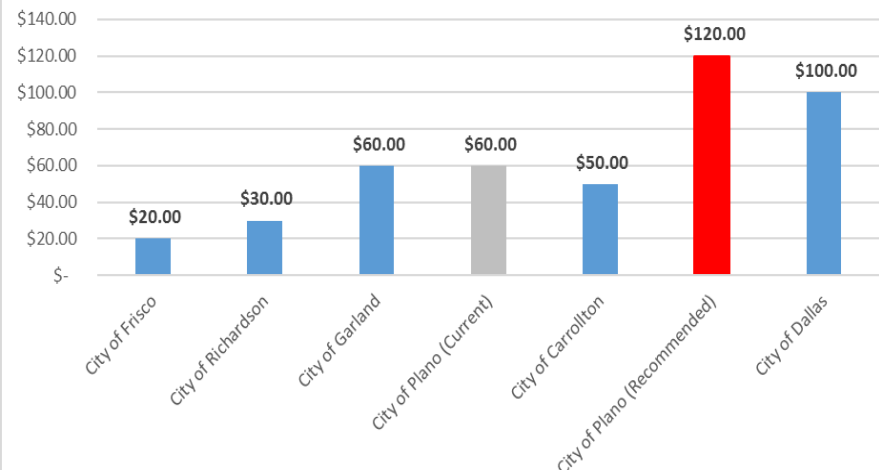
# Fence Permit

## Fee Comparison

### Fence Permit - Residential

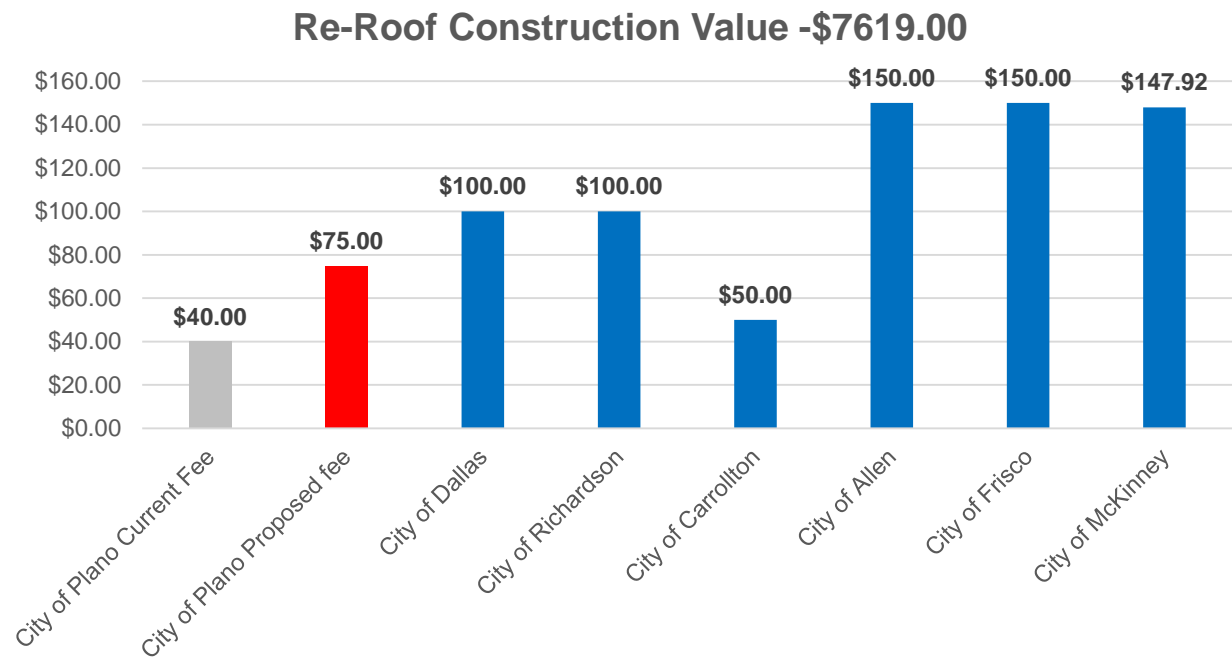


### Fence Permit - Commercial



# Residential - Reroof

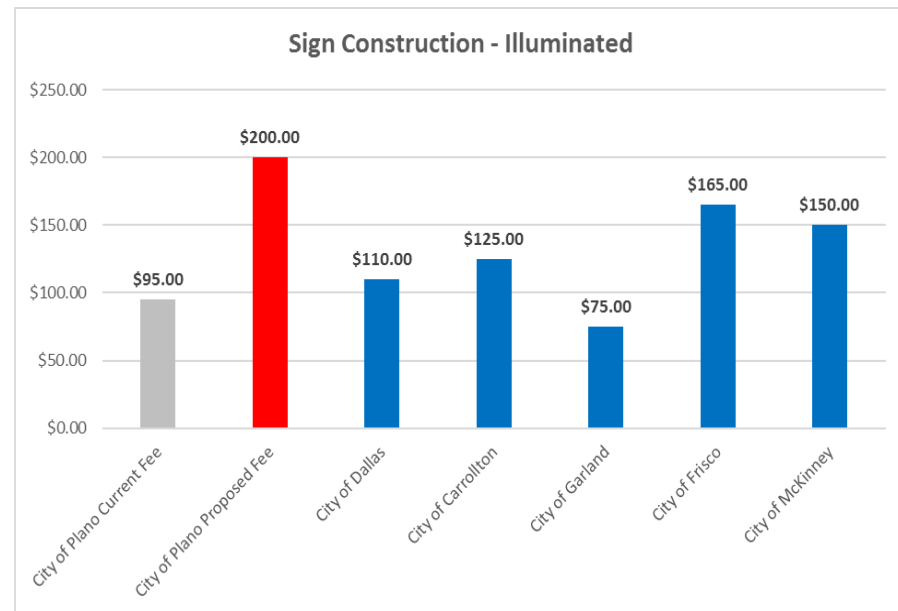
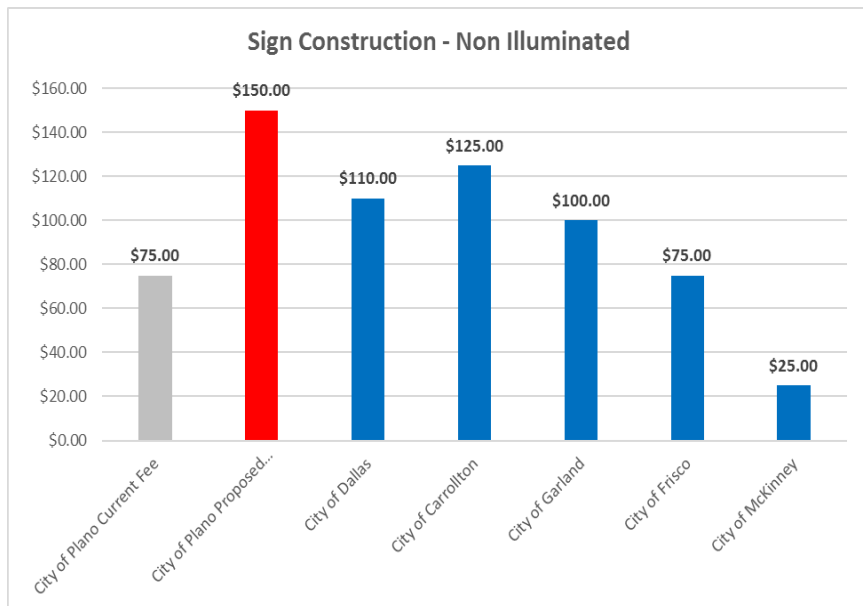
Fee Comparison





# Signs

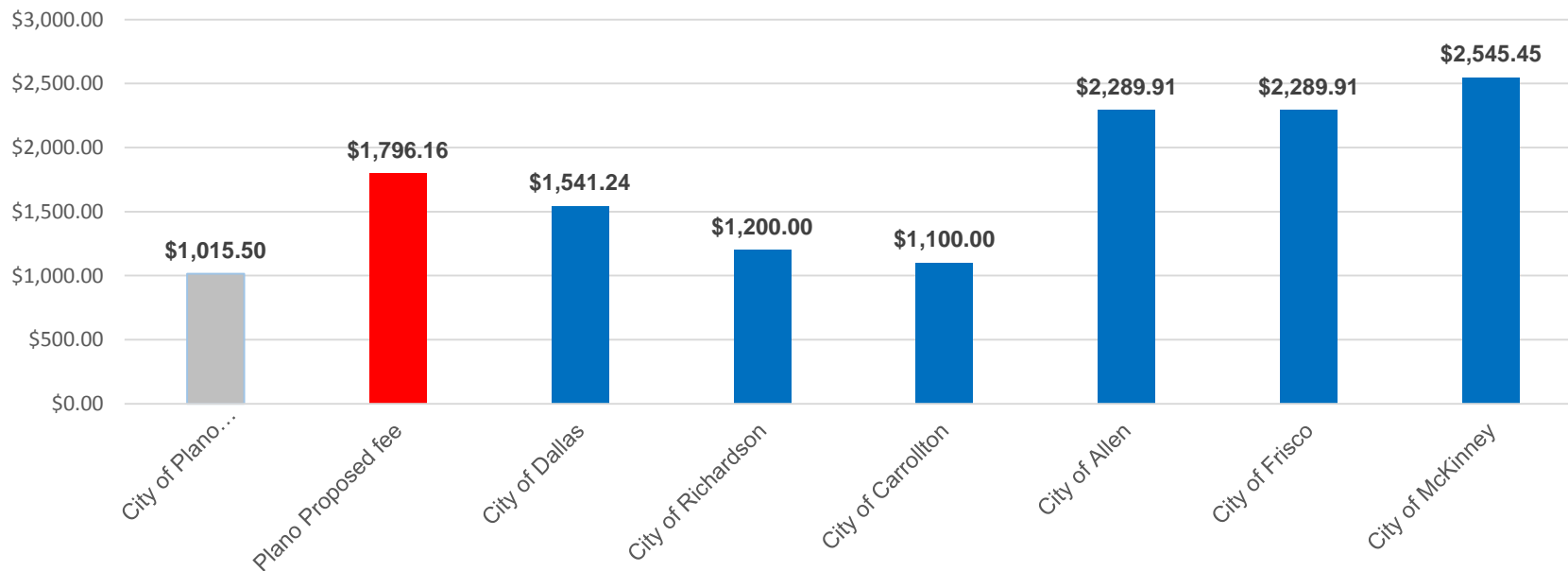
## Fee Comparison



# Residential - SFR

## Fee Comparison

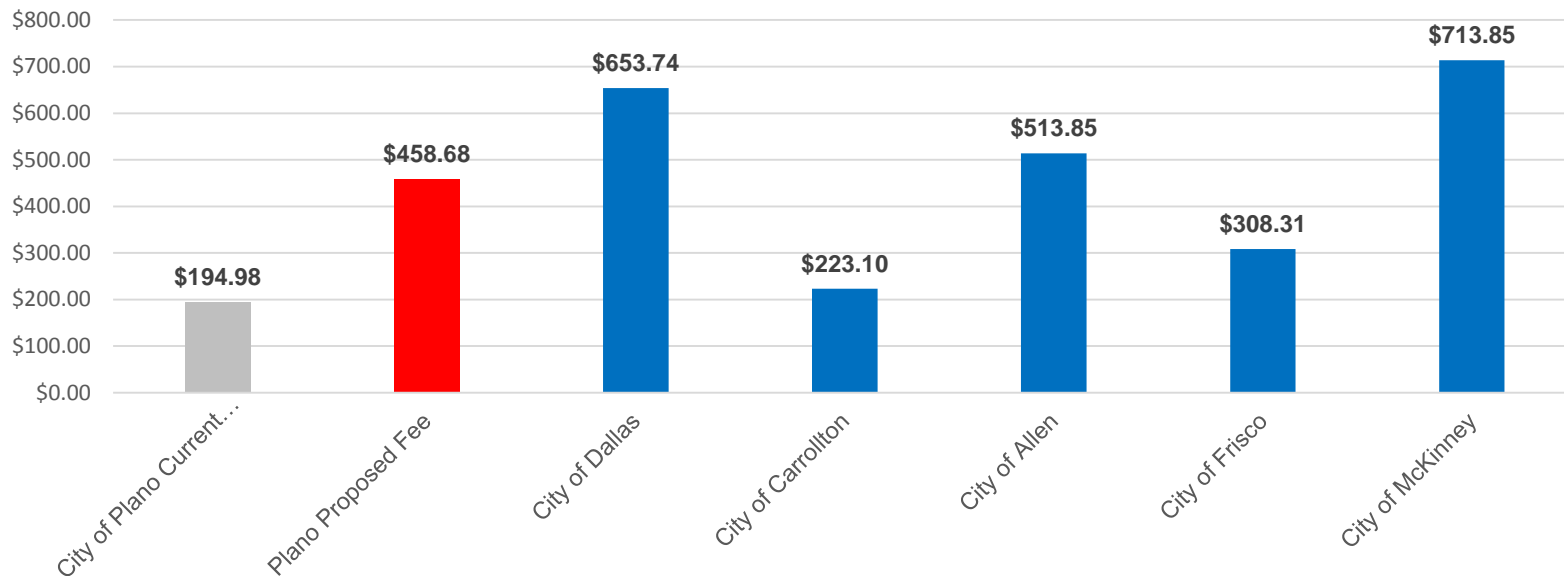
Single Family Residential Value - \$359,232.00 - 3,742 square foot - .48/sq.ft.



# Commercial

## Fee Comparison

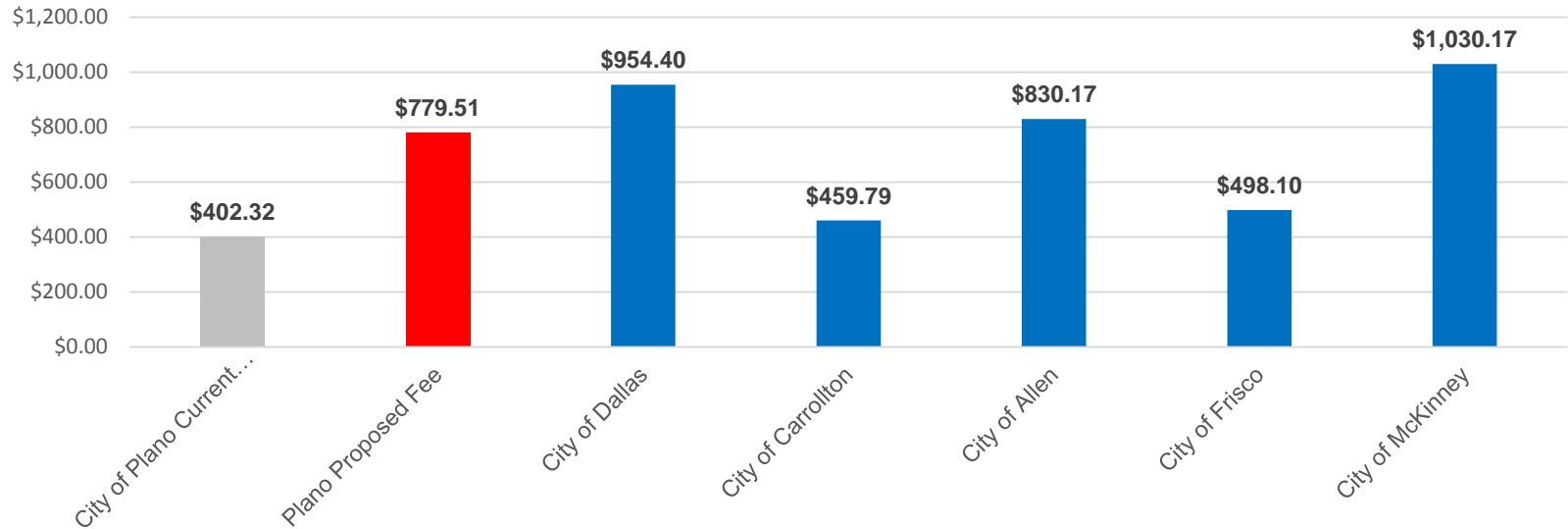
### Commercial Construction Value - \$37,138.00



# Commercial

## Fee Comparison

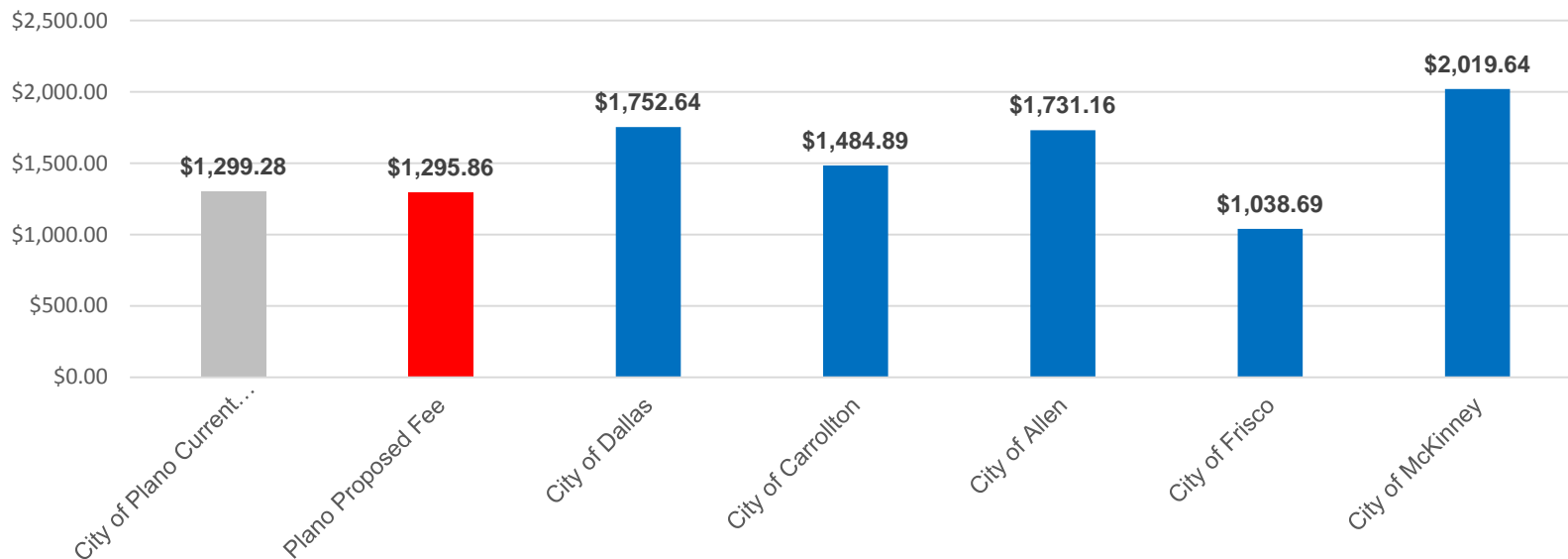
Commercial Construction Value - \$76,631.00



# Commercial

## Fee Comparison

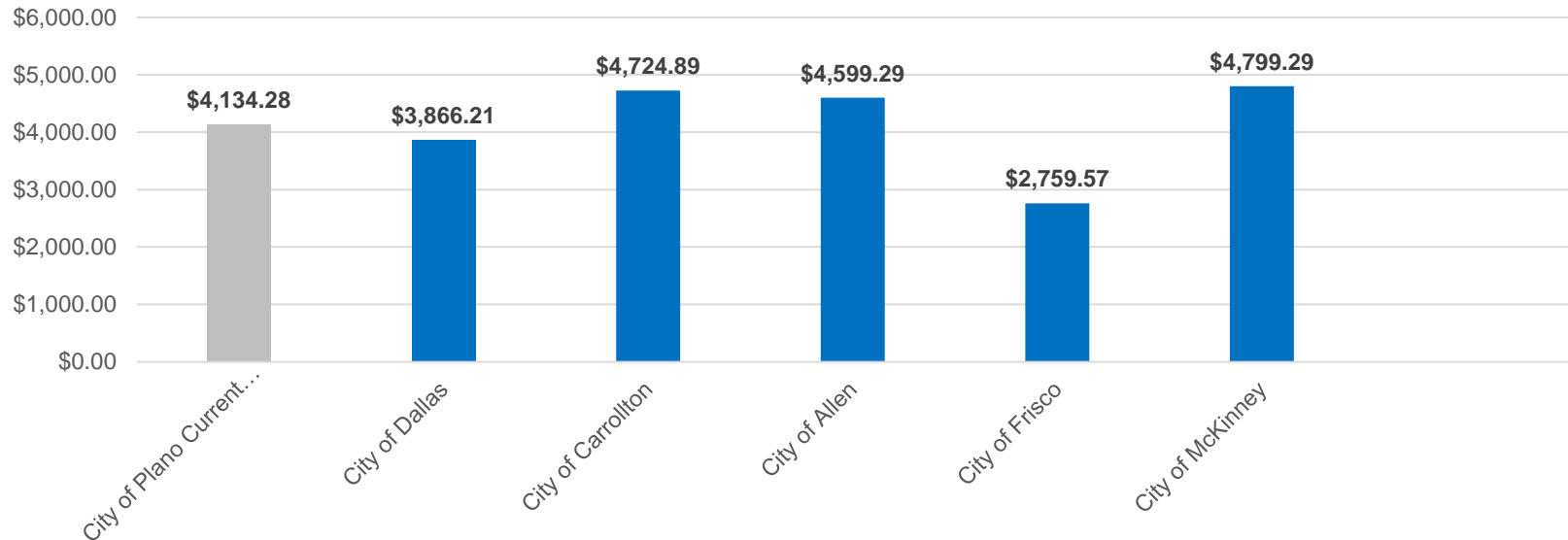
Commercial Construction Value - \$247,481.00



# Commercial

## Fee Comparison

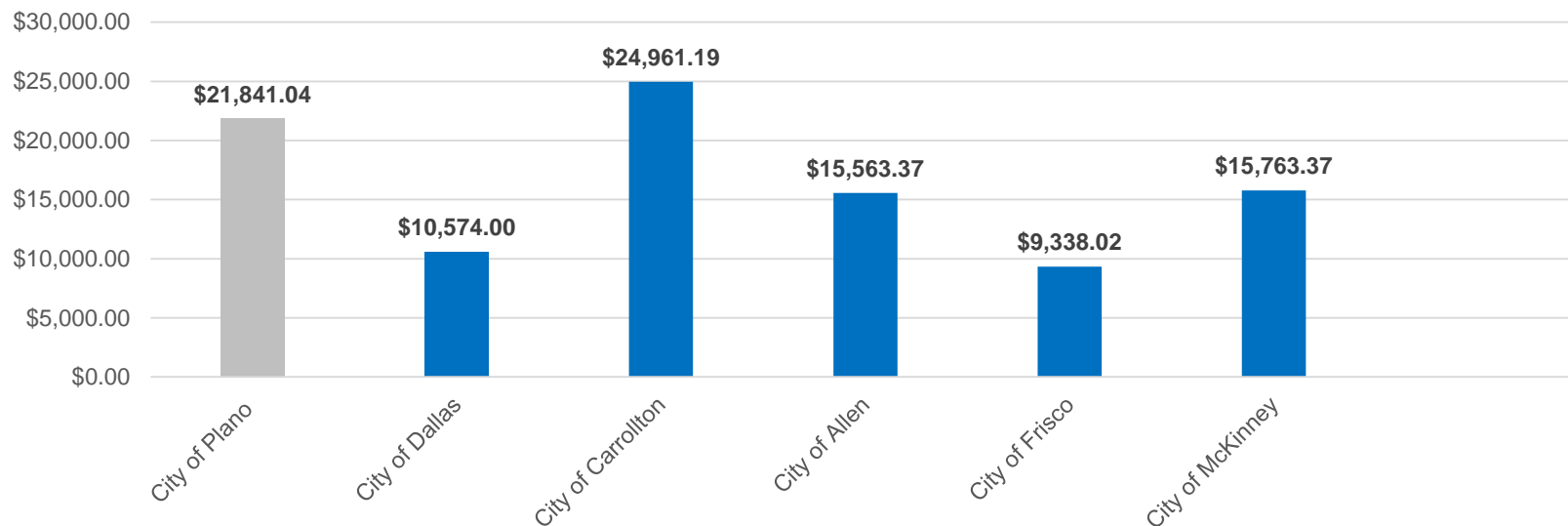
Commercial Construction Value - \$787,482.00



# Commercial

Fee Comparison

## Commercial Construction Value - \$4,160,197.00



# Flat Fees

Permit Type	Current	Proposed
Accessory Structures	\$5.25/\$1K	<b>\$ 75.00</b>
Antenna/Satellite/Awning	\$40.00	<b>\$ 75.00</b>
Demolition	\$50.00	<b>\$100.00</b>
Dumpster Enclosure	\$60.00	<b>\$100.00</b>
Fence/retaining wall (Res.) \$65 permit+\$10 day labor	\$45.00	<b>\$ 75.00</b>
Fence/retaining wall (Res.) \$110 permit+\$10 day labor	\$60.00	<b>\$120.00</b>
Flagpole	\$5.25/\$1K	<b>\$ 75.00</b>
Foundation	\$5.25/\$1K	<b>\$100.00</b>
Fountain	\$5.25/\$1K	<b>\$100.00</b>
Outdoor fireplace	\$40.00	<b>\$ 50.00</b>
Re-roof	\$5.25/\$1K	<b>\$ 75.00</b>



# Flat Fees

Permit Type	Current	Proposed
Sidewalk/ driveway approach	\$40.00	<b>\$ 75.00</b>
Service Plumbing Certificate	\$40.00	<b>\$ 50.00</b>
Signs – Banners	\$75.00	<b>\$100.00</b>
Signs – Non-illuminated	\$75.00	<b>\$150.00</b>
Signs – Illuminated	\$95.00	<b>\$200.00</b>
MEP Simple Trade (Res.)	\$45.00	<b>\$ 65.00</b>
MEP Simple Trade (Comm. w/o plans)	\$45.00	<b>\$100.00</b>
MEP Simple Trade (Comm. w/ plans)	\$45.00	<b>\$125.00</b>
Solar Panels	\$5.25/\$1K	<b>\$150.00</b>
Tent	\$50.00	<b>\$100.00</b>
Trailer Construction/Sales/ (w/o Mep)	\$40.00	<b>\$100.00</b>
Water well	\$60.00	<b>\$200.00</b>

Permit Value	Table 1 - Proposed
<b>\$1 to \$500</b>	<b>\$24</b>
<b>\$501 to \$2000</b>	<b>\$24 for the first \$500.00 plus \$3.00 per each additional \$100.00 or fraction thereof, up to and including \$2,000.00</b>
<b>\$2,001 to \$25,000</b>	<b>\$130 for the first \$2,000.00 plus \$9.99 per each additional \$1,000.00 or fraction thereof, up to and including \$25,000.00</b>
<b>\$25,001 to \$50,000</b>	<b>\$360 for the first \$25,000.00 plus \$8.13 per each additional \$1,000.00 or fraction thereof, up to and including \$50,000.00</b>
<b>\$50,001 to \$100,000</b>	<b>\$563 for the first \$50,000.00 plus \$4.54 per each additional \$1,000.00 or fraction thereof, up to and including \$100,000.00</b>
<b>\$100,001 to \$500,000</b>	<b>\$790 for the first \$100,000 plus \$3.43 per each additional \$1,000.00 or fraction thereof, up to and including \$500,000.00</b>
<b>\$500,001 and over</b>	<b>\$.00525 multiplier by valuation</b>

# Questions



**CITY OF PLANO  
COUNCIL AGENDA ITEM**

Council Meeting Date: 4/8/2019

Department: City Secretary

Department Head:

Agenda Coordinator: Lisa Henderson

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**CAPTION**

Consent and Regular Agendas

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**FINANCIAL SUMMARY**

**FUND(S):**

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**COMMENTS:**

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**SUMMARY OF ITEM**

**Strategic Plan Goal:**

**Plano Tomorrow Plan Pillar:**

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## CITY OF PLANO COUNCIL AGENDA ITEM

Council Meeting Date: 4/8/2019

Department: City Secretary

Department Head:

Agenda Coordinator:

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### CAPTION

Council items for discussion/action on future agendas

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### FINANCIAL SUMMARY

**FUND(S):**

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**COMMENTS:**

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### SUMMARY OF ITEM

**Strategic Plan Goal:**

**Plano Tomorrow Plan Pillar:**

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**ATTACHMENTS:**

Description	Upload Date	Type
Pending Agenda	4/2/2019	Informational

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## 2019 - Discussion/Action Items for Future Council Agendas

*April 12 – Police Annual Awards Banquet – 6:00 p.m., Plano Event Center*

**April 22**

**May 4 – Election Day (Early Voting Period April 22 – April 30)**

*May 9 – Town Hall – Senator Florence Shapiro Council Chambers – 7:00 pm*

*May 10 – Employee Picnic – 11:00 am Haggard Park*

**May 13**

- Comprehensive Monthly Financial Report – March 2019
- Canvass Election Results

*May 16 – Plano Police Memorial Service – 11:00 am Haggard Park*

*May 27 – Memorial Day*

**May 28 (Tuesday)**

**June 8 – Runoff Election, if needed (Early Voting Period May 28 – June 4)**

**June 10**

- DART Report

*June 21 – Neighborhood Leadership Council–7:30 am*

4/2/2019 – 11:09 a.m.