



CITY COUNCIL

1520 K Avenue, Plano, Texas 75074
Senator Florence Shapiro Council Chambers

DATE: April 8, 2019

TIME: 7:00 PM

CALL TO ORDER

INVOCATION: Student Ministry Pastor Jeremy LeBlanc - Chase Oaks Church, Legacy Campus

PLEDGE OF ALLEGIANCE / TEXAS PLEDGE: Fire-Rescue Explorer Post 215

OUR MISSION - THE CITY OF PLANO IS A REGIONAL AND NATIONAL LEADER, PROVIDING OUTSTANDING SERVICES AND FACILITIES THROUGH COOPERATIVE EFFORTS THAT ENGAGE OUR CITIZENS AND THAT CONTRIBUTE TO THE QUALITY OF LIFE IN OUR COMMUNITY.

The City Council may convene into Executive Session to discuss posted items in the regular meeting as allowed by law.

PROCLAMATIONS AND SPECIAL RECOGNITIONS

Proclamation: Plano Super Bowl Stars Day, recognizing former Plano Senior High School Wildcats team members Rex Burkhead and Joseph Noteboom. **Presented**

Proclamation: National Volunteer Week is April 7 – 13, 2019 and recognizes the impact volunteers have on their communities. **Presented**

Presentation: Five teen volunteers are receiving the President's Volunteer Service Award. **Presented**

Proclamation: National Crime Victims' Rights Week, honoring the rights of victims to be heard and treated fairly, April 7 – 13, 2019. **Presented**

Presentation: The Plano Public Library System has once again received the Texas Municipal Library Directors Association Achievement of Library Excellence Award. **Presented**

OATHS OF OFFICE

Plano Housing Authority
Betty Arguello

COMMENTS OF PUBLIC INTEREST

This portion of the meeting is to allow up to five (5) minutes per speaker with thirty (30) total minutes on items of interest or concern and not on items that are on the current agenda. The Council may not discuss these items, but may respond with factual or policy information. The Council may choose to place the item on a future agenda.

CONSENT AGENDA

The Consent Agenda will be acted upon in one motion and contains items which are routine and typically noncontroversial. Items may be removed from this agenda for individual discussion by a Council Member, the City Manager or any citizen. Citizens are limited to two (2) items and discussion time of three (3) minutes each.

Approval of Minutes

- (a) March 25, 2019 **Approved**

Approval of Expenditures

Award/Rejection of Bid/Proposal: (Purchase of products/services through formal procurement process by this agency)

- (b) RFB No. 2019-0214-B for a one-year contract for the purchase of Outside Plant Singlemode Fiber Cable for Technology Services to Millennium Communication & Electrical Products in the estimated annual amount of \$364,000 and Simba Industries in the estimated annual amount of \$23,770, for a total estimated amount of \$387,770; and authorizing the City Manager to execute all necessary documents. **Approved**
- (c) CSP No. 2019-0119-B for OSP Fiber Cabling Network, Phase I, Project No. 7074, to Gardner Telecommunications, LLC in the amount of \$1,659,447; and authorizing the City Manager to execute all necessary documents. **Approved**
- (d) RFP No. 2018-0204-C for a four-year contract with two City-optional three-year renewals for Credit Card Payment Processing Services to Fidelity Information Services, LLC in the estimated amounts of \$6,000,000 for the first four-year term, \$7,300,000 for the first optional three-year renewal, and \$11,200,000 for the second optional three-year renewal; and authorizing the City Manager to execute all necessary documents. **Approved**

Approval of Contract Modification

- (e) To approve an expenditure for the purchase of Health Care Advocacy Services for nineteen months in the estimated amount of \$199,500 from Life Account LLC dba Compass Professional Health Services for Human Resources; and authorizing the City Manager to execute all necessary documents. (Contract No. 2013-381-I; Modification No. 2) **Approved**

Approval of Expenditure

- (f) To approve an expenditure for Construction Materials Testing Services for Carpenter Park North Athletic Field Improvements, Project No. 6935, in the amount of \$236,090 from FUGRO USA Land, Inc. for Parks and Recreation Department; and authorizing the City Manager to execute all necessary documents. **Approved**
- (g) To approve an expenditure in the amount of \$34,226 to MuniServices, LLC; and authorizing the City Manager to execute all necessary documents. **Approved**
- (h) To approve an expenditure for Construction Materials Testing Services for the Police Substation at McDermott and Robinson, Project No. 6805, in the amount of \$114,588 from Terracon Consultants, Inc. for Engineering; and authorizing the City Manager to execute all necessary documents. **Approved**

Approval of Contract / Agreement

- (i) To approve an Interlocal Cooperation Agreement by and between the City of Plano, Texas and the City of Murphy, Texas to allow employees of the City of Murphy to participate in training programs offered by the City of Plano Professional Development Center in the estimated annual receivable amount of \$3,500; and authorizing the City Manager to execute all necessary documents. (City of Plano Contract No. 2019-0213-1) **Approved**

Adoption of Resolutions

- (j) **Resolution No. 2019-4-2(R):** To approve the Investment Portfolio Summary for the quarter ended December 31, 2018; and providing an effective date. **Adopted**

Adoption of Ordinances

- (k) **Ordinance No. 2019-4-1:** To repeal Ordinance No. 2019-3-10 and replace it with this Ordinance for the purpose of correcting a clerical error, and amending the Comprehensive Zoning Ordinance of the City, Ordinance No. 2015-5-2, as heretofore amended, so as to amend Planned Development-207-Retail on 134.5 acres of land located at the northwest corner of Shiloh Road and Renner Road, in the City of Plano, Collin County, Texas, in order to modify development standards; directing a change accordingly in the official zoning map of the City; and providing a penalty clause, a repealer clause, a savings clause, a severability clause, a publication clause, and an effective date. **Adopted**

ITEMS FOR INDIVIDUAL CONSIDERATION:

Public Hearing Items:

Applicants are limited to fifteen (15) minutes presentation time with a five (5) minute rebuttal, if needed. Remaining speakers are limited to thirty (30) total minutes of testimony time, with three (3) minutes assigned per speaker. The presiding officer may extend these times as deemed necessary.

Non-Public Hearing Items:

The Presiding Officer may permit limited public comment for items on the agenda not posted for a Public Hearing. The Presiding Officer will establish time limits based upon the number of speaker requests, length of the agenda, and to ensure meeting efficiency, and may include a cumulative time limit. Speakers will be called in the order cards are received until the cumulative time is exhausted.

- (1) **Public Hearing and adoption of Ordinance No. 2019-4-3** to adopt Youth Program Standards of Care for the City of Plano; and providing a repealer clause, a severability clause, a savings clause, and an effective date. **Conducted and adopted.**

Municipal Center is wheelchair accessible. A sloped curb entry is available at the main entrance facing Municipal/L Avenue, with specially marked parking spaces nearby. Access and special parking are also available on the north side of the building. The Senator Florence Shapiro Council Chambers is accessible by elevator to the lower level. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary at 972-941-7120.



CITY OF PLANO COUNCIL AGENDA ITEM

Council Meeting Date: 4/8/2019

Department: Proclamations

Department Head:

Agenda Coordinator:

CAPTION

Proclamation: Plano Super Bowl Stars Day, recognizing former Plano Senior High School Wildcats team members Rex Burkhead and Joseph Noteboom. **Presented**

FINANCIAL SUMMARY

FUND(S):

COMMENTS:

SUMMARY OF ITEM

Strategic Plan Goal:

Plano Tomorrow Plan Pillar:



CITY OF PLANO COUNCIL AGENDA ITEM

Council Meeting Date: 4/8/2019

Department: Proclamations

Department Head:

Agenda Coordinator:

CAPTION

Proclamation: National Volunteer Week is April 7 – 13, 2019 and recognizes the impact volunteers have on their communities. **Presented**

FINANCIAL SUMMARY

FUND(S):

COMMENTS:

SUMMARY OF ITEM

Strategic Plan Goal:

Plano Tomorrow Plan Pillar:



CITY OF PLANO COUNCIL AGENDA ITEM

Council Meeting Date: 4/8/2019

Department: Proclamations

Department Head:

Agenda Coordinator:

CAPTION

Presentation: Five teen volunteers are receiving the President's Volunteer Service Award. **Presented**

FINANCIAL SUMMARY

FUND(S):

COMMENTS:

SUMMARY OF ITEM

Strategic Plan Goal:

Plano Tomorrow Plan Pillar:



CITY OF PLANO
COUNCIL AGENDA ITEM

Council Meeting Date: 4/8/2019

Department: Proclamations

Department Head:

Agenda Coordinator:

CAPTION

Proclamation: National Crime Victims' Rights Week, honoring the rights of victims to be heard and treated fairly, April 7 – 13, 2019. **Presented**

FINANCIAL SUMMARY

FUND(S):

COMMENTS:

SUMMARY OF ITEM

Strategic Plan Goal:

Plano Tomorrow Plan Pillar:



CITY OF PLANO COUNCIL AGENDA ITEM

Council Meeting Date: 4/8/2019

Department: Proclamations

Department Head:

Agenda Coordinator:

CAPTION

Presentation: The Plano Public Library System has once again received the Texas Municipal Library Directors Association Achievement of Library Excellence Award. **Presented**

FINANCIAL SUMMARY

FUND(S):

COMMENTS:

SUMMARY OF ITEM

Strategic Plan Goal:

Plano Tomorrow Plan Pillar:



CITY OF PLANO COUNCIL AGENDA ITEM

Council Meeting Date: 4/8/2019

Department: City Secretary

Department Head:

Agenda Coordinator:

CAPTION

Plano Housing Authority
Betty Arguello

FINANCIAL SUMMARY

FUND(S):

COMMENTS:

SUMMARY OF ITEM

Strategic Plan Goal:

Plano Tomorrow Plan Pillar:



CITY OF PLANO COUNCIL AGENDA ITEM

Council Meeting Date: 4/8/2019

Department: City Manager

Department Head: Lisa Henderson

Agenda Coordinator: Lisa Henderson

CAPTION

March 25, 2019 **Approved**

FINANCIAL SUMMARY

Not Applicable

FUND(S): N/A

COMMENTS:

SUMMARY OF ITEM

Strategic Plan Goal:

Partnering for Community Benefit

Plano Tomorrow Plan Pillar:

Regionalism

ATTACHMENTS:

Description	Upload Date	Type
Preliminary Open Meeting Minutes	4/3/2019	Minutes
Regular Session Minutes	4/4/2019	Minutes

**PLANO CITY COUNCIL
PRELIMINARY OPEN MEETING
March 25, 2019**

COUNCIL MEMBERS PRESENT

Harry LaRosiliere, Mayor – arrived at 5:01 p.m.
Ron Kelley, Mayor Pro Tem
Angela Miner, Deputy Mayor Pro Tem
Anthony Ricciardelli
Rick Grady
Kayci Prince
Tom Harrison – arrived at 5:01 p.m.
Rick Smith

STAFF PRESENT

Bruce Glasscock, City Manager
Mark Israelson, Senior Deputy City Manager
Jim Parrish, Deputy City Manager
Jack Carr, Deputy City Manager
Paige Mims, City Attorney
Lisa C. Henderson, City Secretary

Mayor Pro Tem Kelley called the meeting to order at 5:00 p.m., Monday, March 25, 2019, in the Senator Florence Shapiro Council Chambers of the Municipal Center, 1520 K Avenue. A quorum was present. Mayor Pro Tem Kelley then stated that the Council would retire into Executive Session, in Training Room A, in compliance with Chapter 551, Government Code, Vernon's Texas Codes Annotated in order to consult with an attorney and receive Legal Advice and discuss Litigation, Section 551.071; to receive information regarding Economic Development, Section 551.087; to discuss Real Estate, Section 551.072; and to discuss Personnel, Section 551.074; for which a certified agenda will be kept in the office of the City Secretary for a period of two years as required.

Mayor LaRosiliere reconvened the meeting back into the Preliminary Open Meeting at 6:00 p.m. in the Senator Florence Shapiro Council Chambers. Council Member Ricciardelli was away from the dais.

- **Consideration and action resulting from Executive Session discussion**
 - Personnel – Appointment of Planning and Zoning Commission Interim Member**

Upon a motion made by Deputy Mayor Pro Tem Miner and seconded by Mayor Pro Tem Kelley, the Council voted 7-0, to appoint David Downs to the Plano and Zoning Commission as an Interim Member.
- **Personnel – Appointment of Plano Housing Authority Interim Member**

Upon a motion made by Mayor LaRosiliere and seconded by Council Member Prince, the Council voted 7-0, to appoint Beatriz Arguello to the Plano Housing Authority as an Interim Member. Council Member Ricciardelli arrived at the dais at 6:01 p.m.
- **DART Report**
- **2018 Business Survey Presentation**
- **FY 2018-19 Status Report and Three-Year Financial Forecast Presentation**
- **Consent and Regular Agendas**
- **Council items for discussion/action on future agendas**

With no further discussion, the Preliminary Open Meeting was adjourned at 7:10 p.m.

Harry LaRosiliere, MAYOR

ATTEST:

Lisa C. Henderson, City Secretary

**PLANO CITY COUNCIL
REGULAR SESSION
March 25, 2019**

COUNCIL MEMBERS PRESENT

Harry LaRosiliere, Mayor
Ron Kelley, Mayor Pro Tem
Angela Miner, Deputy Mayor Pro Tem
Anthony Ricciardelli
Rick Grady
Kayci Prince
Tom Harrison
Rick Smith

STAFF PRESENT

Bruce Glasscock, City Manager
Mark Israelson, Senior Deputy City Manager
Jim Parrish, Deputy City Manager
Jack Carr, Deputy City Manager
Paige Mims, City Attorney
Lisa C. Henderson, City Secretary

Mayor LaRosiliere convened the Council into the Regular Session on Monday, March 25, 2019 at 7:10 p.m. in the Senator Florence Shapiro Council Chambers of the Plano Municipal Center, 1520 K Avenue. A quorum was present.

Invocation and Pledge

Mayor Pro Tem Kelley led the invocation and Junior Girl Scout Troop 968 with the Islamic Association of Collin County led the Pledge of Allegiance and Texas Pledge.

Certificates of Appreciation

Planning and Zoning Commission – Susan Plonka
Community Relations Commission – Ronald Johnson

Oath of Office

Parks and Recreation Planning Board – Scott Goebel

Comments of Public Interest

Stephen Muller, Sabine Stener and Fehmi Karahan spoke in opposition of Zoning Case 2018-025.

Consent Agenda

MOTION: Upon a motion made by Council Member Prince and seconded Council Member Grady, the Council voted 8-0, to approve all items on the Consent Agenda, as follows:

Approval of Minutes

March 19, 2019

(Consent Agenda Item “A”)

Approval of Expenditures

Award/Rejection of Bid/Proposal: (Purchase of products/services through formal procurement process by this agency)

RFP No. 2018-0209-C for a one (1) year contract with four (4) City optional renewals for a Technical Consultant for JDE and PeopleSoft for Technology Services to Remote Services, Inc. in the estimated annual amount of \$288,000; and authorizing the City Manager to execute all necessary documents. (Consent Agenda Item “B”)

RFB No. 2019-0145-C for a one (1) year contract with four (4) City optional renewals for Median and Right-of-Way Mowing and Landscape Maintenance - Group C for Parks and Recreation Department to Carruthers Landscape Management, Inc. in the estimated annual amount of \$126,775; and authorizing the City Manager to execute all necessary documents. (Consent Agenda Item “C”)

Approval of Contract Modification

To approve an increase to the current awarded contract amount of \$1,096,066 by \$628,427, for an estimated annual amount of \$1,724,493, for Microsoft software licenses from SHI Government Solutions, Inc. and extend three (3) one-year City optional renewals for Technology Services; and authorizing the City Manager to execute all necessary documents. (2016-0231-C; Modification No. 1) (Consent Agenda Item “D”)

Approval of Request

To authorize the Assignment of Easement to the City of Allen for the purpose of maintaining water and sewer lines along Greenville Avenue in the City of Allen; and authorizing the City Manager to execute all necessary documents. (Consent Agenda Item “E”)

Approval of Expenditure

To ratify an expenditure in the amount of \$65,372 for replacement of one (1) Vermeer BC1500 Brush Chipper from Vermeer Texas-Louisiana for Fleet Services to be utilized by Park Support Services; and authorizing the City Manager to execute all necessary documents. (Consent Agenda Item “F”)

To approve an expenditure for engineering design related services in the amount of \$384,828 from Kimley-Horn and Associates, Inc. for the citywide 2019 Traffic Data Collection Program; and authorizing the City Manager to execute all necessary documents. (Consent Agenda Item “G”)

Adoption of Ordinances

Ordinance No. 2019-3-9: To adopt and enact Supplement Number 127 to the Code of Ordinances for the City of Plano; providing for amendment to certain sections of the Code; and providing an effective date. (Consent Agenda Item “H”)

END OF CONSENT AGENDA

Public Hearing and consideration of an Ordinance as requested in Zoning Case 2018-025 to amend the Comprehensive Zoning Ordinance of the City, Ordinance No. 2015-5-2, as heretofore amended, so as to rezone 110.5 acres of land located at the southeast corner of Legacy Drive and Headquarters Drive in the City of Plano, Collin County, Texas, from Central Business-1 to Planned Development-43-Central Business-1 in order to add uses to specific areas and modify development standards for the entire tract; directing a change accordingly in the official zoning map of the City; and providing a penalty clause, a repealer clause, a savings clause, a severability clause, a publication clause, and an effective date. Applicant: Silos Harvesting Partners, LP (Tabled at 3/19/19 City Council meeting) (Regular Item 2)

Bill Dahlstrom, representing the applicant, spoke to the project and requested the council grant the request to withdraw Zoning Case 2018-025.

MOTION: Upon a motion made by Council Member Grady and seconded by Council Member Ricciardelli, the Council voted 7-1, with Council Member Harrison in opposition, to accept the request to withdraw Zoning Case 2018-025.

Public Hearing and adoption of Ordinance No. 2019-3-10 as requested in Zoning Case 2018-030 to amend the Comprehensive Zoning Ordinance of the City, Ordinance No. 2015-5-2, as heretofore amended, so as to amend Planned Development-207-Retail on 134.5 acres of land located at the northwest corner of Shiloh Road and Renner Road, in the City of Plano, Collin County, Texas, in order to modify development standards; directing a change accordingly in the official zoning map of the City; and providing a penalty clause, a repealer clause, a savings clause, a severability clause, a publication clause, and an effective date. Applicants: Wynwood Resources, Ltd.; Turnpike Commons of Plano, LLC; Third Molar Investments, LLC; Shinn Gateway Hospitality, Ltd.; Plano Gateway, LP; Plano Gateway Phase 2, LP; Plano Gateway Phase 3, LP; Plano Gateway Phase 4, LP; Garland Housing Finance Corporation; E. Renner Rd. Condominium, LLC; Mountainprize, Inc.; Patrick E. Hillary Jr.; and The Irwin Herbert Sherry & Dalia Dafney Sherry Trust (Regular Item 1)

David Hicks, representing the applicant, and Bill Senkel Vice President for Beazer Homes, spoke to the project. Mayor LaRosiliere opened the public hearing. No one appeared to speak. Mayor LaRosiliere closed the public hearing.

Public Hearing and adoption of Ordinance No. 2019-3-10 (Cont'd.)

MOTION: Upon a motion made by Mayor Pro Tem Kelley and seconded by Deputy Mayor Pro Tem Miner, the Council voted 8-0, to amend the Comprehensive Zoning Ordinance of the City, Ordinance No. 2015-5-2, as heretofore amended, so as to amend Planned Development-207-Retail on 134.5 acres of land located at the northwest corner of Shiloh Road and Renner Road, in the City of Plano, Collin County, Texas, in order to modify development standards; directing a change accordingly in the official zoning map of the City; as requested in Zoning Case 2018-030; and further to adopt Ordinance No. 2019-3-10.

With no further discussion, the Regular City Council Meeting adjourned at 8:03 p.m.

Harry LaRosiliere, MAYOR

ATTEST:

Lisa C. Henderson, City Secretary



CITY OF PLANO COUNCIL AGENDA ITEM

Council Meeting Date: 4/8/2019

Department: Technology Services

Department Head: Chris Chiancone

Agenda Coordinator: Jana Logue

CAPTION

RFB No. 2019-0214-B for a one-year contract for the purchase of Outside Plant Singlemode Fiber Cable for Technology Services to Millennium Communication & Electrical Products in the estimated annual amount of \$364,000 and Simba Industries in the estimated annual amount of \$23,770, for a total estimated amount of \$387,770; and authorizing the City Manager to execute all necessary documents. **Approved**

FINANCIAL SUMMARY

CIP

FISCAL YEAR: 2018-19	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	695,539	5,231,566	0	5,927,105
Encumbered/Expended Amount	-695,539	-448,030	0	-1,143,569
This Item	0	-387,770	0	-387,770
Balance	0	4,395,766	0	4,395,766

FUND(S): Technology Improvements CIP

COMMENTS: Funding for this item is available in the 2018-19 Technology Improvements CIP Fund. This request is to purchase outside plant singlemode fiber cable in the estimated annual amount of \$364,000 from Millennium Communication and Electrical Products and \$23,770 from Simba Industries for a total estimated amount of \$387,770, which will leave a total project balance of \$4,395,766 available for future project expenditures in the Technology Improvements CIP Fund.

SUMMARY OF ITEM

See Recommendation Memo

Strategic Plan Goal:

Financially Strong City with Service Excellence, Safe Large City

Plano Tomorrow Plan Pillar:

ATTACHMENTS:

Description	Upload Date	Type
Staff Recommendation Memo	4/1/2019	Memo
Bid Recap	4/1/2019	Bid Recap

Date: Wednesday, March 20, 2019

To: Diane Palmer-Boeck, Director of Procurement and Project Management

From: Chris Chiancone, Chief Information Officer
Chris Edwards, Enterprise Architect

Subject: 2019-0214-B Outside Plant Singlemode Fiber Supply Agreement

Technology Services recommends the splitting the award of the supply agreement RFB 2019-0214-B - Outside Plant Singlemode Fiber Optic Cabling to Millennium Communication & Electrical Products and Simba Industries for an estimated total of \$387,770.00. This will be a one-year supply agreement.

As part of the NextGen Fiber Project to reduce cost and increase services, the City has chosen to save money by purchasing the reels of fiber cabling directly from suppliers as needed throughout the fiber build phases for use by the contractors we award each phase to. Phase I of the fiber network build is nearing award and this will be needed to begin the work.

2,787 vendors were notified of the bid via BidSync and 49 vendors viewed the bid. The City received 4 responses, 0 non-responsive, 1 withdrawn, and 0 no bid.

If not awarded, the City will not be able to proceed with the build of the fiber network to connect City facilities, traffic intersections, lift stations, radio towers, and etc., which will prevent the City from reducing ongoing leased circuit costs and limit future growth potential.

CITY OF PLANO

**BID NO. 2019-0214-B
RFB for the Purchase of Outside Plant Singlemode Fiber Cable**

BID RECAP

Bid opening Date/Time: February 11, 2019 @ 3:00 pm

Number of Vendors Notified: 2787

Vendors Submitting "No Bids": 0

Number of Bids Withdrawn: 1

Bids Evaluated Non-Responsive to Specifications: 0

Number of Bids Submitted Responsive to Bid: 4

Millennium Communication & Electrical Products	\$388,560.00
Simba Industries	\$391,370.00
Begus Online	\$560,000.00
2M Solutions	\$415,747,500.00

Recommended Vendors:

Millennium Communication & Electrical Products	
Line 2	\$364,000.00
Simba Industries	
Line 1	\$10,780.00
Line 3	\$12,990.00

Total Estimated Annual Amount	\$387,770.00
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Jana Logue

Jana Logue
Contract Specialist

April 04, 2019

Date



CITY OF PLANO COUNCIL AGENDA ITEM

Council Meeting Date: 4/8/2019

Department: Technology Services

Department Head: Chris Chiancone

Agenda Coordinator: Dave Leong x7251

CAPTION

CSP No. 2019-0119-B for OSP Fiber Cabling Network, Phase I, Project No. 7074, to Gardner Telecommunications, LLC in the amount of \$1,659,447; and authorizing the City Manager to execute all necessary documents. **Approved**

FINANCIAL SUMMARY

CIP

FISCAL YEAR: 2018-19 thru 2019-2020	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	695,539	5,231,566	0	5,927,105
Encumbered/Expended Amount	-695,539	-448,030	0	-1,143,569
This Item	0	-1,327,500	-331,947	-1,659,447
Balance	0	3,456,036	-331,947	3,124,089

FUND(S): Technology Improvements CIP

COMMENTS: Funding for this item is available in the 2018-19 Technology Improvements CIP Fund and will be carried forward into future years. This request is for Gardner Telecommunications, LLC to install fiber for Phase 1 of the Fiber Cabling Network project, in the amount of \$1,659,447, which will leave a total project balance of \$3,124,089 available for future project expenditures in the Technology Improvements CIP Fund.

SUMMARY OF ITEM

See Recommendation Memo.

Strategic Plan Goal:

Financially Strong City with Service Excellence, Safe Large City

Plano Tomorrow Plan Pillar:

ATTACHMENTS:

Description	Upload Date	Type
Recommendation Memo	3/27/2019	Memo
CSP Recap	3/27/2019	CSP Recap

Date: Wednesday, March 20, 2019

To: Diane Palmer-Boeck, Director of Procurement and Project Management

From: Chris Chiancone, Chief Information Officer
Chris Edwards, Enterprise Architect

Subject: 2019-0119-B OSP Fiber Cabling Network, Phase I, Project No. 7074

The NextGen Fiber Project is a three-phase initiative that will interconnect City facilities, traffic intersections, water towers, and lift stations, which will:

- reduce costs associated with leasing circuits and LTE services and increase redundancy with ring topologies to buildings;
- increase services providing higher speeds;
- and, provide for future growth with only the change of optical transceivers at locations to increase capacity.

In 2018, the City awarded RFQ 2017-0092-X to Capco Communications for the design and engineering of the full fiber network, which will be completed in approximately April of 2020.

This award is for the first Phase, which includes approximately 12.94 miles of underground fiber installation and approximately 22.18 miles of aerial fiber installation. The City received four (4) proposals for this phase. After reviewing all materials provided in the initial proposals, requesting and reviewing clarification responses, and conducting in-person interviews with each contractor; all evaluation committee members determined that Gardner Telecommunications would provide the best overall value to the City for the Phase I build of the fiber project.

The Evaluation Criteria and associated weights for this Competitive Sealed Proposal (CSP) was as follows:

1. Project Cost was 60% of the overall score.
2. Project Approach and Management Plan was 25% of the overall score.
3. Relevant Experience and References was 15% of the overall score.

The build of the fiber network is a significant investment, providing the City of Plano with more reliable services and increasing the City's ability to produce more advanced services at lower costs in the future. Technology Services and Project Management teams have conducted a thorough cost-benefit analysis of building and owning a fiber network versus continuing to lease circuits to all of our locations and the estimated break-even for the investment in the fiber project is approximately five years. Once the fiber network is entirely built, leased lines totaling roughly \$768,000 per year will be discontinued at contract expiration, resulting in a significantly lower ongoing operational expenditure. Estimated annual costs for the maintenance of the fiber network to cover locate services, damage repairs, etc., are expected to be approximately \$200,000 annually, significantly less than the cost of leased circuits. In addition, the service provided will be on average 10x to 100x the capabilities of existing leased circuits.

If not awarded, the City will not be able to proceed with the build of the fiber network to connect City facilities, traffic intersections, lift stations, radio towers, etc., which will prevent the City from reducing ongoing leased circuit costs and limit future growth potential.

CITY OF PLANO

Competitive Sealed Proposal (CSP)

CSP No. 2019-0119-B

OSP Fiber Cabling Network, Phase I

Project No. 7074

CSP Recap

CSP Opening Date/Time: February 7, 2019, @ 2:00 PM Central

Number of Vendors Notified: 6,867

Vendors Submitting "No Bids": 0

Number of Non-Responsive Bids Submitted: 0

Number of Responsive Bids Submitted: 4

Vendor:

Total Bid

Gardner Telecommunications, LLC	\$ 1,692,548.67
TDC2, LLC	\$ 1,595,387.28
Bridgepoint Telecommunications	\$ 1,809,386.94
HMI Utilities, LLC	\$ 2,916,633.25

Best and Final Offer (BAFO) Requested:

Gardner Telecommunications, LLC	\$ 1,659,447.17
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Recommended Vendor:

Gardner Telecommunications, LLC	\$ 1,659,447.17
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Dave Leong

Dave Leong, Contract Administrator

March 20, 2019

Date



CITY OF PLANO COUNCIL AGENDA ITEM

Council Meeting Date: 4/8/2019

Department: Finance

Department Head: Denise Tacke

Agenda Coordinator: Nik Winter x7569

CAPTION

RFP No. 2018-0204-C for a four-year contract with two City-optional three-year renewals for Credit Card Payment Processing Services to Fidelity Information Services, LLC in the estimated amounts of \$6,000,000 for the first four-year term, \$7,300,000 for the first optional three-year renewal, and \$11,200,000 for the second optional three-year renewal; and authorizing the City Manager to execute all necessary documents. **Approved**

FINANCIAL SUMMARY

Operating Expense

FISCAL YEAR: 2018-19 thru 2028-29	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	0	753,545	24,200,000	24,953,545
Encumbered/Expended Amount	0	-496,034	0	-496,034
This Item	0	-300,000	-24,200,000	-24,500,000
Balance	0	-42,489	0	-42,489

FUND(S): Various

COMMENTS: This item approves price quotes. The estimated additional funds of \$42,489 needed for the remainder of FY 2018-19 will be allocated within the various departments during the re-estimate process. Expenditures will be made from various departments within approved budget appropriations for future years of the contract. The contract period is four years with two optional three year renewals. The estimated amount for the first four years is \$6,000,000. For the first optional three year renewal and second optional three year renewal, fees are estimated to be \$7,300,000 and \$11,200,000. This is an estimate as the actual amounts are based on the volume and value of the credit card transactions.

SUMMARY OF ITEM

See recommendation memo.

Strategic Plan Goal:

Financially Strong City with Service Excellence

Plano Tomorrow Plan Pillar:

ATTACHMENTS:

Description	Upload Date	Type
Award Recommendation Memo	3/26/2019	Memo
Recap	4/3/2019	Informational

Date: March 15, 2019

To: Diane Palmer-Boeck, Director of Procurement and Project Management

From: Myra Conklin, Treasurer

Subject: Recommendation for Award of Credit Card Payment Processing Services

The scope of services include credit card payment processing services by phone, in person and internet-based payment processing for Ambulance Billing, Animal Services, Building Inspections, City Hall, Compost Accounts Receivable, Customer and Utility Services, Environmental Health, Libraries, Library Room Reservations, Library Fines, Fire Inspections, Municipal Court, Planning, Plano Event Center, Plano Stages, Police Alarms, Police Records, Property Standards, Public Works, Special Refuse, Sustainability & Environmental Services, and Texas Pure Products.

The City of Plano convened an evaluation committee with representation from the Treasury, Customer and Utility Billing and Technology departments, to review submittals for credit card payment processing services. Seventeen vendors submitted proposals which were evaluated on the following criteria:

- Company Profile—10%
- Customer Service—10%
- Technical Response—40%
- Cost—40%

Proposals were received from 360 BD Group, Inc. d/b/a 360Civic, Comerica Incorporated, Fidelity Information Services, LLC, First Billing Services LLC, First Data Corporation paired with BBVA Compass, First Data Corporation paired with Frost Bank, Government Payment Services, Inc., Jet Pay Payment Services, FL, LLC, JP Morgan Chase Bank, NA, Gila LLC d/v/a Municipal Services Bureau, NCourt, LLC, PayIt, The Payment Group, Value Payment Systems, Wells Fargo Bank, NA, World Pay paired with CapitalOne and World Pay paired with MUFG Union Bank. After careful consideration, the evaluation committee is recommending that the contract be awarded to Fidelity Information Services, LLC. The recommendation is based on the overall evaluation of proposals and the vendor selected met or exceeded all the required specified scope of services.

The contract period is four years with two optional 3 year renewals. It is recommended that the City award 2018-0204-C Request for Proposal (RFP) for Credit Card Payment Processing Services to Fidelity Information Services, LLC, in the estimated amount of \$6,000,000 for the first four years. For the first optional 3 year renewal and second optional 3 year renewal, fees are estimated to be \$7,300,000 and \$11,200,000, respectively. Please note that approximately 8% of this fee goes to the credit card processor. The remaining 92% are pass through fees such as card association fees that are nonnegotiable and are paid regardless of the vendor selected. Credit card processing payments have increased annually by approximately 15% due to increased credit card usage. We anticipate a continuation of this trend. This is an estimate as actual amounts are based on the volume and value of credit card transactions. Fidelity Information Services, LLC, has demonstrated the capacity and ability to provide credit card payment processing services in each of the various ways the City accepts credit cards to departments accepting credit cards.

The impact of this contract not being awarded would result in the inability to accept credit cards as payment for all City services, with the exception of Parks and Recreation. Additionally, the City does not have adequate staffing to accept check or cash only payments.

CITY OF PLANO

RFP No. 2018-0204-C Credit Card Payment Processing Services

RFP RECAP

RFP opening Date/Time: June 14, 2018 / 3:00 PM

Number of Vendors Notified: 3,380

Number of Proposals Submitted: 17

360 BD Group, Inc. d/b/a 360Civic
Comerica, Incorporated
Fidelity Information Services, LLC
First Billing Services LLC
First Data Corporation paired with BBVA Compass
First Data Corporation paired with Frost Bank
Government Payment Services, Inc.
Jet Pay Payment Services, FL, LLC
JP Morgan Chase Bank, NA
Gila LLC d/v/a Municipal Services Bureau
NCourt, LLC
PayIt
The Payment Group
Value Payment Systems
Wells Fargo Bank, NA
World Pay paired with CapitalOne
World Pay paired with MUFG Union Bank

Recommended Vendor:

Fidelity Information Services, LLC 3 basis points + \$0.03 per transaction

Nik Winter, Contract Specialist

March 15, 2019



CITY OF PLANO COUNCIL AGENDA ITEM

Council Meeting Date: 4/8/2019

Department: HR

Department Head: Shanté Akafia

Agenda Coordinator: Vernie Rambo

CAPTION

To approve an expenditure for the purchase of Health Care Advocacy Services for nineteen months in the estimated amount of \$199,500 from Life Account LLC dba Compass Professional Health Services for Human Resources; and authorizing the City Manager to execute all necessary documents. (Contract No. 2013-381-I; Modification No. 2) **Approved**

FINANCIAL SUMMARY

Operating Expense

FISCAL YEAR: FY 2018-19 thru 2020-21	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	0	250,207	157,500	407,707
Encumbered/Expended Amount	0	-41,432	0	-41,432
This Item	0	-42,000	-157,500	-199,500
Balance	0	166,775	0	166,775

FUND(S): Health Claims & 115 Trust Funds

COMMENTS: This item approves an extension of the existing contract for healthcare advocacy services. The anticipated cost in FY 2018-19 is \$42,000 and the estimated future cost is \$157,500 (\$126,000 in FY 2019-20 and \$31,500 in FY 2020-21) for a total of \$199,500.

SUMMARY OF ITEM

The City is exempt from the competitive bid process for this purchase as allowed by Texas Local Government Code Chapter 252 Subchapter B Section 252.022(a)(4).

See Recommendation Memo.

Strategic Plan Goal:

Financially Strong City with Service Excellence

Plano Tomorrow Plan Pillar:

ATTACHMENTS:

Description	Upload Date	Type
2013-381-I Extension Recommendation Memo	3/27/2019	Memo

Date: March 18, 2019

To: Diane Palmer-Boeck, Director of Procurement and Project Management

From: Shante Akafia, Director of Human Resources and Risk Management

Subject: 2013-381-I Compass Health Professionals Contract Extension

The City currently has a contract with Life Account LLC dba Compass Health Professionals to perform healthcare advocacy services which terminates May 1, 2019. The City will be issuing an RFP for this service to be effective for January 1, 2021. To ensure there is no gap in coverage, the City requests an extension of the Compass contract through December 31, 2020.

The additional fees due to the contract extension are: \$199,500 (\$10,500/month from June 2019 – December 2020) and are based upon a \$4.50 per subscriber (including pre-65 retirees) rate. The estimate has factored in anticipated growth in the Plan membership due to slight growth in the number of employees/retirees based upon historical trends.

The impact of this contract not being extended would be that the City would be without medical health advocacy services which is heavily utilized by our members to save both the City and the members money on its healthcare.

The City has spent approximately \$627,000 since 1/1/2014 on the Compass contract, while its healthcare savings equate to approximately \$4.7 million to both members and the City over the same timeframe.



CITY OF PLANO COUNCIL AGENDA ITEM

Council Meeting Date: 4/8/2019

Department: Parks

Department Head: Robin Reeves

Agenda Coordinator: Cynthia Hogue

CAPTION

To approve an expenditure for Construction Materials Testing Services for Carpenter Park North Athletic Field Improvements, Project No. 6935, in the amount of \$236,090 from FUGRO USA Land, Inc. for Parks and Recreation Department; and authorizing the City Manager to execute all necessary documents.

Approved

FINANCIAL SUMMARY

CIP

FISCAL YEAR: 2018-19 & 2019-20	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	578,293	171,707	900,000	1,650,000
Encumbered/Expended Amount	-578,293	0	-195,000	-773,293
This Item	0	-136,090	-100,000	-236,090
Balance	0	35,617	605,000	640,617

FUND(S): Park Improvements CIP

COMMENTS: Funding for this item is available in the 2018-19 Park Improvements CIP and is anticipated in future years. Materials testing services for the Carpenter Park North Athletic Field Improvements project, in the amount of \$236,090, will leave a balance of \$640,617 available for future expenditures on athletic field improvement projects.

SUMMARY OF ITEM

The Parks Department recommends approval of an expenditure in the amount of \$236,090 for materials testing services from FUGRO USA Land, Inc. for the Carpenter Park North Athletic Field Improvements,

Project No. 6935.

This project includes the construction of a 5-acre artificial turf field area. Services will be provided to observe construction activities and to perform compaction and moisture level testing for the artificial turf field area. Observation, materials and construction testing services will also be provided for building subgrades and associated support piers; building material, mortar, grout; utility installation; concrete/rebar; walkways, parking lots, and plazas; light pole and shade structure pier inspections as well as fence welding. The total expenditure for these services is \$236,090. FUGRO USA Land, Inc. was deemed most qualified based on their Statement of Qualifications submission for RFQ No. 2017-0283-X.

The benefit of this project includes technical expertise of a licensed professional engineering company for construction materials testing services. The subgrade or base preparation for the artificial turf field area is the most critical aspect in order to provide the full life span of the subgrade/base. Testing ensures that the product being constructed is completed in accordance to the City of Plano Specifications and Standards.

Not approving the expenditure would result in the potential for a deficient product and reconstruction required to meet City of Plano Standards and Specifications.

Strategic Plan Goal:

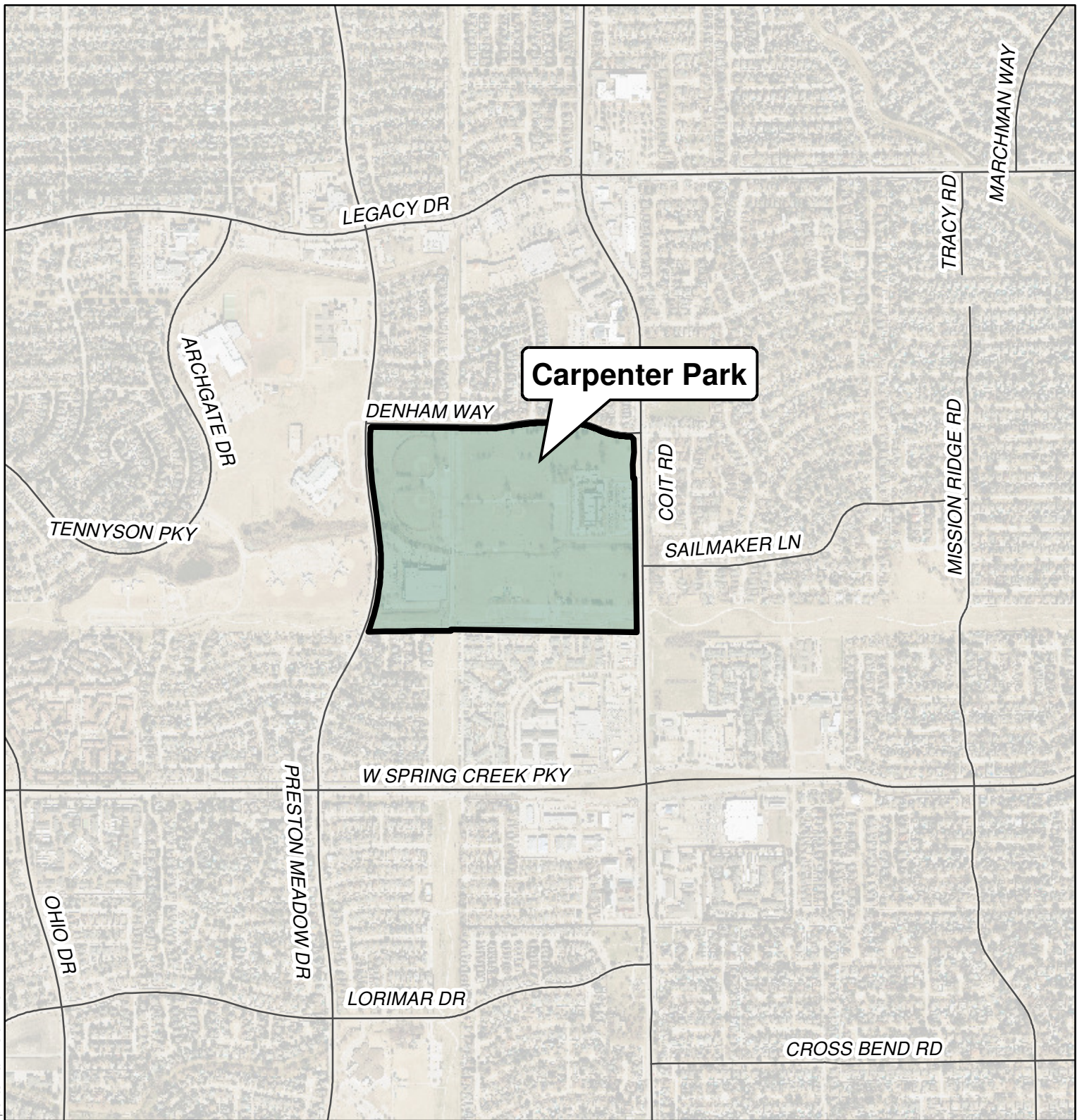
Financially Strong City with Service Excellence, Great Neighborhoods - 1st Choice to Live

Plano Tomorrow Plan Pillar:

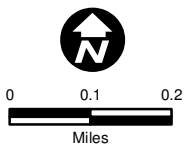
Social Environment, Economic Environment

ATTACHMENTS:

Description	Upload Date	Type
Location Map	3/22/2019	Map



T:\naB 1/8/2019 L:\worduser\MXD\Location Maps\ CarpenterParkNorth.mxd



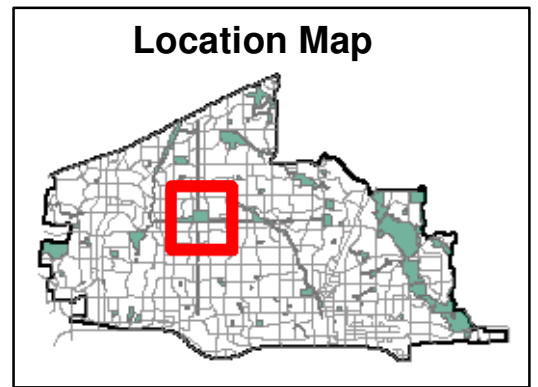
City of Plano Park Planning Division
1/8/2019

Carpenter Park North Athletic Field Improvements

**6701 Coit Road
Plano, TX 75024**

Project No. 6935

Page 36





CITY OF PLANO COUNCIL AGENDA ITEM

Council Meeting Date: 4/8/2019

Department: Budget

Department Head: Karen Rhodes-Whitley

Agenda Coordinator: Benjamin Petty

CAPTION

To approve an expenditure in the amount of \$34,226 to MuniServices, LLC; and authorizing the City Manager to execute all necessary documents. **Approved**

FINANCIAL SUMMARY

Operating Expense

FISCAL YEAR:	2018-19	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget		0	0	0	0
Encumbered/Expended Amount		0	0	0	0
This Item		0	-34,226	0	-34,226
BALANCE		0	-34,226	0	-34,226

FUND(S): General

COMMENTS: This item approves payment of \$34,226 to Muniservices, LLC. for recovering misallocated sales tax reimbursement owed to the City of Plano totaling \$114,087. Per contract terms, Muniservices, LLC. receives 30% of recovered sales tax collections.

SUMMARY OF ITEM

The City is exempt from the competitive bid process for this purchase as allowed by Texas Local Government Code Chapter 252 Subchapter B Section 252.022(a)(4). (City of Plano Internal Contract No. 2016-0388-X).

See Memo

Strategic Plan Goal:

Financially Strong City with Service Excellence

Plano Tomorrow Plan Pillar:

ATTACHMENTS:

Description	Upload Date	Type
Memo	3/28/2019	Memo

Date: April 8, 2019

To: Bruce D. Glasscock, City Manager

From: Karen Rhodes-Whitley, Budget Director

Subject: MuniServices, LLC Sales Tax Contract Payment

In May 2016, the City of Plano engaged MuniServices, LLC to provide Sales Tax Audit Review services in order to detect, document and correct sales tax misallocations thereby producing previously unrealized revenue for the City. Under the terms of the contract, once discovery of the misappropriated sales tax is documented and paid to the City, a 30% contingency fee is due to MuniServices. Recovery of forty separate entities sales tax collections through the month of March totaling \$114,087 has been documented as paid to the City. This agenda item approves payment of \$34,226 to MuniServices, LLC based on the 30% contingency agreement.

Please let me know if you have any questions.



CITY OF PLANO COUNCIL AGENDA ITEM

Council Meeting Date: 4/8/2019

Department: Engineering

Department Head: B. Caleb Thornhill

Agenda Coordinator: Linda Sweeney

CAPTION

To approve an expenditure for Construction Materials Testing Services for the Police Substation at McDermott and Robinson, Project No. 6805, in the amount of \$114,588 from Terracon Consultants, Inc. for Engineering; and authorizing the City Manager to execute all necessary documents. **Approved**

FINANCIAL SUMMARY

CIP

FISCAL YEAR: 2018-19 & 2019-20	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	939,920	11,060,080	500,000	12,500,000
Encumbered/Expended Amount	-939,920	-7,064,580	-4,354,997	-12,359,497
This Item	0	-74,588	-40,000	-114,588
Balance	0	3,920,912	-3,894,997	25,915

FUND(S): Police & Court Facilities CIP

COMMENTS: Funding for this item is available in the 2018-19 Police & Court Facilities CIP and is anticipated in 2019-20. Materials testing for the Police Substation at McDermott & Robinson project, in the amount of \$114,588 will leave a project balance of \$25,915 for future project expenditures.

SUMMARY OF ITEM

See Recommendation Memo.

Strategic Plan Goal:

Financially Strong City with Service Excellence, Safe Large City

Plano Tomorrow Plan Pillar:

Social Environment, Economic Environment

ATTACHMENTS:

Description	Upload Date	Type
Recommendation Memo	3/28/2019	Memo
Location Map	3/28/2019	Map

Date: April 8, 2019

To: Bruce D. Glasscock, City Manager

Via: B. Caleb Thornhill, Director of Engineering *CT*

From: Jim Razinha, Facilities Division Manager *Jal*

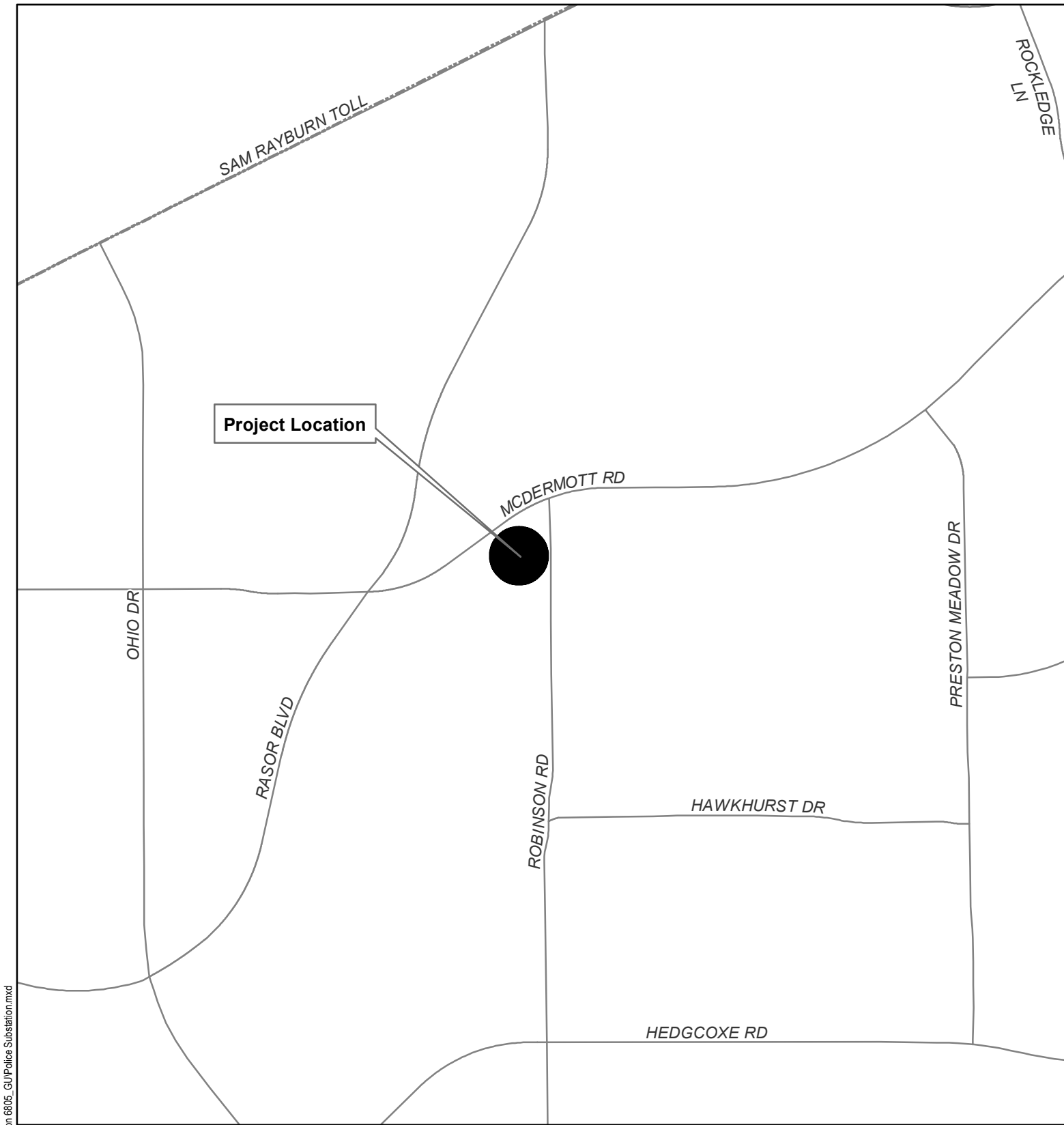
Subject: Material Testing Services Police Substation at McDermott and Robinson
(Project No. 6805)

On February 11, 2019, City Council approved the expenditure of \$10,912,597 for the construction of the Police Substation at McDermott and Robinson by Pogue Construction Co. All construction projects require a construction materials engineering, testing, and inspection services independent of the construction manager/contractor.

Terracon Consultants, Inc. provided the pre-construction subsurface investigations.

Staff has reviewed the proposal from Terracon for material testing and inspection services and recommends approval of the expenditure of \$114,588 for the subject work. This work is required by statute and ensures conformance with plans, specifications and other applicable standards.

The City intends to enter into a material testing contract with Terracon Consultants, Inc. for the construction of the Police Substation at McDermott and Robinson.



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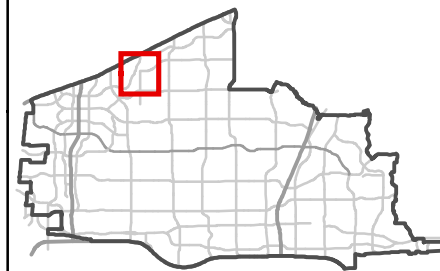
City of Plano BI-GIS Division
January 2019

Police Substation at McDermott and Robinson

Project No. 6805

Page 43

Project Location





CITY OF PLANO COUNCIL AGENDA ITEM

Council Meeting Date: 4/8/2019

Department: HR

Department Head: Shanté Akafia

Agenda Coordinator: Vernie Rambo

CAPTION

To approve an Interlocal Cooperation Agreement by and between the City of Plano, Texas and the City of Murphy, Texas to allow employees of the City of Murphy to participate in training programs offered by the City of Plano Professional Development Center in the estimated annual receivable amount of \$3,500; and authorizing the City Manager to execute all necessary documents. (City of Plano Contract No. 2019-0213-1) **Approved**

FINANCIAL SUMMARY

Revenue

FISCAL YEAR: 2018-19 thru 2021-22	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	0	0	0	0
Encumbered/Expended Amount	0	0	0	0
This Item	0	3,500	7,000	10,500
Balance	0	3,500	7,000	10,500

FUND(S): GENERAL FUND

COMMENTS: Approval of this item will result in \$3,500 in annual revenue for the City of Plano from the City of Murphy for employee training. The estimated annual amount of revenue to be earned in FY 2018-19 is \$3,500. The estimated future annual revenue is \$7,000, which will be earned if renewed annually.

SUMMARY OF ITEM

Interlocal Cooperation Agreement by and between the City of Plano, Texas and the City of Murphy, Texas employees. This Agreement shall be for a period of one (1) year commencing on the effective date hereof. The Agreement shall automatically renew each year on the Effective Date, unless sooner terminated as provided in Section V. TERMINATION herein.(City of Plano Contract No. 2019-0213-I)

Strategic Plan Goal:

Financially Strong City with Service Excellence

Plano Tomorrow Plan Pillar:

Economic Environment

ATTACHMENTS:

Description	Upload Date	Type
2019-0213-I City of Murphy ILA	3/13/2019	Agreement

**INTERLOCAL AGREEMENT BY AND BETWEEN
THE CITY OF PLANO, TEXAS AND THE CITY OF MURPHY, TEXAS
FOR CITY OF MURPHY EMPLOYEES TO PARTICIPATE IN PLANO PROGRAM
2019-0213-I**

THIS AGREEMENT is made and entered by and between the **CITY OF PLANO, TEXAS**, a home-rule municipal corporation, hereinafter referred to as "Plano", and the **CITY OF MURPHY, TEXAS**, a home-rule municipal corporation hereinafter referred to as "Murphy", as follows:

W I T N E S S E T H:

WHEREAS, Plano and Murphy are political subdivisions within the meaning of Interlocal Cooperation Act, Texas Government Code, Chapter 791, as amended (the "Act"); and

WHEREAS, the Act provides authority for entities such as Plano and Murphy to enter into interlocal agreements with each other to perform governmental functions and services as set forth in the Act; and

WHEREAS, City of Plano Professional Development Center offers Business Productivity education courses ("Program") and desires to offer the Program to Murphy employees; and

WHEREAS, Murphy desires to offer its employees the opportunity to attend the Program taught by the City of Plano. The classes in the Program are as shown on the City of Plano Scope of Services, attached hereto and marked **Exhibit "A"**; and

WHEREAS, Murphy has current revenues available to satisfy the fees and/or expenses incurred pursuant to this Agreement; and

NOW, THEREFORE, Plano and Murphy, for and in consideration of the recitals set forth above and terms and conditions below, agree as follows:

**I.
TERM**

The initial term of this Agreement shall commence on September 15, 2019 (the "Effective Date") and continue for a period of one (1) year, unless sooner terminated as provided in Section V. TERMINATION herein. This Agreement shall automatically renew each year on the Effective Date (each a "Renewal Term"), unless sooner terminated as provided in Section V. TERMINATION herein.

**II.
THE PROGRAM**

The parties agree that Plano shall offer the courses as identified in **Exhibit "A"** attached hereto and incorporated herein by reference. The parties understand and agree that any deviations or modifications in the terms of the Agreement may be authorized from time to time, but said authorization must be made in writing.

III.
ROLES AND GENERAL RESPONSIBILITIES OF THE PARTIES

1. Murphy shall designate a program liaison who will manage program details and work with the Plano's program manager in content and logistics planning. Murphy shall provide Plano with required student-employee information for the purpose of registration and documentation. Murphy shall also provide appropriate training facilities and all reasonably necessary equipment, including AV equipment, for any session that is presented within the boundaries of the City of Murphy.

2. Plano shall provide curriculum design, program delivery, assembly of program materials, development of materials for participants, and a program manager to work with Murphy.

IV.
CONSIDERATION / FEES

A. Murphy shall pay Plano according to the terms set out in **Exhibit "A"** attached hereto and made a part hereof. Payment shall be made within 30 days of receipt of invoice for services provided. Murphy will pay for the fees and/or expenses incurred pursuant to this Agreement from its current available revenues. Any renewal will be subject to Murphy having the revenues available for that contract term.

B. Plano recognizes that this Agreement shall commence upon the effective date herein and continue in full force and effect until termination in accordance with its provisions.

V.
TERMINATION

Either party may terminate this Agreement at any time without cause or penalty by giving thirty (30) days advance written notice. Murphy shall pay all fees and costs, if any, incurred by Plano pursuant to this Agreement through the effective date of termination.

VI.
RELEASE AND HOLD HARMLESS

Plano, to the extent authorized under the constitution and laws of the State of Texas, agrees to be responsible for its own acts of negligence and Murphy, to the extent allowed by law and without waiving any rights or protections provided therein, agrees to be responsible for its own acts of negligence which may arise in connection with any and all claims for damages, cost, and expenses to person or persons and property that may arise out of or be occasioned by this Agreement.

In the event of joint and concurrent negligence, Murphy and Plano agree that responsibility shall be apportioned comparatively. This obligation shall be construed for the benefit of the parties hereto, and not for the benefit of any third parties, nor to create liability for the benefit of any third parties, nor to deprive the parties hereto of any defenses each may have as against third parties under the laws and court decisions of the State of Texas.

VII. NOTICE

Any notice provided under this Agreement shall be delivered by mail or personal service to the parties named below:

City of Murphy Representative:

Jana Traxler
Human Resources Director
City of Murphy
206 N Murphy Road
Murphy, Texas 75094
T - 972-468-4018

City of Plano Representative:

Debbie Speed
Human Resources Training Manager
City of Plano
1520 Avenue K
Plano, Texas 75074
T - 972-941-7217

VIII. AUTHORITY TO SIGN/CITY COUNCIL AUTHORIZATION

The undersigned officer and/or agents of the parties hereto are the properly authorized officials and have the necessary authority to execute this Agreement on behalf of the parties hereto. Plano has executed this Agreement pursuant to duly authorized action of the Plano City Council. Murphy has executed this Agreement pursuant to the authority granted by its governing body. Each of the parties shall provide written documentation evidencing the grant of approval by its respective governing body.

IX. SEVERABILITY

The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause, or phrase of this Agreement is for any reason held to be contrary to the law or contrary to any rule or regulation having the force and effect of the law, such decisions shall not affect the remaining portions of the Agreement. However, upon the occurrence of such event, either party may terminate this Agreement by giving the other party thirty (30) days written notice.

X. VENUE

This Agreement and any of its terms or provisions, as well as the rights and duties of the parties hereto, shall be governed by the laws of the State of Texas. The parties agree that this Agreement shall be enforceable in Collin County, Texas, and, if legal action is necessary, exclusive venue shall lie in Collin County, Texas.

XI. INTERPRETATION OF AGREEMENT

Although this Agreement is drafted by Plano, this is a negotiated document. Should any part of this Agreement be in dispute, the parties agree that the Agreement shall not be construed more favorably for either party.

**XII.
REMEDIES**

No right or remedy granted herein or reserved to the parties is exclusive of any right or remedy granted by law or equity; but each shall be cumulative of every right or remedy given hereunder. No covenant or condition of this Agreement may be waived without the express written consent of the parties. It is further agreed that one (1) or more instances of forbearance by either party in the exercise of its respective rights under this Agreement shall in no way constitute a waiver thereof.

**XIII.
SUCCESSORS AND ASSIGNS**

The parties each bind themselves, their respective successors, executors, administrators and assigns to the other party to this contract. Neither party will assign, sublet, subcontract or transfer any interest in this Agreement without the prior written consent of the other party. No assignment, delegation of duties or subcontract under this Agreement will be effective without the written consent of both parties.

**XIV.
EFFECTIVE DATE**

This Agreement shall be effective from and after the date of execution by the last signatory hereto as evidenced below.


IN WITNESS WHEREOF, the parties have executed this Agreement by signing below.

CITY OF MURPHY, TEXAS

Date: 3-6-19

By: 
Name: Mike Castro
Title: CITY MANAGER

APPROVED AS TO FORM:


for Andy Messer, CITY ATTORNEY

CITY OF PLANO, TEXAS

Date: _____

By: _____
Bruce D. Glasscock
CITY MANAGER

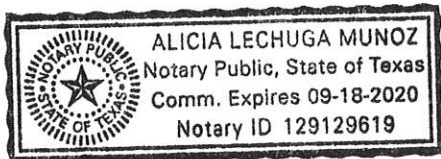
APPROVED AS TO FORM:

Paige Mims, CITY ATTORNEY

ACKNOWLEDGMENTS

STATE OF TEXAS §
 §
COUNTY OF Collin §

This instrument was acknowledged before me on the 6th day of March, 2019, by **MIKE CASTRO**, City Manager, of **CITY OF MURPHY, TEXAS**, a home-rule municipal corporation, on behalf of said municipal corporation.



Alicia Lechuga Munoz
Notary Public, State of Texas

STATE OF TEXAS §
 §
COUNTY OF _____ §

This instrument was acknowledged before me on the _____ day of _____, 2019, by **BRUCE D. GLASSCOCK**, City Manager, of **CITY OF PLANO, TEXAS**, a home-rule municipal corporation, on behalf of said municipal corporation.

Notary Public, State of Texas

Exhibit A

Scope of Services

Training classes to be available to the City of Murphy employees include:

Leadership
Management
Customer Service
Diversity/Inclusion
Desktop Computing
Professional Development

Class pricing per employee will be as follows:

Half day class = \$65.00
Full day class= \$110.00
2 hour class = \$35.00
40 Hr. Conflict Mediation = \$ 335.00

Special Courses:

Conflict Mediation 40 hour certification course. \$300.00 plus manual cost of \$35.00.

7 Habits = \$285.00 plus manual cost of \$125.00

Six month course "Leadership for the 21st Century" = \$1650.00

Cancellation Policy:

Class enrollment may be cancelled without billing, by providing 5 business days notification prior to the start of the class. No shows will be billed.



CITY OF PLANO COUNCIL AGENDA ITEM

Council Meeting Date: 4/8/2019

Department: Finance

Department Head: Denise Tacke

Agenda Coordinator: Susan Oldham

CAPTION

Resolution No. 2019-4-2(R): To approve the Investment Portfolio Summary for the quarter ended December 31, 2018; and providing an effective date. **Adopted**

FINANCIAL SUMMARY

Not Applicable

FISCAL YEAR: 2018-19	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	0	0	0	0
Encumbered/Expended Amount	0	0	0	0
This Item	0	0	0	0
Balance	0	0	0	0

FUND(S): N/A

COMMENTS: This item has no financial impact.

SUMMARY OF ITEM

Strategic Plan Goal:

Financially Strong City with Service Excellence

Plano Tomorrow Plan Pillar:

ATTACHMENTS:

Description	Upload Date	Type
Resolution	3/15/2019	Resolution
Investment Portfolio Summary	3/15/2019	Attachment

A Resolution of the City of Plano, Texas, approving the Investment Portfolio Summary for the quarter ended December 31, 2018 and providing an effective date.

WHEREAS, the City Council has been presented the City of Plano's Investment Portfolio Summary for the quarter ended December 31, 2018, a substantial copy of which is attached hereto as Exhibit "A" and incorporated herein by reference (hereinafter called "Investment Portfolio Summary"); and

WHEREAS, the Public Funds Investment Act at Texas Government Code, Section 2256.005, requires the governing body of an investing entity to review its investment policy and investment strategies not less than annually; and

WHEREAS, upon full review and consideration of the Investment Portfolio Summary, and all matters attendant and related thereto, the City Council is of the opinion that the same should be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PLANO, TEXAS, THAT:

Section I. The City of Plano's Investment Portfolio Summary for the quarter ended December 31, 2018, having been reviewed by the City Council of the City of Plano and found to be acceptable and in the best interests of the City of Plano and its citizens, is hereby in all things approved.

Section II. This Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED this the 8th day of April, 2019.

Harry LaRosiliere, MAYOR

ATTEST:

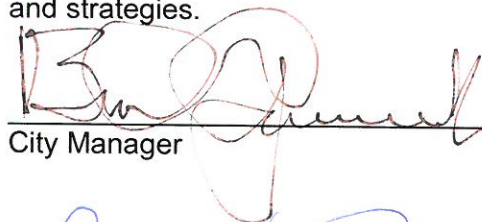
Lisa C. Henderson, CITY SECRETARY

APPROVED AS TO FORM:

Paige Mims, CITY ATTORNEY

City of Plano
INVESTMENT PORTFOLIO SUMMARY
For the Quarter Ended
December 31, 2018

The investment portfolio of the City of Plano is in compliance with the Public Funds Investment Act and the City's Investment Policy and strategies.



City Manager



Director of Finance



Treasurer



Treasury Analyst

Release Date: January 30, 2019

Information received since the Federal Open Market Committee met in December indicates that the labor market has continued to strengthen and that economic activity has been rising at a solid rate. Job gains have been strong, on average, in recent months, and the unemployment rate has remained low. Household spending has continued to grow strongly, while growth of business fixed investment has moderated from its rapid pace earlier last year. On a 12-month basis, both overall inflation and inflation for items other than food and energy remain near 2 percent. Although market-based measures of inflation compensation have moved lower in recent months, survey-based measures of longer-term inflation expectations are little changed.

Consistent with its statutory mandate, the Committee seeks to foster maximum employment and price stability. In support of these goals, the Committee decided to maintain the target range for the federal funds rate at 2-1/4 to 2-1/2 percent. The Committee continues to view sustained expansion of economic activity, strong labor market conditions, and inflation near the Committee's symmetric 2 percent objective as the most likely outcomes. In light of global economic and financial developments and muted inflation pressures, the Committee will be patient as it determines what future adjustments to the target range for the federal funds rate may be appropriate to support these outcomes.

In determining the timing and size of future adjustments to the target range for the federal funds rate, the Committee will assess realized and expected economic conditions relative to its maximum employment objective and its symmetric 2 percent inflation objective. This assessment will take into account a wide range of information, including measures of labor market conditions, indicators of inflation pressures and inflation expectations, and readings on financial and international developments.

Voting for the FOMC monetary policy action were: Jerome H. Powell, Chairman; John C. Williams, Vice Chairman; Michelle W. Bowman; Lael Brainard; James Bullard; Richard H. Clarida; Charles L. Evans; Esther L. George; Randal K. Quarles; and Eric S. Rosengren.

<u>Asset Type</u>	<u>Avg Yield</u>	<u>December 31, 2018</u>		<u>September 30, 2018</u>	
		<u>End Book Value</u>	<u>End Market Value</u>	<u>End Book Value</u>	<u>End Market Value</u>
Pools/NOW Accounts	2.31%	105,802,072.30	105,802,072.30	127,589,264.29	127,589,264.29
Certificates of Deposit/Fixed Term	2.24%	36,956,681.79	36,956,681.79	61,956,681.79	61,956,681.79
FAMCA Bonds	3.14%	20,000,000.00	20,005,820.00	20,000,000.00	19,876,500.00
FFCB Bonds	2.40%	50,305,522.42	50,593,917.00	19,996,270.51	19,765,700.00
FHLB	3.07%	32,065,208.65	32,594,705.00	-	-
FHLMC Bonds	2.12%	62,000,000.00	61,913,961.00	62,000,000.00	61,738,504.00
FNMA Bonds	1.47%	42,000,597.66	41,352,324.00	42,000,827.47	41,097,632.00
TVA Bonds	1.88%	10,406,572.38	10,262,960.00	12,455,055.48	12,217,698.00
Municipal Bonds	1.75%	197,708,358.30	195,606,019.20	195,009,480.47	191,415,536.45
Totals		557,245,013.50	555,088,460.29	541,007,580.01	535,657,516.53

Quarter Average Yields*:	
Plano Portfolio Yield	2.05%
Six Month Treasury Yield	2.50%
Two Year Treasury Yield	2.80%
TexasDaily Investment Pool Yield	2.23%

Rolling Twelve Month Average Yields*:	
Plano Portfolio Yield	1.80%
Six Month Treasury Yield	2.14%
Two Year Treasury Yield	2.53%
TexasDaily Investment Pool Yield	1.85%

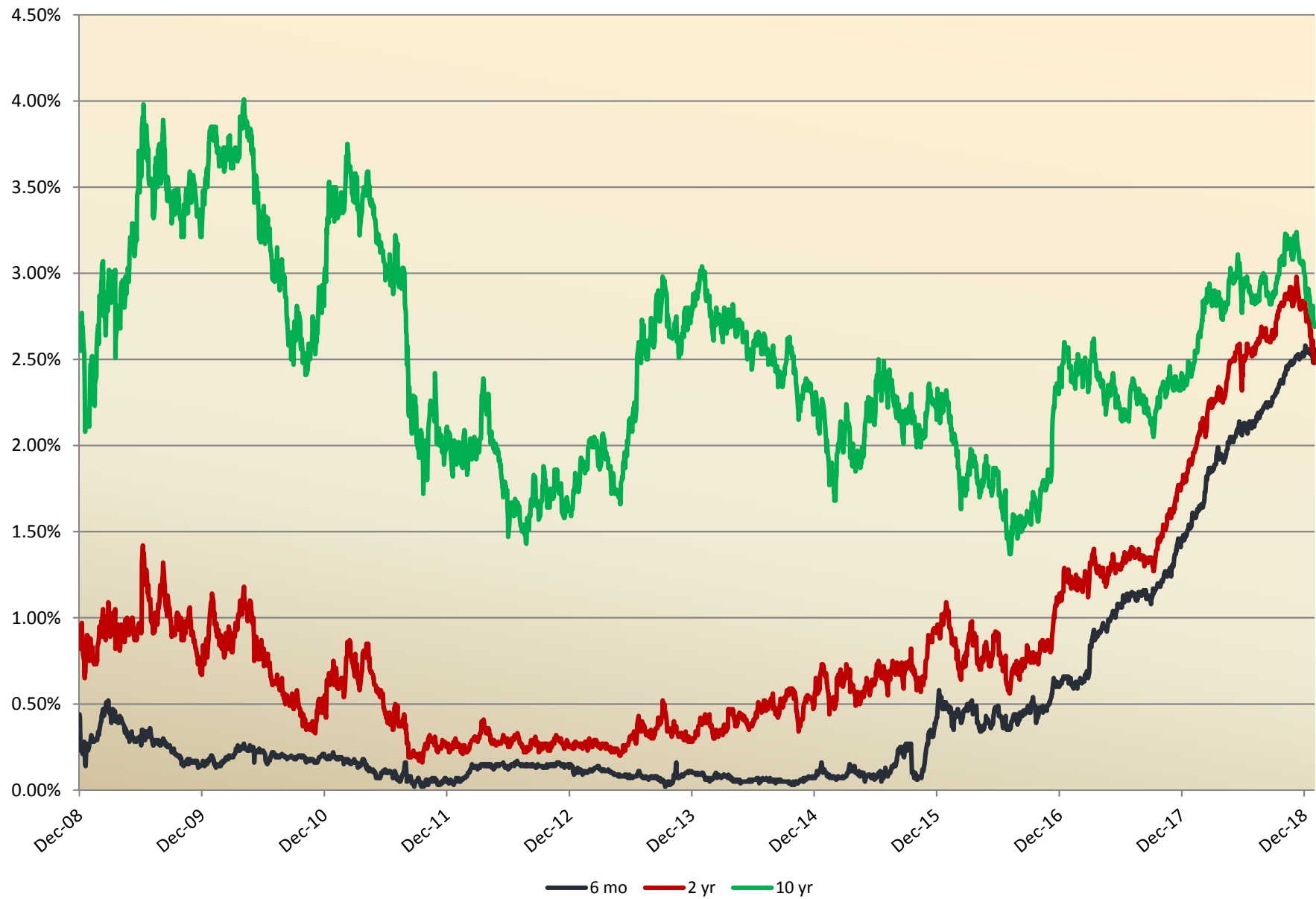
Quarter Investment Earnings:** \$6,271,586

Fiscal Year to Date Investment Earnings:** \$6,271,586

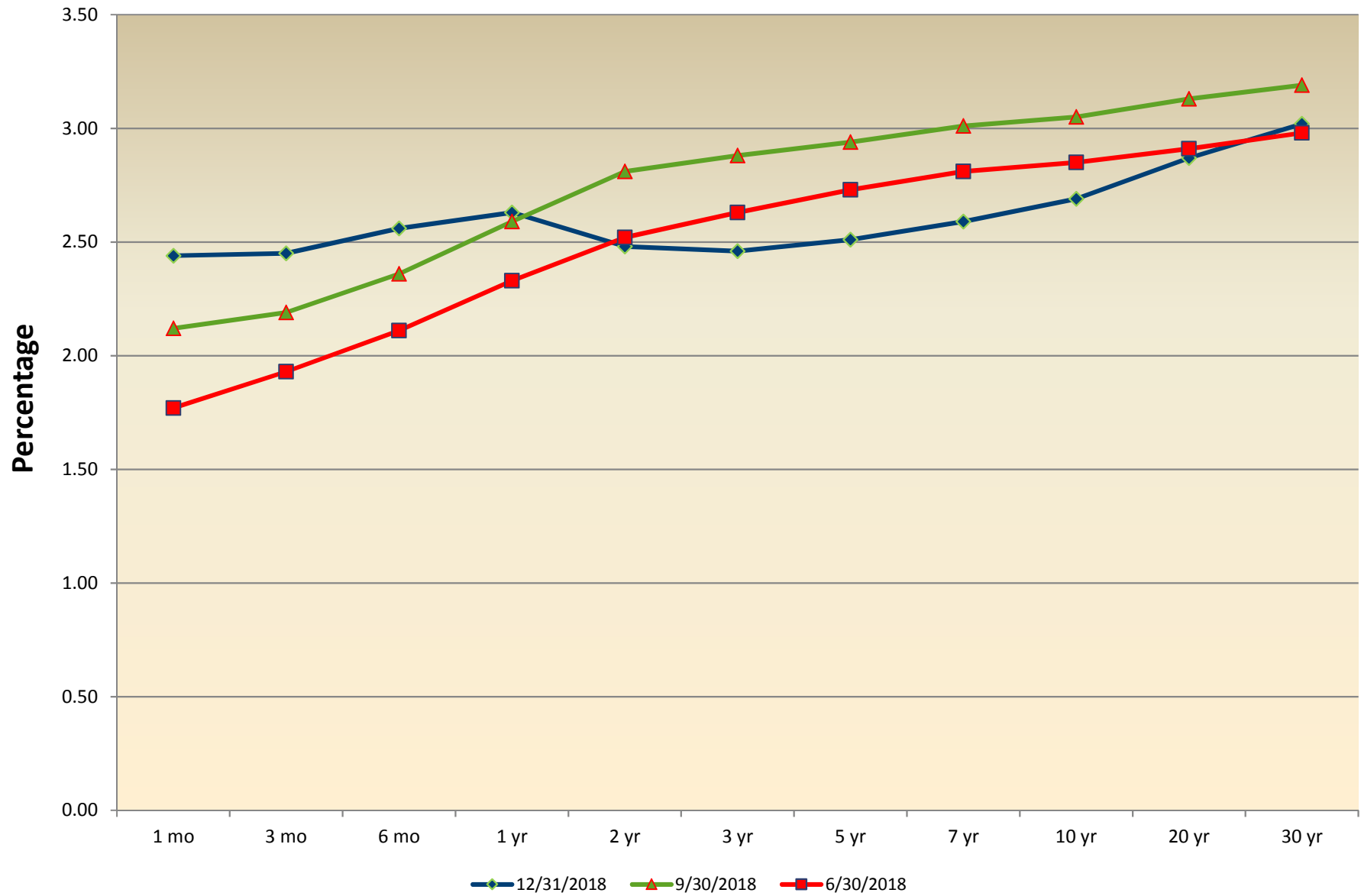
** Simple average calculation using respective month end yields; does not reflect a total return analysis or account for fees.*

*** Interest earnings are obtained from the general ledger - Interest plus/minus Gain or Loss on Investments, Unrealized Gain or Loss and Amortized Premium/Discount.*

US Treasury Historical Yields



Treasury Yield Curves



S & P 500



Detail of Security Holdings
December 31, 2018

By Sector

Security Description	Moody's/S&P Ratings*	Coupon	Maturity Date	Settlement Date	Next Call Date	Par Value	Purchased Value	Adjusted Book Value	Market Price	Market Value	Life (mo)	Yield	Accrued Interest
Capital One NOW Account	NA/NA	2.00%	01/01/2019	12/31/2018		17,268,397.94	17,268,397.94	17,268,397.94	100.00	17,268,397.94	0.03	2.00%	-
Legacy NOW Account	NA/NA	2.40%	01/01/2019	12/31/2018		35,608,923.56	35,608,923.56	35,608,923.56	100.00	35,608,923.56	0.03	2.40%	-
Texas Daily	AAAm	2.32%	01/01/2019	12/31/2018		37,123,249.96	37,123,249.96	37,123,249.96	100.00	37,123,249.96	0.03	2.32%	-
Texas Class	AAAf	2.50%	01/01/2019	12/31/2018		15,801,500.84	15,801,500.84	15,801,500.84	100.00	15,801,500.84	0.03	2.50%	-
Certificate of Deposit	NA/NA	2.20%	01/13/2019	07/13/2018		5,329,926.14	5,329,926.14	5,329,926.14	100.00	5,329,926.14	0.43	2.20%	54,934.75
Certificate of Deposit	NA/NA	1.80%	01/30/2019	01/30/2018		10,470,665.08	10,470,665.08	10,470,665.08	100.00	10,470,665.08	0.98	1.80%	172,981.12
Certificate of Deposit	NA/NA	2.40%	01/31/2019	07/31/2018		5,077,496.85	5,077,496.85	5,077,496.85	100.00	5,077,496.85	1.02	2.40%	51,081.01
Certificate of Deposit	NA/NA	2.30%	03/10/2019	09/11/2018		3,174,881.18	3,174,881.18	3,174,881.18	100.00	3,174,881.18	2.26	2.30%	22,206.77
Certificate of Deposit	NA/NA	2.32%	06/05/2019	06/05/2018		10,110,605.54	10,110,605.54	10,110,605.54	100.00	10,110,605.54	5.11	2.32%	134,313.16
Certificate of Deposit	NA/NA	2.42%	06/11/2019	09/12/2018		2,793,107.00	2,793,107.00	2,793,107.00	100.00	2,793,107.00	5.31	2.42%	20,370.55
FAMCA	NA/NA	3.14%	08/15/2022	06/15/2018	02/15/2019	20,000,000.00	20,000,000.00	20,000,000.00	100.03	20,005,820.00	43.38	3.14%	237,244.44
FFCB	AAA/AA+	1.02%	07/12/2019	09/21/2016		20,000,000.00	19,986,600.00	19,997,474.41	99.20	19,839,560.00	6.33	1.04%	95,766.67
FFCB	AAA/AA+	3.05%	09/19/2022	10/19/2018		13,000,000.00	13,004,971.64	13,004,718.02	101.31	13,170,391.00	44.52	3.04%	79,300.00
FFCB	AAA/AA+	2.12%	03/01/2023	10/05/2018		18,000,000.00	17,263,481.01	17,303,329.99	97.69	17,583,960.00	49.87	3.12%	127,200.00
FHLB	AAA/AA+	3.02%	08/26/2022	10/26/2018		19,000,000.00	19,000,000.00	19,000,000.00	101.40	19,265,259.00	43.74	3.02%	103,431.25
FHLB	AAA/AA+	3.25%	06/09/2023	10/05/2018		13,000,000.00	13,068,708.44	13,065,208.65	102.53	13,329,446.00	53.15	3.13%	25,819.44
FHLMC	AAA/AA+	1.05%	03/29/2019	09/29/2016		16,000,000.00	16,000,000.00	16,000,000.00	99.69	15,949,728.00	2.89	1.05%	42,933.33
FHLMC	AAA/AA+	1.45%	05/28/2019	02/28/2017	02/28/2019	13,000,000.00	13,000,000.00	13,000,000.00	99.57	12,944,412.00	4.85	1.45%	17,279.17
FHLMC	AAA/AA+	3.00%	03/28/2022	05/31/2018	03/28/2019	17,000,000.00	17,000,000.00	17,000,000.00	100.10	17,016,813.00	38.79	3.00%	131,750.00
FHLMC	AAA/AA+	2.50%	06/28/2021	03/28/2018	03/28/2019	16,000,000.00	16,000,000.00	16,000,000.00	100.02	16,003,008.00	29.84	2.96%	103,333.33
FNMA	AAA/AA+	1.45%	09/16/2019	03/16/2016	03/16/2019	12,000,000.00	12,000,000.00	12,000,000.00	99.17	11,900,064.00	8.49	1.45%	50,750.00
FNMA	AAA/AA+	1.58%	06/15/2020	06/22/2016	03/15/2019	10,000,000.00	10,018,000.00	10,006,585.97	98.59	9,858,580.00	17.44	1.53%	7,022.22
FNMA	AAA/AA+	1.40%	08/28/2020	09/21/2016	02/28/2019	20,000,000.00	19,985,800.00	19,994,011.69	97.97	19,593,680.00	19.87	1.42%	95,666.67
TVA	AAA/AA+	3.88%	02/15/2021	02/16/2017		10,000,000.00	10,763,958.40	10,406,572.38	102.63	10,262,960.00	25.48	1.88%	146,388.89
Municipal Bond	AA2/AA	2.00%	02/01/2019	03/22/2016		450,000.00	460,719.00	450,327.92	99.93	449,694.00	1.05	1.15%	3,750.00
Municipal Bond	AA1/AA	5.10%	02/01/2019	08/28/2017		1,000,000.00	1,052,010.00	1,003,188.35	100.19	1,001,910.00	1.05	1.40%	21,250.00
Municipal Bond	AA3/AA-	2.00%	02/01/2019	02/24/2014		10,000,000.00	10,141,400.00	10,002,509.60	99.95	9,995,400.00	1.05	1.70%	83,333.33
Municipal Bond	AAA/AAA	2.44%	02/15/2019	08/28/2017		1,000,000.00	1,015,040.00	1,001,290.75	99.99	999,890.00	1.51	1.40%	9,225.33
Municipal Bond	A1/AA-	4.39%	02/15/2019	02/12/2014		1,550,000.00	1,749,996.50	1,555,029.98	100.17	1,552,650.50	1.51	1.69%	25,700.03
Municipal Bond	AA2/AA	3.25%	02/15/2019	06/27/2016		10,000,000.00	10,583,200.00	10,027,857.94	100.06	10,005,700.00	1.51	1.00%	122,777.78
Municipal Bond	MIG1/NA	2.25%	03/01/2019	09/01/2017		6,000,000.00	6,052,320.00	6,005,749.45	99.88	5,992,740.00	1.97	1.66%	45,000.00
Municipal Bond	AA2/AA	4.67%	03/01/2019	09/17/2015		500,000.00	547,930.00	502,280.57	100.33	501,625.00	1.97	1.80%	7,790.00
Municipal Bond	AA2/AA	2.20%	04/01/2019	09/17/2015		450,000.00	461,596.50	450,816.78	99.87	449,433.00	2.98	1.45%	2,475.00
Municipal Bond	AA2/AA+	1.80%	05/01/2019	02/24/2016		4,000,000.00	4,074,760.00	4,007,784.82	99.66	3,986,440.00	3.97	1.20%	12,000.00
Municipal Bond	AA1/AA	1.88%	05/01/2019	08/28/2017		2,000,000.00	2,015,140.00	2,002,998.27	99.70	1,994,000.00	3.97	1.42%	6,266.67
Municipal Bond	AA1/AA+	1.45%	06/15/2019	08/28/2017		6,000,000.00	6,006,000.00	6,001,518.29	99.45	5,966,820.00	5.44	1.39%	3,866.67
Municipal Bond	AA2/AAA	5.00%	06/15/2019	04/22/2016		955,000.00	1,062,972.30	970,599.13	101.04	964,903.35	5.44	1.32%	2,122.22
Municipal Bond	AAA/AA+	1.76%	07/01/2019	07/21/2016		6,600,000.00	6,744,210.00	6,624,415.09	99.46	6,564,228.00	5.97	1.00%	57,915.00
Municipal Bond	AA1/AA-	2.20%	07/01/2019	04/05/2017		2,390,000.00	2,414,490.33	2,395,455.62	99.76	2,384,144.50	5.97	1.73%	26,254.15
Municipal Bond	AA2/AA	1.80%	07/01/2019	09/17/2015		5,000,000.00	5,035,800.00	5,004,711.21	99.56	4,977,800.00	5.97	1.60%	44,900.00
Municipal Bond	AA1/AA+	3.91%	08/01/2019	01/27/2016		2,850,000.00	3,094,330.50	2,890,594.69	100.57	2,866,102.50	6.98	1.40%	46,443.12
Municipal Bond	NA/AA-	4.45%	08/15/2019	09/17/2015		625,000.00	694,093.75	635,983.39	100.89	630,562.50	7.44	1.53%	10,502.22
Municipal Bond	NA/AAA	3.36%	08/15/2019	09/17/2015		500,000.00	531,235.00	504,965.23	100.30	501,485.00	7.44	1.70%	6,342.89
Municipal Bond	AA2/AAA	5.77%	08/15/2019	07/07/2016		4,020,000.00	4,604,226.60	4,136,948.36	101.89	4,095,817.20	7.44	1.00%	87,551.13
Municipal Bond	NA/AAA	1.62%	10/15/2019	10/12/2017		505,000.00	505,000.00	505,000.00	99.10	500,429.75	9.44	1.62%	1,730.30
Municipal Bond	AA2/AA	4.95%	02/01/2020	09/06/2017		5,000,000.00	5,393,200.00	5,177,790.89	102.17	5,108,400.00	13.02	1.60%	103,125.00
Municipal Bond	AA2/AA	3.00%	02/15/2020	02/19/2016		12,025,000.00	12,724,133.50	12,222,216.11	100.11	12,037,987.00	13.48	1.49%	136,283.33
Municipal Bond	AAA/AAA	3.00%	04/01/2020	10/25/2017		1,930,000.00	1,990,466.90	1,961,083.66	100.30	1,935,712.80	14.98	1.68%	14,475.00
Municipal Bond	A1/AA-	2.78%	04/01/2020	10/10/2018		365,000.00	362,664.00	363,019.38	99.72	363,963.40	14.98	3.23%	2,538.58
Municipal Bond	AAA/AAA	1.90%	05/15/2020	08/14/2017		5,000,000.00	5,033,700.00	5,016,799.70	98.71	4,935,400.00	16.43	1.65%	12,151.67

Detail of Security Holdings
December 31, 2018

By Sector

Security Description	Moody's/S&P Ratings*	Coupon	Maturity Date	Settlement Date	Next Call Date	Par Value	Purchased Value	Adjusted Book Value	Market Price	Market Value	Life (mo)	Yield	Accrued Interest
Municipal Bond	AA2/AA+	2.28%	06/01/2020	01/27/2016		1,725,000.00	1,760,517.75	1,736,593.07	99.23	1,711,683.00	16.98	1.78%	3,270.31
Municipal Bond	AA2/AA	1.38%	06/01/2020	07/12/2016		3,215,000.00	3,260,813.75	3,231,712.34	98.06	3,152,629.00	16.98	1.00%	3,683.85
Municipal Bond	AA1/AA-	2.65%	07/01/2020	03/14/2016		10,270,000.00	10,708,939.80	10,423,209.56	99.71	10,239,908.90	17.97	1.62%	136,231.55
Municipal Bond	AA2/AA-	2.00%	07/01/2020	06/30/2016		3,000,000.00	3,087,570.00	3,032,823.78	98.53	2,955,840.00	17.97	1.25%	30,000.00
Municipal Bond	AA1/AA+	1.00%	08/01/2020	07/14/2016		8,120,000.00	8,107,089.20	8,114,945.67	97.43	7,911,640.80	18.98	1.04%	33,833.33
Municipal Bond	AA1/NA	1.58%	09/01/2020	07/19/2016		5,000,000.00	5,050,250.00	5,020,367.11	97.90	4,894,850.00	20.00	1.33%	26,366.67
Municipal Bond	AA1/AAA	1.75%	02/01/2021	07/12/2016		13,000,000.00	13,344,890.00	13,158,048.69	97.89	12,725,310.00	25.02	1.15%	94,791.67
Municipal Bond	AAA/AAA	2.48%	03/15/2021	03/21/2018		10,000,000.00	10,000,000.00	10,000,000.00	99.08	9,908,200.00	26.39	2.48%	73,022.22
Municipal Bond	AA1/AA+	2.90%	03/15/2021	08/04/2017		2,335,000.00	2,421,114.80	2,387,556.80	100.37	2,343,709.55	26.39	1.84%	19,938.31
Municipal Bond	NA/AA	2.32%	05/01/2021	03/08/2018		3,445,000.00	3,414,477.30	3,422,386.66	99.38	3,423,709.90	27.93	2.62%	13,320.67
Municipal Bond	AAA/AAA	2.23%	05/15/2021	03/06/2018		10,420,000.00	10,317,884.00	10,344,157.41	98.74	10,288,499.60	28.39	2.55%	29,677.90
Municipal Bond	AAA/AAA	2.05%	05/15/2021	03/09/2018		5,000,000.00	4,925,750.00	4,944,711.52	98.47	4,923,550.00	28.39	2.54%	13,110.00
Municipal Bond	AA1/AA+	2.59%	06/01/2021	07/20/2016		535,000.00	554,538.20	544,708.63	99.63	533,009.80	28.95	1.80%	1,155.15
Municipal Bond	AA2/AA	4.82%	07/01/2021	09/06/2017		360,000.00	398,368.80	385,129.64	104.38	375,760.80	29.93	1.92%	8,681.40
Municipal Bond	NA/AA+	2.39%	07/01/2021	03/08/2018		1,550,000.00	1,543,226.50	1,544,893.31	99.33	1,539,537.50	29.93	2.53%	18,499.25
Municipal Bond	NA/AA	2.48%	08/01/2021	02/21/2018		13,360,000.00	13,291,596.80	13,308,629.58	99.22	13,255,257.60	30.95	2.64%	138,053.33
Municipal Bond	AA2/AAA	5.84%	08/15/2021	09/07/2017		6,905,000.00	7,931,359.20	7,588,763.64	107.90	7,450,564.05	31.41	1.90%	152,209.22
Municipal Bond	AA1/NA	1.78%	09/01/2021	03/02/2018		1,000,000.00	970,430.00	977,458.37	97.24	972,400.00	31.97	2.67%	5,940.00
Municipal Bond	AAA/AAA	2.80%	10/01/2021	03/28/2018		445,000.00	446,780.00	446,394.31	99.96	444,804.20	32.95	2.68%	3,115.00
Municipal Bond	AA2/AA	5.49%	06/30/2023	10/09/2018		5,200,000.00	5,698,940.00	5,674,933.03	111.38	5,791,916.00	53.84	3.28%	-
						555,358,754.09	561,435,444.56	557,245,013.50		555,088,460.29	17.38	2.08%	3,420,442.02

(1) (2)

(1) **Weighted average life** - For purposes of calculating weighted average life bank, pool, and money market investments are assumed to mature the next business day.

(2) **Weighted average yield to maturity** - The weighted average yield to maturity is based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered. The yield is for this month only.

Moody's Ratings Definitions:

AAA- obligations rated Aaa are judged to be of the highest quality, subject to the lowest level of credit risk

AA- obligations rated Aa are judged to be of high quality and are subject to very low credit risk

A- obligations rated A are judged to be upper-medium grade and are subject to low credit risk

(the modifier 1 indicates that the obligation ranks in the higher end of its generic rating category; the modifier 2 indicates a mid-range ranking;

and the modifier 3 indicates a ranking in the lower end of that generic rating category)

MIG1 (Municipal Investment Grade) Short-Term Obligation- Superior Credit Quality

MIG2 (Municipal Investment Grade) Short-Term Obligation- Strong Credit Quality

MIG3 (Municipal Investment Grade) Short-Term Obligation- Acceptable Credit Quality

Detail of Security Holdings
December 31, 2018

By Maturity

Security Description	Moody's/S&P Ratings	Coupon	Maturity Date	Settlement Date	Next Call Date	Par Value	Purchased Value	Adjusted Book Value	Market Price	Market Value	Life (mo)	Yield	Accrued Interest
Capital One NOW Account	NA/NA	2.00%	01/01/2019	12/31/2018		17,268,397.94	17,268,397.94	17,268,397.94	100.00	17,268,397.94	0.03	2.00%	-
Legacy NOW Account	NA/NA	2.40%	01/01/2019	12/31/2018		35,608,923.56	35,608,923.56	35,608,923.56	100.00	35,608,923.56	0.03	2.40%	-
Texas Daily	AAAm	2.32%	01/01/2019	12/31/2018		37,123,249.96	37,123,249.96	37,123,249.96	100.00	37,123,249.96	0.03	2.32%	-
Texas Class	AAAf	2.50%	01/01/2019	12/31/2018		15,801,500.84	15,801,500.84	15,801,500.84	100.00	15,801,500.84	0.03	2.50%	-
Certificate of Deposit	NA/NA	2.20%	01/13/2019	07/13/2018		5,329,926.14	5,329,926.14	5,329,926.14	100.00	5,329,926.14	0.43	2.20%	54,934.75
Certificate of Deposit	NA/NA	1.80%	01/30/2019	01/30/2018		10,470,665.08	10,470,665.08	10,470,665.08	100.00	10,470,665.08	0.98	1.80%	172,981.12
Certificate of Deposit	NA/NA	2.40%	01/31/2019	07/31/2018		5,077,496.85	5,077,496.85	5,077,496.85	100.00	5,077,496.85	1.02	2.40%	51,081.01
Municipal Bond	AA2/AA	2.00%	02/01/2019	03/22/2016		450,000.00	460,719.00	450,327.92	99.93	449,694.00	1.05	1.15%	3,750.00
Municipal Bond	AA1/AA	5.10%	02/01/2019	08/28/2017		1,000,000.00	1,052,010.00	1,003,188.35	100.19	1,001,910.00	1.05	1.40%	21,250.00
Municipal Bond	AA3/AA-	2.00%	02/01/2019	02/24/2014		10,000,000.00	10,141,400.00	10,002,509.60	99.95	9,995,400.00	1.05	1.70%	83,333.33
Municipal Bond	AAA/AAA	2.44%	02/15/2019	08/28/2017		1,000,000.00	1,015,040.00	1,001,290.75	99.99	999,890.00	1.51	1.40%	9,225.33
Municipal Bond	A1/AA-	4.39%	02/15/2019	02/12/2014		1,550,000.00	1,749,996.50	1,555,029.98	100.17	1,552,650.50	1.51	1.69%	25,700.03
Municipal Bond	AA2/AA	3.25%	02/15/2019	06/27/2016		10,000,000.00	10,583,200.00	10,027,857.94	100.06	10,005,700.00	1.51	1.00%	122,777.78
Municipal Bond	MIG1/NA	2.25%	03/05/2019	09/01/2017		6,000,000.00	6,052,320.00	6,005,749.45	99.88	5,992,740.00	1.97	1.66%	45,000.00
Municipal Bond	AA2/AA	4.67%	03/01/2019	09/17/2015		500,000.00	547,930.00	502,280.57	100.33	501,625.00	1.97	1.80%	7,790.00
Certificate of Deposit	NA/NA	2.30%	03/10/2019	09/11/2018		3,174,881.18	3,174,881.18	3,174,881.18	100.00	3,174,881.18	2.26	2.30%	22,206.77
FHLMC	AAA/AA+	1.05%	03/29/2019	09/29/2016		16,000,000.00	16,000,000.00	16,000,000.00	99.69	15,949,728.00	2.89	1.05%	42,933.33
Municipal Bond	AA2/AA	2.20%	04/01/2019	09/17/2015		450,000.00	461,596.50	450,816.78	99.87	449,433.00	2.98	1.45%	2,475.00
Municipal Bond	AA2/AA+	1.80%	05/01/2019	02/24/2016		4,000,000.00	4,074,760.00	4,007,784.82	99.66	3,986,440.00	3.97	1.20%	12,000.00
Municipal Bond	AA1/AA	1.88%	05/01/2019	08/28/2017		2,000,000.00	2,015,140.00	2,002,998.27	99.70	1,994,000.00	3.97	1.42%	6,266.67
FHLMC	AAA/AA+	1.45%	05/28/2019	02/28/2017	02/28/2019	13,000,000.00	13,000,000.00	13,000,000.00	99.57	12,944,412.00	4.85	1.45%	17,279.17
Certificate of Deposit	NA/NA	2.32%	06/05/2019	06/05/2018		10,110,605.54	10,110,605.54	10,110,605.54	100.00	10,110,605.54	5.11	2.32%	134,313.16
Certificate of Deposit	NA/NA	2.42%	06/11/2019	09/12/2018		2,793,107.00	2,793,107.00	2,793,107.00	100.00	2,793,107.00	5.31	2.42%	20,370.55
Municipal Bond	AA1/AA+	1.45%	06/15/2019	08/28/2017		6,000,000.00	6,006,000.00	6,001,518.29	99.45	5,966,820.00	5.44	1.39%	3,866.67
Municipal Bond	AA2/AAA	5.00%	06/15/2019	04/22/2016		955,000.00	1,062,972.30	970,599.13	101.04	964,903.35	5.44	1.32%	2,122.22
Municipal Bond	AAA/AA+	1.76%	07/01/2019	07/21/2016		6,600,000.00	6,744,210.00	6,624,415.09	99.46	6,564,228.00	5.97	1.00%	57,915.00
Municipal Bond	AA1/AA-	2.20%	07/01/2019	04/05/2017		2,390,000.00	2,414,490.33	2,395,455.62	99.76	2,384,144.50	5.97	1.73%	26,254.15
Municipal Bond	AA2/AA	1.80%	07/01/2019	09/17/2015		5,000,000.00	5,035,800.00	5,004,711.21	99.56	4,977,800.00	5.97	1.60%	44,900.00
FFCB	AAA/AA+	1.02%	07/12/2019	09/21/2016		20,000,000.00	19,986,600.00	19,997,474.41	99.20	19,839,560.00	6.33	1.04%	95,766.67
Municipal Bond	AA1/AA+	3.91%	08/01/2019	01/27/2016		2,850,000.00	3,094,330.50	2,890,594.69	100.57	2,866,102.50	6.98	1.40%	46,443.12
Municipal Bond	NA/AA-	0.04448	8/15/2019	9/17/2015		625,000.00	694,093.75	635,983.39	100.89	630,562.50	7.44	1.53%	10,502.22
Municipal Bond	NA/AAA	3.36%	08/15/2019	09/17/2015		500,000.00	531,235.00	504,965.23	100.30	501,485.00	7.44	1.70%	6,342.89
Municipal Bond	AA2/AAA	5.77%	08/15/2019	07/07/2016		4,020,000.00	4,604,226.60	4,136,948.36	101.89	4,095,817.20	7.44	1.00%	87,551.13
FNMA	AAA/AA+	1.45%	09/16/2019	03/16/2016	03/16/2019	12,000,000.00	12,000,000.00	12,000,000.00	99.17	11,900,064.00	8.49	1.45%	50,750.00
Municipal Bond	NA/AAA	1.62%	10/15/2019	10/12/2017		505,000.00	505,000.00	505,000.00	99.10	500,429.75	9.44	1.62%	1,730.30
Municipal Bond	AA2/AA	4.95%	02/01/2020	09/06/2017		5,000,000.00	5,393,200.00	5,177,790.89	102.17	5,108,400.00	13.02	1.60%	103,125.00
Municipal Bond	AA2/AA	3.00%	02/15/2020	02/19/2016		12,025,000.00	12,724,133.50	12,222,216.11	100.11	12,037,987.00	13.48	1.49%	136,283.33
Municipal Bond	AAA/AAA	3.00%	04/01/2020	10/25/2017		1,930,000.00	1,990,466.90	1,961,083.66	100.30	1,935,712.80	14.98	1.68%	14,475.00
Municipal Bond	A1/AA-	2.78%	04/01/2020	10/10/2018		365,000.00	362,664.00	363,019.38	99.72	363,963.40	14.98	3.23%	2,538.58
Municipal Bond	AAA/AAA	1.90%	05/15/2020	08/14/2017		5,000,000.00	5,033,700.00	5,016,799.70	98.71	4,935,400.00	16.43	1.65%	12,151.67
Municipal Bond	AA2/AA+	2.28%	06/01/2020	01/27/2016		1,725,000.00	1,760,517.75	1,736,593.07	99.23	1,711,683.00	16.98	1.78%	3,270.31
Municipal Bond	AA2/AA	1.38%	06/01/2020	07/12/2016		3,215,000.00	3,260,813.75	3,231,712.34	98.06	3,152,629.00	16.98	1.00%	3,683.85
FNMA	AAA/AA+	1.58%	06/15/2020	06/22/2016	03/15/2019	10,000,000.00	10,018,000.00	10,006,585.97	98.59	9,858,580.00	17.44	1.53%	7,022.22
Municipal Bond	AA1/AA-	2.65%	07/01/2020	03/14/2016		10,270,000.00	10,708,939.80	10,423,209.56	99.71	10,239,908.90	17.97	1.62%	136,231.55
Municipal Bond	AA2/AA-	2.00%	07/01/2020	06/30/2016		3,000,000.00	3,087,570.00	3,032,823.78	98.53	2,955,840.00	17.97	1.25%	30,000.00
Municipal Bond	AA1/AA+	1.00%	08/01/2020	07/14/2016		8,120,000.00	8,107,089.20	8,114,945.67	97.43	7,911,640.80	18.98	1.04%	33,833.33
FNMA	AAA/AA+	1.40%	08/28/2020	09/21/2016	02/28/2019	20,000,000.00	19,985,800.00	19,994,011.69	97.97	19,593,680.00	19.87	1.42%	95,666.67
Municipal Bond	AA1/NA	1.58%	09/01/2020	07/19/2016		5,000,000.00	5,050,250.00	5,020,367.11	97.90	4,894,850.00	20.00	1.33%	26,366.67
Municipal Bond	AA1/AAA	1.75%	02/01/2021	07/12/2016		13,000,000.00	13,344,890.00	13,158,048.69	97.89	12,725,310.00	25.02	1.15%	94,791.67
TVA	AAA/AA+	3.88%	02/15/2021	02/16/2017		10,000,000.00	10,763,958.40	10,406,572.38	102.63	10,262,960.00	25.48	1.88%	146,388.89

Detail of Security Holdings
December 31, 2018

By Maturity

Security Description	Moody's/S&P Ratings	Coupon	Maturity Date	Settlement Date	Next Call Date	Par Value	Purchased Value	Adjusted Book Value	Market Price	Market Value	Life (mo)	Yield	Accrued Interest
Municipal Bond	AAA/AAA	2.48%	03/15/2021	03/21/2018		10,000,000.00	10,000,000.00	10,000,000.00	99.08	9,908,200.00	26.39	2.48%	73,022.22
Municipal Bond	AA1/AA+	2.90%	03/15/2021	08/04/2017		2,335,000.00	2,421,114.80	2,387,556.80	100.37	2,343,709.55	26.39	1.84%	19,938.31
Municipal Bond	NA/AA	2.32%	05/01/2021	03/08/2018		3,445,000.00	3,414,477.30	3,422,386.66	99.38	3,423,709.90	27.93	2.62%	13,320.67
Municipal Bond	AAA/AAA	2.23%	05/15/2021	03/06/2018		10,420,000.00	10,317,884.00	10,344,157.41	98.74	10,288,499.60	28.39	2.55%	29,677.90
Municipal Bond	AAA/AAA	2.05%	05/15/2021	03/09/2018		5,000,000.00	4,925,750.00	4,944,711.52	98.47	4,923,550.00	28.39	2.54%	13,110.00
Municipal Bond	AA1/AA+	2.59%	06/01/2021	07/20/2016		535,000.00	554,538.20	544,708.63	99.63	533,009.80	28.95	1.80%	1,155.15
FHLMC	AAA/AA+	2.50%	06/28/2021	03/28/2018	03/28/2019	16,000,000.00	16,000,000.00	16,000,000.00	100.02	16,003,008.00	29.84	2.96%	103,333.33
Municipal Bond	AA2/AA	4.82%	07/01/2021	09/06/2017		360,000.00	398,368.80	385,129.64	104.38	375,760.80	29.93	1.92%	8,681.40
Municipal Bond	NA/AA+	2.39%	07/01/2021	03/08/2018		1,550,000.00	1,543,226.50	1,544,893.31	99.33	1,539,537.50	29.93	2.53%	18,499.25
Municipal Bond	NA/AA	2.48%	08/01/2021	02/21/2018		13,360,000.00	13,291,596.80	13,308,629.58	99.22	13,255,257.60	30.95	2.64%	138,053.33
Municipal Bond	AA2/AAA	5.84%	08/15/2021	09/07/2017		6,905,000.00	7,931,359.20	7,588,763.64	107.90	7,450,564.05	31.41	1.90%	152,209.22
Municipal Bond	AA1/NA	1.78%	09/01/2021	03/02/2018		1,000,000.00	970,430.00	977,458.37	97.24	972,400.00	31.97	2.67%	5,940.00
Municipal Bond	AAA/AAA	2.80%	10/01/2021	03/28/2018		445,000.00	446,780.00	446,394.31	99.96	444,804.20	32.95	2.68%	3,115.00
FHLMC	AAA/AA+	3.00%	03/28/2022	05/31/2018	03/28/2019	17,000,000.00	17,000,000.00	17,000,000.00	100.10	17,016,813.00	38.79	3.00%	131,750.00
FAMCA	NA/NA	3.14%	08/15/2022	06/15/2018	02/15/2019	20,000,000.00	20,000,000.00	20,000,000.00	100.03	20,005,820.00	43.38	3.14%	237,244.44
FHLB	AAA/AA+	3.02%	08/26/2022	10/26/2018		19,000,000.00	19,000,000.00	19,000,000.00	101.40	19,265,259.00	43.74	3.02%	103,431.25
FFCB	AAA/AA+	3.05%	09/19/2022	10/19/2018		13,000,000.00	13,004,971.64	13,004,718.02	101.31	13,170,391.00	44.52	3.04%	79,300.00
FFCB	AAA/AA+	2.12%	03/01/2023	10/05/2018		18,000,000.00	17,263,481.01	17,303,329.99	97.69	17,583,966.00	49.87	3.12%	127,200.00
FHLB	AAA/AA+	3.25%	06/09/2023	10/05/2018		13,000,000.00	13,068,708.44	13,065,208.65	102.53	13,329,446.00	53.15	3.13%	25,819.44
Municipal Bond	AA2/AA	5.49%	06/30/2023	10/09/2018		5,200,000.00	5,698,940.00	5,674,933.03	111.38	5,791,916.00	53.84	3.28%	-
TOTAL						555,358,754.09	561,435,444.56	557,245,013.50		555,088,460.29	17.38	2.08%	3,420,442.02

(1) (2)

(1) **Weighted average life** - For purposes of calculating weighted average life bank, pool, and money market investments are assumed to mature the next business day.

(2) **Weighted average yield to maturity** - The weighted average yield to maturity is based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered. The yield is for this month only.

Moody's Ratings Definitions:

AAA- obligations rated Aaa are judged to be of the highest quality, subject to the lowest level of credit risk

AA- obligations rated Aa are judged to be of high quality and are subject to very low credit risk

A- obligations rated A are judged to be upper-medium grade and are subject to low credit risk

(the modifier 1 indicates that the obligation ranks in the higher end of its generic rating category; the modifier 2 indicates a mid-range ranking;

and the modifier 3 indicates a ranking in the lower end of that generic rating category)

MIG1 (Municipal Investment Grade) Short-Term Obligation- Superior Credit Quality

MIG2 (Municipal Investment Grade) Short-Term Obligation- Strong Credit Quality

MIG3 (Municipal Investment Grade) Short-Term Obligation- Acceptable Credit Quality

P1- Issuers rated Prime-1 have a superior ability to repay short-term debt obligations

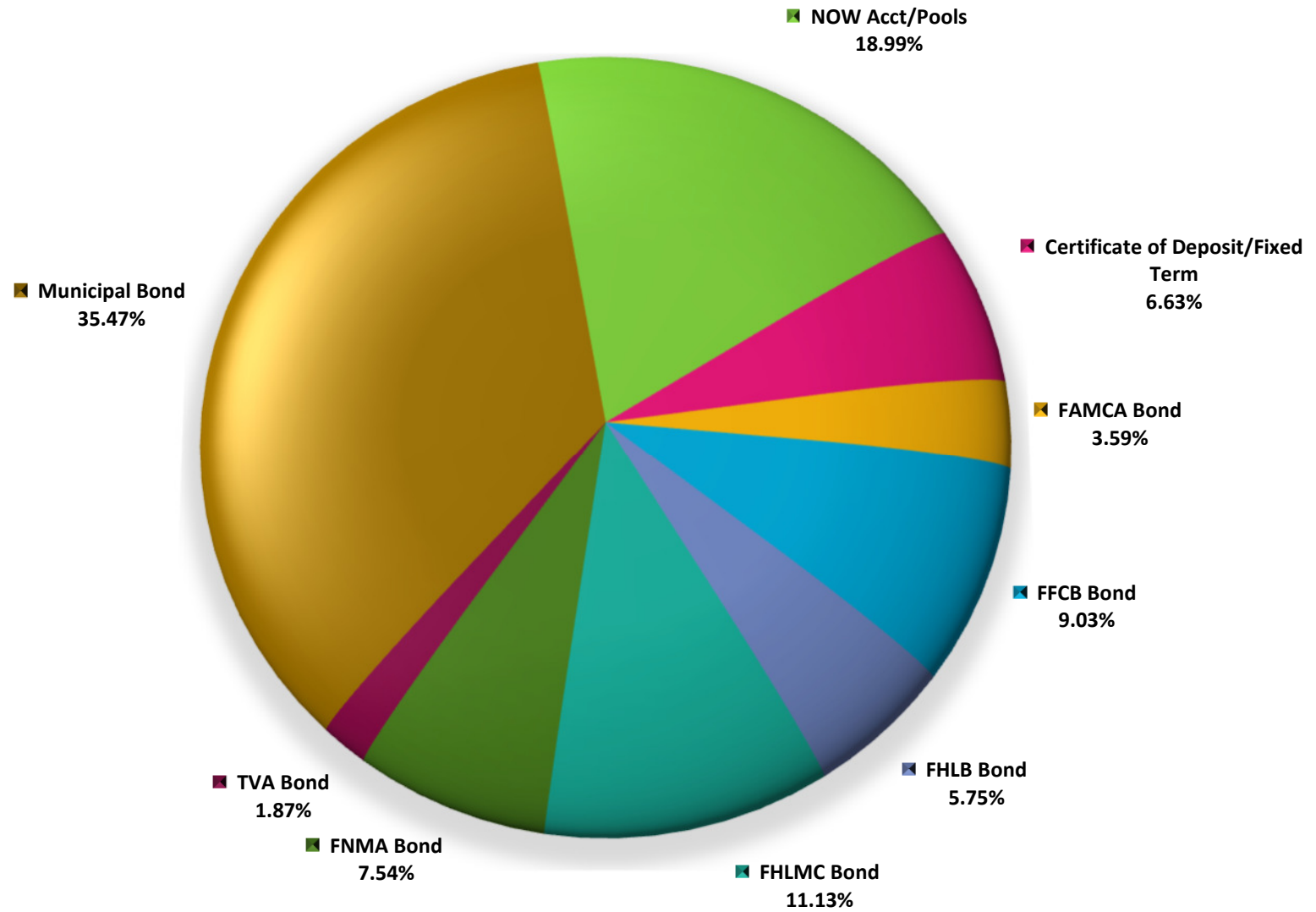
P2- Issuers rated Prime-1 have a strong ability to repay short-term debt obligations

P3- Issuers rated Prime-1 have an acceptable ability to repay short-term debt obligations

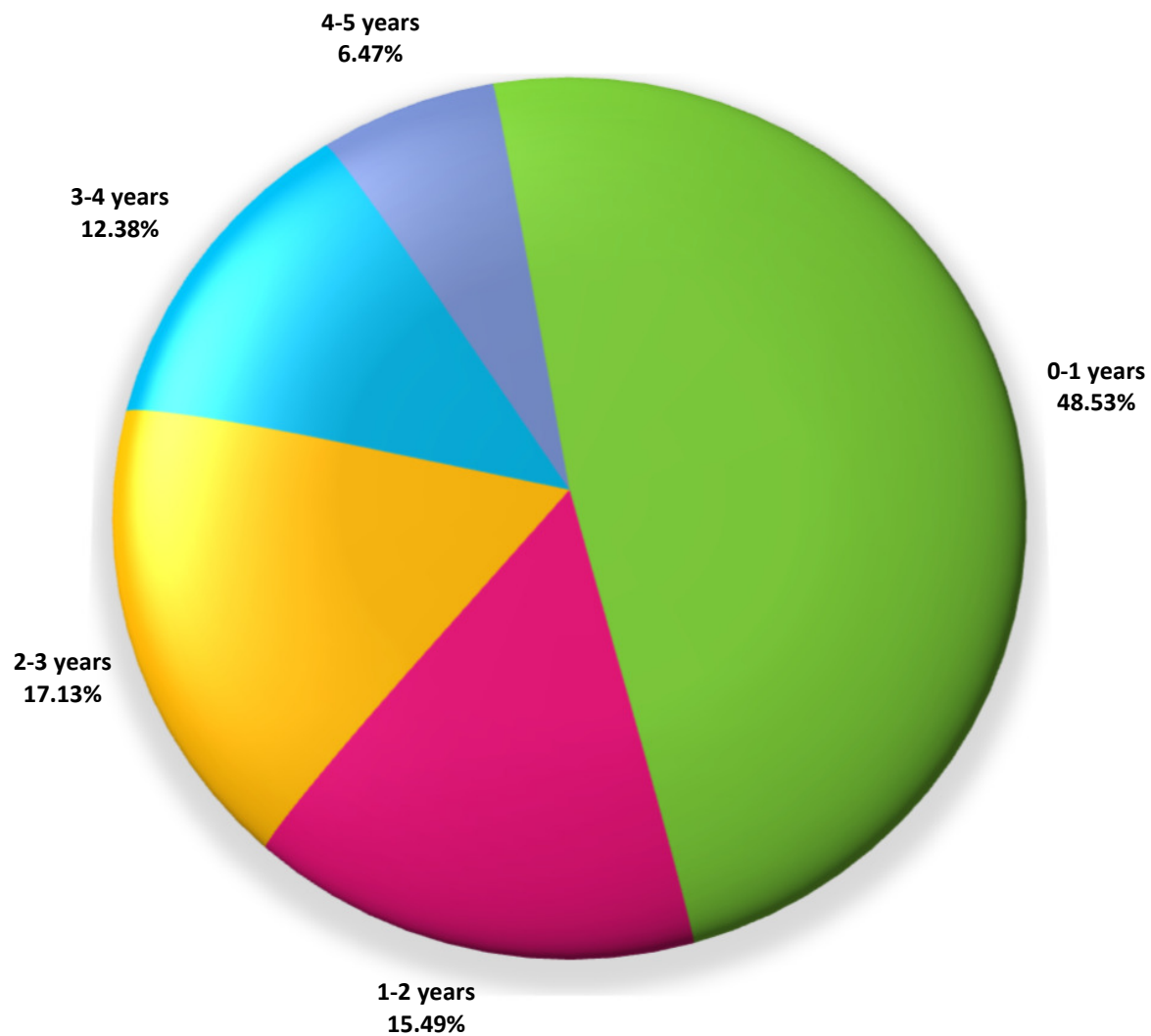
***Standard and Poor's Ratings Definitions:**

AAA- capacity to meet its financial commitment on the obligation is extremely strong

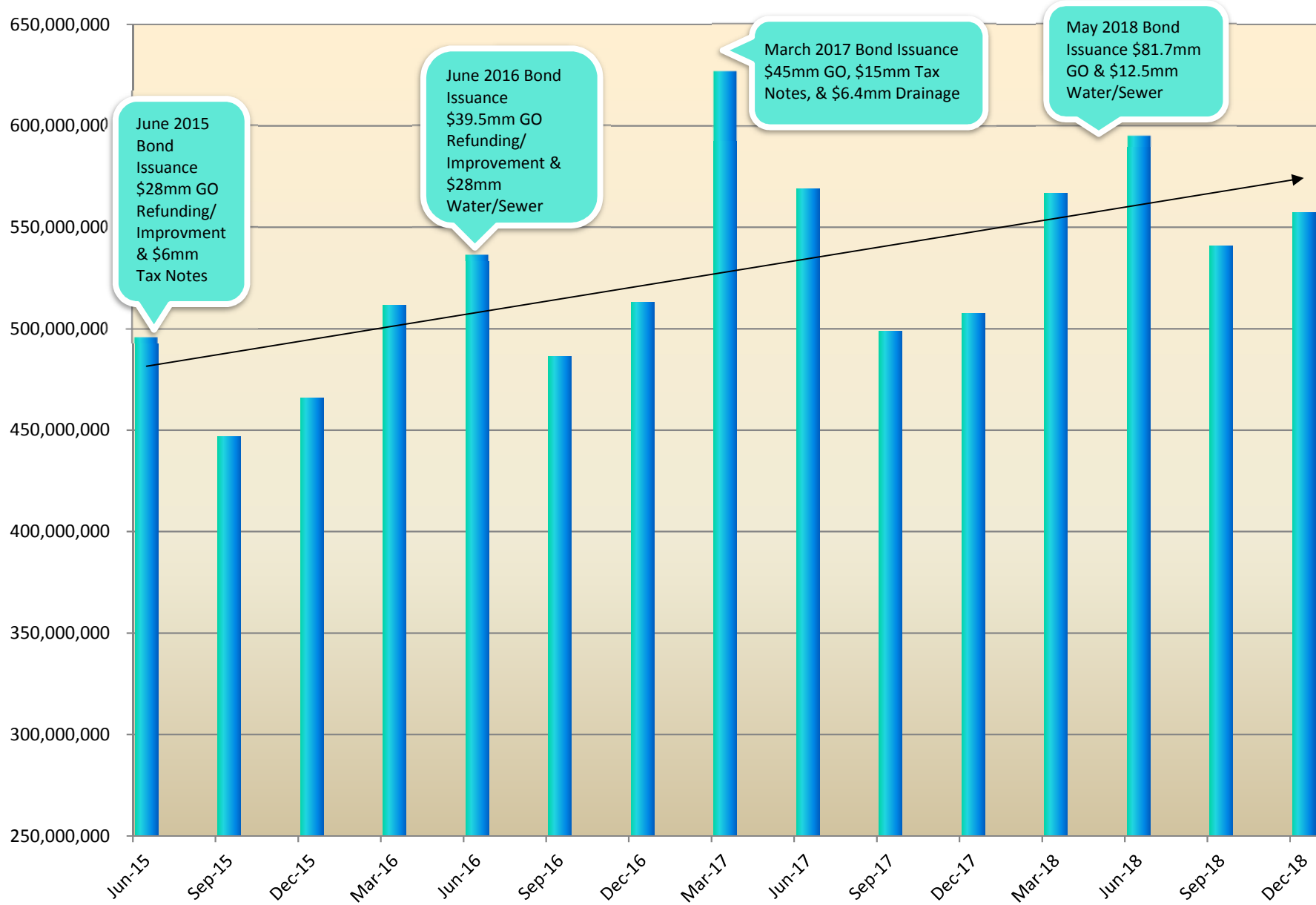
Portfolio Composition 12/31/18



Portfolio Maturities 12/31/18



Quarter End Book Value



Adjusted Book Value Comparison

Security Description	Yield	Maturity Date	September 30, 2018		Purchase/ Adjustment	(Maturity/Call/ Sale/Adjustment)	December 31, 2018	
			Par Value	Adjusted Book Value			Par Value	Adjusted Book Value
Capital One NOW Account	2.00%	01/01/19	12,553,832.22	12,553,832.22	4,714,565.72	-	17,268,397.94	17,268,397.94
Legacy NOW Account	2.40%	01/01/19	34,017,822.77	34,017,822.77	1,591,100.79	-	35,608,923.56	35,608,923.56
Texas Daily LGIP	2.32%	01/01/19	6,169,337.52	6,169,337.52	30,953,912.44	-	37,123,249.96	37,123,249.96
Texas Class LGIP	2.50%	01/01/19	74,848,271.78	74,848,271.78	-	(59,046,770.94)	15,801,500.84	15,801,500.84
TexasTERM	2.00%	11/02/18	25,000,000.00	25,000,000.00	-	(25,000,000.00)	-	-
Certificate of Deposit	2.20%	01/13/19	5,329,926.14	5,329,926.14	-	-	5,329,926.14	5,329,926.14
Certificate of Deposit	1.80%	01/30/19	10,470,665.08	10,470,665.08	-	-	10,470,665.08	10,470,665.08
Certificate of Deposit	2.40%	01/31/19	5,077,496.85	5,077,496.85	-	-	5,077,496.85	5,077,496.85
Certificate of Deposit	2.30%	03/10/19	3,174,881.18	3,174,881.18	-	-	3,174,881.18	3,174,881.18
Certificate of Deposit	2.32%	06/05/19	10,110,605.54	10,110,605.54	-	-	10,110,605.54	10,110,605.54
Certificate of Deposit	2.42%	06/11/19	2,793,107.00	2,793,107.00	-	-	2,793,107.00	2,793,107.00
FAMCA Bond	3.14%	08/15/22	20,000,000.00	20,000,000.00	-	-	20,000,000.00	20,000,000.00
FFCB Bond	1.04%	07/12/19	20,000,000.00	19,996,270.51	1,203.90	-	20,000,000.00	19,997,474.41
FFCB Bond	3.04%	09/19/22	-	-	13,004,718.02	-	13,000,000.00	13,004,718.02
FFCB Bond	3.12%	03/01/23	-	-	17,303,329.99	-	18,000,000.00	17,303,329.99
FHLB Bond	3.02%	08/26/22	-	-	19,000,000.00	-	19,000,000.00	19,000,000.00
FHLB Bond	3.13%	06/09/23	-	-	13,065,208.65	-	13,000,000.00	13,065,208.65
FHLMC Bond	1.05%	03/29/19	16,000,000.00	16,000,000.00	-	-	16,000,000.00	16,000,000.00
FHLMC Bond	1.45%	05/28/19	13,000,000.00	13,000,000.00	-	-	13,000,000.00	13,000,000.00
FHLMC Bond	2.96%	06/28/21	16,000,000.00	16,000,000.00	-	-	16,000,000.00	16,000,000.00
FHLMC Bond	3.00%	03/28/22	17,000,000.00	17,000,000.00	-	-	17,000,000.00	17,000,000.00
FNMA Bond	1.45%	09/16/19	12,000,000.00	12,000,000.00	-	-	12,000,000.00	12,000,000.00
FNMA Bond	1.53%	06/15/20	10,000,000.00	10,007,724.90	-	(1,138.93)	10,000,000.00	10,006,585.97
FNMA Bond	1.42%	08/28/20	20,000,000.00	19,993,102.57	909.12	-	20,000,000.00	19,994,011.69
TVA Bond	1.33%	10/15/18	2,000,000.00	2,000,343.25	-	(2,000,343.25)	-	-
TVA Bond	1.88%	02/15/21	10,000,000.00	10,454,712.23	-	(48,139.85)	10,000,000.00	10,406,572.38
Municipal Bond	1.15%	02/01/19	1,925,000.00	1,925,022.34	-	(1,925,022.34)	-	-
Municipal Bond	1.40%	02/01/19	1,000,000.00	1,000,058.06	-	(1,000,058.06)	-	-
Municipal Bond	1.15%	02/01/19	450,000.00	451,270.70	-	(942.78)	450,000.00	450,327.92
Municipal Bond	1.40%	02/01/19	1,000,000.00	1,012,354.87	-	(9,166.52)	1,000,000.00	1,003,188.35
Municipal Bond	1.70%	02/01/19	10,000,000.00	10,009,724.68	-	(7,215.08)	10,000,000.00	10,002,509.60
Municipal Bond	1.40%	02/15/19	1,000,000.00	1,003,872.24	-	(2,581.49)	1,000,000.00	1,001,290.75
Municipal Bond	1.69%	02/15/19	1,550,000.00	1,565,089.95	-	(10,059.97)	1,550,000.00	1,555,029.98
Municipal Bond	1.00%	02/15/19	10,000,000.00	10,083,573.83	-	(55,715.89)	10,000,000.00	10,027,857.94
Municipal Bond	1.66%	03/01/19	6,000,000.00	6,014,565.27	-	(8,815.82)	6,000,000.00	6,005,749.45
Municipal Bond	1.80%	03/01/19	500,000.00	505,777.45	-	(3,496.88)	500,000.00	502,280.57
Municipal Bond	1.45%	04/01/19	450,000.00	451,642.54	-	(825.76)	450,000.00	450,816.78
Municipal Bond	1.20%	05/01/19	4,000,000.00	4,013,703.86	-	(5,919.04)	4,000,000.00	4,007,784.82
Municipal Bond	1.42%	05/01/19	2,000,000.00	2,005,277.94	-	(2,279.67)	2,000,000.00	2,002,998.27
Municipal Bond	1.39%	06/15/19	6,000,000.00	6,002,359.76	-	(841.47)	6,000,000.00	6,001,518.29
Municipal Bond	1.32%	06/15/19	955,000.00	979,244.43	-	(8,645.30)	955,000.00	970,599.13

Adjusted Book Value Comparison

Security Description	Yield	Maturity Date	September 30, 2018		Purchase/ Adjustment	(Maturity/Call/ Sale/Adjustment)	December 31, 2018	
			Par Value	Adjusted Book Value			Par Value	Adjusted Book Value
Municipal Bond	1.00%	07/01/19	6,600,000.00	6,636,756.78	-	(12,341.69)	6,600,000.00	6,624,415.09
Municipal Bond	1.73%	07/01/19	2,390,000.00	2,398,213.40	-	(2,757.78)	2,390,000.00	2,395,455.62
Municipal Bond	1.60%	07/01/19	5,000,000.00	5,007,092.70	-	(2,381.49)	5,000,000.00	5,004,711.21
Municipal Bond	1.40%	08/01/19	2,850,000.00	2,908,128.55	-	(17,533.86)	2,850,000.00	2,890,594.69
Municipal Bond	1.53%	08/15/19	625,000.00	640,434.81	-	(4,451.42)	625,000.00	635,983.39
Municipal Bond	1.70%	08/15/19	500,000.00	506,977.57	-	(2,012.34)	500,000.00	504,965.23
Municipal Bond	1.00%	08/15/19	4,020,000.00	4,184,345.93	-	(47,397.57)	4,020,000.00	4,136,948.36
Municipal Bond	1.62%	10/15/19	505,000.00	505,000.00	-	-	505,000.00	505,000.00
Municipal Bond	1.60%	02/01/20	5,000,000.00	5,218,991.80	-	(41,200.91)	5,000,000.00	5,177,790.89
Municipal Bond	1.49%	02/15/20	12,025,000.00	12,266,361.81	-	(44,145.70)	12,025,000.00	12,222,216.11
Municipal Bond	1.68%	04/01/20	1,930,000.00	1,967,341.20	-	(6,257.54)	1,930,000.00	1,961,083.66
Municipal Bond	3.23%	04/01/20	-	-	363,019.38	-	365,000.00	363,019.38
Municipal Bond	1.65%	05/15/20	5,000,000.00	5,019,884.68	-	(3,084.98)	5,000,000.00	5,016,799.70
Municipal Bond	1.78%	06/01/20	1,725,000.00	1,738,652.07	-	(2,059.00)	1,725,000.00	1,736,593.07
Municipal Bond	1.00%	06/01/20	3,215,000.00	3,234,680.55	-	(2,968.21)	3,215,000.00	3,231,712.34
Municipal Bond	1.62%	07/01/20	10,270,000.00	10,448,930.87	-	(25,721.31)	10,270,000.00	10,423,209.56
Municipal Bond	1.25%	07/01/20	3,000,000.00	3,038,334.34	-	(5,510.56)	3,000,000.00	3,032,823.78
Municipal Bond	1.04%	08/01/20	8,120,000.00	8,114,142.56	803.11	-	8,120,000.00	8,114,945.67
Municipal Bond	1.33%	09/01/20	5,000,000.00	5,023,438.87	-	(3,071.76)	5,000,000.00	5,020,367.11
Municipal Bond	1.15%	02/01/21	13,000,000.00	13,177,105.68	-	(19,056.99)	13,000,000.00	13,158,048.69
Municipal Bond	2.48%	03/15/21	10,000,000.00	10,000,000.00	-	-	10,000,000.00	10,000,000.00
Municipal Bond	1.84%	03/15/21	2,335,000.00	2,393,563.29	-	(6,006.49)	2,335,000.00	2,387,556.80
Municipal Bond	2.62%	05/01/21	3,445,000.00	3,419,944.84	2,441.82	-	3,445,000.00	3,422,386.66
Municipal Bond	2.55%	05/15/21	10,420,000.00	10,336,100.23	8,057.18	-	10,420,000.00	10,344,157.41
Municipal Bond	2.54%	05/15/21	5,000,000.00	4,938,837.92	5,873.60	-	5,000,000.00	4,944,711.52
Municipal Bond	1.80%	06/01/21	535,000.00	545,720.17	-	(1,011.54)	535,000.00	544,708.63
Municipal Bond	1.92%	07/01/21	360,000.00	387,661.87	-	(2,532.23)	360,000.00	385,129.64
Municipal Bond	2.53%	07/01/21	1,550,000.00	1,544,378.72	514.59	-	1,550,000.00	1,544,893.31
Municipal Bond	2.64%	08/01/21	13,360,000.00	13,303,623.14	5,006.44	-	13,360,000.00	13,308,629.58
Municipal Bond	1.90%	08/15/21	6,905,000.00	7,654,427.79	-	(65,664.15)	6,905,000.00	7,588,763.64
Municipal Bond	2.67%	09/01/21	1,000,000.00	975,331.36	2,127.01	-	1,000,000.00	977,458.37
Municipal Bond	2.68%	10/01/21	450,000.00	451,539.05	-	(5,144.74)	445,000.00	446,394.31
Municipal Bond	3.28%	06/30/23	-	-	5,674,933.03	-	5,200,000.00	5,674,933.03
TOTAL			\$ 538,510,946.08	\$ 541,007,580.01	\$ 105,697,724.79	\$ (89,460,291.30)	\$ 555,358,754.09	\$ 557,245,013.50

Market Value Comparison

Security Description	Yield	Maturity Date	September 30, 2018		Qtr to Qtr Change (1)	December 31, 2018	
			Par Value	Market Value		Par Value	Market Value
Capital One NOW Account	2.00%	10/01/18	12,553,832.22	12,553,832.22	4,714,565.72	17,268,397.94	17,268,397.94
Legacy NOW Account	2.40%	10/01/18	34,017,822.77	34,017,822.77	1,591,100.79	35,608,923.56	35,608,923.56
Texas Daily	2.32%	10/01/18	6,169,337.52	6,169,337.52	30,953,912.44	37,123,249.96	37,123,249.96
Texas Class	2.50%	10/01/18	74,848,271.78	74,848,271.78	(59,046,770.94)	15,801,500.84	15,801,500.84
TexasTERM	2.00%	11/02/18	25,000,000.00	25,000,000.00	(25,000,000.00)	-	-
Certificate of Deposit	2.20%	01/13/19	5,329,926.14	5,329,926.14	-	5,329,926.14	5,329,926.14
Certificate of Deposit	1.80%	01/30/19	10,470,665.08	10,470,665.08	-	10,470,665.08	10,470,665.08
Certificate of Deposit	2.40%	01/31/19	5,077,496.85	5,077,496.85	-	5,077,496.85	5,077,496.85
Certificate of Deposit	2.30%	03/10/19	3,174,881.18	3,174,881.18	-	3,174,881.18	3,174,881.18
Certificate of Deposit	2.32%	06/05/19	10,110,605.54	10,110,605.54	-	10,110,605.54	10,110,605.54
Certificate of Deposit	2.42%	06/11/19	2,793,107.00	2,793,107.00	-	2,793,107.00	2,793,107.00
FAMCA Bond	3.14%	08/15/22	20,000,000.00	19,876,500.00	129,320.00	20,000,000.00	20,005,820.00
FFCB Bond	1.04%	07/12/19	20,000,000.00	19,765,700.00	73,860.00	20,000,000.00	19,839,560.00
FFCB Bond	3.04%	09/19/22	-	-	13,170,391.00	13,000,000.00	13,170,391.00
FFCB Bond	3.12%	03/01/23	-	-	17,583,966.00	18,000,000.00	17,583,966.00
FHLB Bond	3.02%	08/26/22	-	-	19,265,259.00	19,000,000.00	19,265,259.00
FHLB Bond	3.13%	06/09/23	-	-	13,329,446.00	13,000,000.00	13,329,446.00
FHLMC Bond	1.05%	03/29/19	16,000,000.00	15,891,408.00	58,320.00	16,000,000.00	15,949,728.00
FHLMC Bond	1.45%	05/28/19	13,000,000.00	12,909,728.00	34,684.00	13,000,000.00	12,944,412.00
FHLMC Bond	2.96%	06/28/21	16,000,000.00	15,946,480.00	56,528.00	16,000,000.00	16,003,008.00
FHLMC Bond	3.00%	03/28/22	17,000,000.00	16,990,888.00	25,925.00	17,000,000.00	17,016,813.00
FNMA Bond	1.45%	09/16/19	12,000,000.00	11,865,432.00	34,632.00	12,000,000.00	11,900,064.00
FNMA Bond	1.53%	06/15/20	10,000,000.00	9,805,320.00	53,260.00	10,000,000.00	9,858,580.00
FNMA Bond	1.42%	08/28/20	20,000,000.00	19,426,880.00	166,800.00	20,000,000.00	19,593,680.00
TVA Bond	1.33%	10/15/18	2,000,000.00	1,999,618.00	(1,999,618.00)	-	-
TVA Bond	1.88%	02/15/21	10,000,000.00	10,218,080.00	44,880.00	10,000,000.00	10,262,960.00
Municipal Bond	1.37%	10/01/18	1,925,000.00	1,925,000.00	(1,925,000.00)	-	-
Municipal Bond	0.75%	10/01/18	1,000,000.00	1,000,000.00	(1,000,000.00)	-	-
Municipal Bond	1.15%	02/01/19	450,000.00	449,343.00	351.00	450,000.00	449,694.00
Municipal Bond	1.40%	02/01/19	1,000,000.00	1,008,630.00	(6,720.00)	1,000,000.00	1,001,910.00
Municipal Bond	1.70%	02/01/19	10,000,000.00	9,982,100.00	13,300.00	10,000,000.00	9,995,400.00
Municipal Bond	1.40%	02/15/19	1,000,000.00	1,000,140.00	(250.00)	1,000,000.00	999,890.00
Municipal Bond	1.69%	02/15/19	1,550,000.00	1,559,176.00	(6,525.50)	1,550,000.00	1,552,650.50
Municipal Bond	1.00%	02/15/19	10,000,000.00	10,022,800.00	(17,100.00)	10,000,000.00	10,005,700.00
Municipal Bond	1.66%	03/01/19	6,000,000.00	5,975,220.00	17,520.00	6,000,000.00	5,992,740.00
Municipal Bond	1.80%	03/01/19	500,000.00	503,915.00	(2,290.00)	500,000.00	501,625.00
Municipal Bond	1.45%	04/01/19	450,000.00	449,401.50	31.50	450,000.00	449,433.00
Municipal Bond	1.20%	05/01/19	4,000,000.00	3,976,960.00	9,480.00	4,000,000.00	3,986,440.00
Municipal Bond	1.42%	05/01/19	2,000,000.00	1,994,080.00	(80.00)	2,000,000.00	1,994,000.00
Municipal Bond	1.39%	06/15/19	6,000,000.00	5,949,120.00	17,700.00	6,000,000.00	5,966,820.00
Municipal Bond	1.32%	06/15/19	955,000.00	970,518.75	(5,615.40)	955,000.00	964,903.35

Market Value Comparison

Security Description	Yield	Maturity Date	September 30, 2018		Qtr to Qtr Change (1)	December 31, 2018	
			Par Value	Market Value		Par Value	Market Value
Municipal Bond	1.00%	07/01/19	6,600,000.00	6,546,672.00	17,556.00	6,600,000.00	6,564,228.00
Municipal Bond	1.73%	07/01/19	2,390,000.00	2,380,009.80	4,134.70	2,390,000.00	2,384,144.50
Municipal Bond	1.60%	07/01/19	5,000,000.00	4,966,600.00	11,200.00	5,000,000.00	4,977,800.00
Municipal Bond	1.40%	08/01/19	2,850,000.00	2,879,782.50	(13,680.00)	2,850,000.00	2,866,102.50
Municipal Bond	1.53%	08/15/19	625,000.00	633,593.75	(3,031.25)	625,000.00	630,562.50
Municipal Bond	1.70%	08/15/19	500,000.00	501,885.00	(400.00)	500,000.00	501,485.00
Municipal Bond	1.00%	08/15/19	4,020,000.00	4,117,243.80	(21,426.60)	4,020,000.00	4,095,817.20
Municipal Bond	1.62%	10/15/19	505,000.00	498,859.20	1,570.55	505,000.00	500,429.75
Municipal Bond	1.60%	02/01/20	5,000,000.00	5,127,200.00	(18,800.00)	5,000,000.00	5,108,400.00
Municipal Bond	1.49%	02/15/20	12,025,000.00	12,028,968.25	9,018.75	12,025,000.00	12,037,987.00
Municipal Bond	1.68%	04/01/20	1,930,000.00	1,932,373.90	3,338.90	1,930,000.00	1,935,712.80
Municipal Bond	3.23%	04/01/20	-	-	363,963.40	365,000.00	363,963.40
Municipal Bond	1.65%	05/15/20	5,000,000.00	4,920,550.00	14,850.00	5,000,000.00	4,935,400.00
Municipal Bond	1.78%	06/01/20	1,725,000.00	1,703,920.50	7,762.50	1,725,000.00	1,711,683.00
Municipal Bond	1.00%	06/01/20	3,215,000.00	3,130,670.55	21,958.45	3,215,000.00	3,152,629.00
Municipal Bond	1.62%	07/01/20	10,270,000.00	10,192,461.50	47,447.40	10,270,000.00	10,239,908.90
Municipal Bond	1.25%	07/01/20	3,000,000.00	2,936,310.00	19,530.00	3,000,000.00	2,955,840.00
Municipal Bond	1.04%	08/01/20	8,120,000.00	7,840,672.00	70,968.80	8,120,000.00	7,911,640.80
Municipal Bond	1.33%	09/01/20	5,000,000.00	4,859,350.00	35,500.00	5,000,000.00	4,894,850.00
Municipal Bond	1.15%	02/01/21	13,000,000.00	12,599,730.00	125,580.00	13,000,000.00	12,725,310.00
Municipal Bond	2.48%	03/15/21	10,000,000.00	9,802,100.00	106,100.00	10,000,000.00	9,908,200.00
Municipal Bond	1.84%	03/15/21	2,335,000.00	2,328,041.70	15,667.85	2,335,000.00	2,343,709.55
Municipal Bond	2.62%	05/01/21	3,445,000.00	3,347,782.10	75,927.80	3,445,000.00	3,423,709.90
Municipal Bond	2.55%	05/15/21	10,420,000.00	10,199,929.60	88,570.00	10,420,000.00	10,288,499.60
Municipal Bond	2.54%	05/15/21	5,000,000.00	4,872,300.00	51,250.00	5,000,000.00	4,923,550.00
Municipal Bond	1.80%	06/01/21	535,000.00	526,926.85	6,082.95	535,000.00	533,009.80
Municipal Bond	1.92%	07/01/21	360,000.00	374,004.00	1,756.80	360,000.00	375,760.80
Municipal Bond	2.53%	07/01/21	1,550,000.00	1,521,170.00	18,367.50	1,550,000.00	1,539,537.50
Municipal Bond	2.64%	08/01/21	13,360,000.00	13,119,119.20	136,138.40	13,360,000.00	13,255,257.60
Municipal Bond	1.90%	08/15/21	6,905,000.00	7,356,587.00	93,977.05	6,905,000.00	7,450,564.05
Municipal Bond	2.67%	09/01/21	1,000,000.00	959,170.00	13,230.00	1,000,000.00	972,400.00
Municipal Bond	2.68%	10/01/21	450,000.00	445,149.00	(344.80)	445,000.00	444,804.20
Municipal Bond	3.28%	06/30/23	-	-	5,791,916.00	5,200,000.00	5,791,916.00
TOTAL			\$ 538,510,946.08	\$ 535,657,516.53	\$ 19,430,943.76	\$ 555,358,754.09	\$ 555,088,460.29

Book Value Allocation						
	September 30, 2018		December 31, 2018		Previous Quarter Comparison	
	% Equity in Treasury Pool	Book Value Fund Allocation	% Equity in Treasury Pool	Book Value Fund Allocation	Book Value Change (%)	Change (\$)
General Fund	10.15%	54,933,472.83	12.53%	69,833,846.64	2.38%	14,900,373.81
Debt Service Fund	1.23%	6,639,715.81	4.29%	23,893,146.45	3.06%	17,253,430.64
Capital Projects Funds	35.56%	192,405,004.93	31.98%	178,208,349.89	-3.58%	(14,196,655.04)
Enterprise Funds	18.35%	99,279,347.64	17.54%	97,745,402.74	-0.81%	(1,533,944.90)
Special Revenue Funds	17.59%	95,181,759.48	16.87%	93,994,648.89	-0.73%	(1,187,110.59)
Internal Service Funds	14.72%	79,648,006.10	14.48%	80,682,779.98	-0.24%	1,034,773.88
Agency Funds	0.57%	3,109,240.99	0.57%	3,202,703.73	0.00%	93,462.74
Component Units	2.00%	10,839,010.32	1.90%	10,615,008.79	-0.10%	(224,001.53)
115 Trust	-0.19%	(1,027,978.10)	-0.17%	(930,873.61)	0.02%	97,104.49
Totals	100.00%	541,007,580.01	100.00%	557,245,013.50		16,237,433.49

Market Value Allocation						
	September 30, 2018		December 31, 2018		Previous Quarter Comparison	
	% Equity in Treasury Pool	Market Value Fund Allocation	% Equity in Treasury Pool	Market Value Fund Allocation	Market Value Change (%)	Change (\$)
General Fund	10.15%	54,390,231.71	12.53%	69,563,587.78	2.38%	15,173,356.07
Debt Service Fund	1.23%	6,574,055.17	4.29%	23,800,679.33	3.06%	17,226,624.15
Capital Projects Funds	35.56%	190,502,297.78	31.98%	177,518,678.77	-3.58%	(12,983,619.00)
Enterprise Funds	18.35%	98,297,566.92	17.54%	97,367,125.40	-0.81%	(930,441.52)
Special Revenue Funds	17.59%	94,240,500.11	16.87%	93,630,887.07	-0.73%	(609,613.04)
Internal Service Funds	14.72%	78,860,361.15	14.48%	80,370,535.45	-0.24%	1,510,174.30
Agency Funds	0.57%	3,078,493.48	0.57%	3,190,309.18	0.00%	111,815.70
Component Units	2.00%	10,731,822.56	1.90%	10,573,928.42	-0.10%	(157,894.14)
115 Trust	-0.19%	(1,017,812.35)	-0.17%	(927,271.11)	0.02%	90,541.24
Totals	100.00%	535,657,516.53	100.00%	555,088,460.29		19,430,943.76

Allocations are based upon fund equity in the Treasury Pool at the end of the period.



CITY OF PLANO COUNCIL AGENDA ITEM

Council Meeting Date: 4/8/2019

Department: Zoning

Department Head: Christina Day

Agenda Coordinator: Linette Magaña

CAPTION

Ordinance No. 2019-4-1: To repeal Ordinance No. 2019-3-10 and replace it with this Ordinance for the purpose of correcting a clerical error, and amending the Comprehensive Zoning Ordinance of the City, Ordinance No. 2015-5-2, as heretofore amended, so as to amend Planned Development-207-Retail on 134.5 acres of land located at the northwest corner of Shiloh Road and Renner Road, in the City of Plano, Collin County, Texas, in order to modify development standards; directing a change accordingly in the official zoning map of the City; and providing a penalty clause, a repealer clause, a savings clause, a severability clause, a publication clause, and an effective date. **Adopted**

FINANCIAL SUMMARY

Not Applicable

FISCAL YEAR: 2018-19	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	0	0	0	0
Encumbered/Expended Amount	0	0	0	0
This Item	0	0	0	0
Balance	0	0	0	0

FUND(S): N/A

COMMENTS: N/A

SUMMARY OF ITEM

Likely due to the expedited timeframe between Planning & Zoning Commission and City Council consideration, clerical errors were noted in the final ordinance. This request is to correct those errors related to uses allowed in Tracts 1 and 7. The ordinance should match information presented to City Council on March 25, 2019, and in the staff report and P&Z follow-up memo.

Strategic Plan Goal:

Financially Strong City with Service Excellence

Plano Tomorrow Plan Pillar:

Built Environment

ATTACHMENTS:

Description	Upload Date	Type
ZC 2018-30 Ordinance Amended with Exhibits	4/1/2019	Ordinance

Zoning Case 2018-030

An Ordinance of the City of Plano, Texas, repealing Ordinance No. 2019-3-10 and replacing it with this Ordinance for the purpose of correcting a clerical error, and amending the Comprehensive Zoning Ordinance of the City, Ordinance No. 2015-5-2, as heretofore amended, so as to amend Planned Development-207-Retail on 134.5 acres of land out of the James T. McCullough Survey, Abstract Nos. 585 and 633, the W. M. Beverly Survey, Abstract No. 136, the Hezekiah Douglass Survey, Abstract No. 272, and the J.B. Roundtree Survey No. 759, located at the northwest corner of Shiloh Road and Renner Road, in the City of Plano, Collin County, Texas, in order to modify development standards; directing a change accordingly in the official zoning map of the City; and providing a penalty clause, a repealer clause, a savings clause, a severability clause, a publication clause, and an effective date.

WHEREAS, the City Secretary of Plano, Texas, directed that notices of a hearing be issued, as required by the Zoning Ordinance of the City of Plano and laws of the State of Texas, at a meeting of the City Council, to be held on the 25th day of March 2019, for the purpose of considering amending Planned Development-207-Retail on 134.5 acres of land out of the James T. McCullough Survey, Abstract Nos. 585 and 633, the W. M. Beverly Survey, Abstract No. 136, the Hezekiah Douglass Survey, Abstract No. 272, and the J.B. Roundtree Survey No. 759, located at the northwest corner of Shiloh Road and Renner Road, in the City of Plano, Collin County, Texas; and

WHEREAS, the City Secretary of the said City accordingly caused to be issued and published the notices required by its Zoning Ordinance and laws of the State of Texas applicable thereto, the same having been published in a paper of general circulation in the City of Plano, Texas, at least fifteen (15) days prior to the time set for such hearing; and

WHEREAS, the City Council of said City, pursuant to such notice, held its public hearing and heard all persons wishing to be heard both for and against the aforesaid change in the Zoning Ordinance, and voted in favor of adopting said change, on the 25th day of March 2019; and

WHEREAS, due to a clerical error, this item is once again being presented to City Council to include language that was in the staff report presented with this item on March 25, 2019, but was omitted from Ordinance 2019-3-10; and

WHEREAS, the City Council is of the opinion and finds that such amendment would not be detrimental to the public health, safety, or general welfare, and will promote the best and most orderly development of the properties affected thereby, and to be affected thereby, in the City of Plano, and as well, the owners and occupants thereof, and the City generally.

IT IS, THEREFORE, ORDAINED BY THE CITY COUNCIL OF THE CITY OF PLANO, TEXAS, THAT:

Section I. Ordinance No. 2019-3-10 is hereby repealed in its entirety and replaced with the following language to correct a clerical error. The Comprehensive Zoning Ordinance No. 2015-5-2, as the same has been heretofore amended, is hereby further amended so as to amend Planned Development-207-Retail on 134.5 acres of land out of the James T. McCullough Survey, Abstract Nos. 585 and 633, the W. M. Beverly Survey, Abstract No. 136, the Hezekiah Douglass Survey, Abstract No. 272, and the J.B. Roundtree Survey No. 759, located at the northwest corner of Shiloh Road and Renner Road, in the City of Plano, Collin County, Texas, in order to modify development standards, said property being described in the legal description on Exhibit A attached hereto.

Section II. The change granted in Section I is granted subject to the following:

Restrictions:

The permitted uses and standards shall be in accordance with the Retail (R) zoning district unless otherwise specified herein.

General Standards

1. The zoning exhibit shall be adopted as part of the ordinance.
2. Maximum Lot Coverage: 50% increased to 70% if structured parking is provided
3. Maximum Floor to Area Ratio: 1.75:1
4. Maximum Height: 5 story (75 feet) for buildings with multifamily residential use; 20 story for all other buildings
5. Minimum Side Yard: None, except as required by building or fire codes
6. Minimum Rear Yard: None, except as required by building or fire codes
7. Parking Regulations
 - a. The minimum required parking shall be in accordance with Article 16.700 (Off-Street Parking Schedule) of the Comprehensive Zoning Ordinance with the following exceptions:
 - i. Multifamily - One Bedroom or Less: One space per unit
2 Bedrooms: 1.5 spaces per unit
3 Bedrooms or More: 2 spaces per unit
 - ii. Freestanding Restaurant: One space per 100 square feet of floor area

- iii. Medical Office: One space per 300 square feet of floor area
 - iv. Retail: One space per 300 square feet of floor area
 - v. Restaurants and Service Uses within a Multi-tenant Building: One space per 300 square feet of floor area
- b. On-street parking may count toward required parking and shall be permitted on both sides of interior public and quasi-public streets and fire lanes, except where prohibited for vehicular, fire, or pedestrian safety. On-street parking may be parallel, angle, or 90 degrees to the street. Where on-street parking is provided, islands shall be placed as a break to delineate travel lanes. An island break of a minimum 6 feet in width shall be placed no less than every 150 feet of continuous on-street parking.
 - c. No off-street loading spaces are required. Off-street loading for the loading and unloading of merchandise and goods must not occur in public streets or fire lanes, but may occur in parking areas or private drive aisles. Designated off-street loading spaces for nonresidential uses, if provided, may not be located adjacent to or across a street or alley from buildings containing residential uses unless the loading dock is screened by solid metal gates, masonry screening walls, overhead doors, buildings, or any combination of these.
 - d. Except for freestanding restaurants, no parking is required for outdoor patio and sidewalk dining areas or other public seating areas and open space.
8. Patio homes, single-family attached residences, and two-family residences are permitted with approval of a specific use permit and shall meet the requirements for residential uses within the Retail zoning district.

Design Standards

1. Street Pattern: The maximum block length shall be 500 feet. Public streets, quasi-public streets, and/or fire lanes may be used to obtain this required block length.
2. Streetscape
 - a. Along Wynnwood Dr., Wynnurst Dr., Wyngate Blvd., Wynview Dr., and required named quasi-public streets, sidewalks with a minimum width of 6 feet shall be placed no more than 6 feet from back of curb. Street trees shall be provided at a rate of one tree per 50 linear feet of street.
 - b. Outdoor patio and sidewalk dining, as well as other public seating areas, are permitted within public rights-of-way provided accessible pathways are maintained.

3. Quasi-public Streets Definition: Quasi-public streets are privately owned and maintained drives open to public access. A quasi-public street easement shall be dedicated for all quasi-public streets, and a fire lane shall be located within all quasi-public street easements. On-street parking and sidewalks provided along quasi-public streets shall be located within the quasi-public street easement, if provided. Lots may derive required street frontage from quasi-public streets and may be platted to the center line of quasi-public streets.

4. Building Design

- a. Nonresidential except for parking garages, shall have a minimum of 40% of the ground floor comprised of window area. Buildings fronting S.H. 190 frontage road, Renner Rd., and Shiloh Rd. are exempt from this requirement. For the purposes of this standard, ground floor is defined as that portion of a building from the street-level finish floor elevation and extending 12.5 feet above the street-level finish floor elevation.
- b. Canopies, balconies, stoops, bay windows, awnings, and other building projections may encroach up to 5 feet into the public right-of-way and quasi-public street easements provided accessible pathways are maintained.

5. Landscaping and Open Space

- a. Except as stated in 5.b below, landscaping shall be provided per Article 17 (Landscaping and Tree Preservation) and Section 11.400 (190 Tollway/Plano Parkway Overlay District) except as follows:
 - i. No landscape edge is required along Wynnwood Dr., Wynhurst Dr., Wyngate Blvd., Wynview Dr., and required named quasi-public streets, except for lots located within Tract 1.
 - ii. Landscape edge width may be reduced to 10 feet along Shiloh Rd. north of Wynview Dr.
- b. A minimum 5-foot landscape edge shall be provided between all surface parking lots and public and quasi-public streets. Street trees shall be provided at a rate of one tree per 50 linear feet of street except for lots located within Tract 1. Street trees shall be provided at a rate of one tree per 50 linear feet of street.
- c. A minimum of 2 acres of open space shall be provided and shall be open to the public at all times. Open space shall have a minimum dimension of 80 feet.

6. Screening

- a. The rear and service sides of nonresidential buildings oriented toward residential use or open space shall be screened as provided in Article 20 (Screening, Fence, and Wall Regulations).
- b. Refuse and recycling containers shall not be located within 30 feet of a public or quasi-public street, unless internal to the building, and shall be screened from view from streets and open space in accordance with Article 20 (Screening, Fence, and Wall Regulations).

7. Fencing: For multifamily residence and independent living facility uses only, fencing is allowed in the front yard setback up to 40 inches in height. Fencing must be a minimum of 50% open.

8. Signage

- a. For buildings fronting S.H. 190 frontage road, Renner Rd., and Shiloh Rd., signage must comply with Article 22 (Signs) and Section 11.400 (190 Tollway/Plano Parkway Overlay District).
- b. Signage for all other buildings must comply with Area A standards within Section 22.500 (Downtown Sign District). Additionally, freestanding, single tenant buildings may have monument signs per Section 11.400 (190 Tollway/Plano Parkway Overlay District).

Multifamily Residential Development Standards

1. Maximum Number of Dwelling Units: 1,200 units
2. Minimum Density: 35 dwelling units per acre
3. Multifamily development shall be exempt from the supplemental regulations of Section 15.800 (Multifamily Residence).

Single-Family Residence Attached Development Standards

1. Single-family residence attached units must be constructed in accordance with the Urban Mixed-Use District Single-Family Attached requirements with the following exceptions:
 - a. Front Yard Setback: 75% of the building face must be within 10 feet of the quasi-public street easement or common area lot unless restricted by easements. Where easements are present, a minimum of 75% of each façade must be built to the easement line.

- b. Tandem garage spaces are not allowed.
 - c. Fencing is permitted in front yard setbacks, and/or in side yard setbacks adjacent to open space and/or common areas up to a maximum of 4 feet in height. Side yards may be fenced parallel to the street at the front building façade, but fencing is not permitted perpendicular to the street between buildings. Each unit with a fence in the front yard must have an operable gate that opens to the street.
 - d. Lots may only gain access from a mews street.
- 2. Mews Street Development Standards: Minimum two 11-foot travel lanes with three feet on each side to accommodate utilities and services. All mews streets must be platted as private streets, must be open for public use, and may not be gated or have restricted access.
 - 3. Governance Association: Applications for building permits for development of any single-family residence units shall not be accepted or approved until a property owner's governance association is established. The association shall be responsible for maintaining all common property, improvements, and amenities associated with the single-family developments. It shall have power sufficient to assess and collect dues and charges as required to perform its responsibilities.

Standards Specific to Tract 1

- 1. Tract 1 shall be developed in accordance with Retail (R) zoning district area, yard, and bulk requirements.
- 2. Uses:
 - a. Regional theater use is permitted.
 - b. Car wash use is prohibited.
 - c. Independent living facility use is prohibited.
 - d. Assisted living facility, continuing care facility, and long-term care facility are allowed with approval of a specific use permit.

Standards Specific to Tracts 2 and 3

- 1. Uses:
 - a. Regional theater use is permitted.
 - b. Car wash use is prohibited.

- c. Independent living facility use is prohibited.
 - d. Assisted living facility, continuing care facility, and long term care facility uses are allowed with approval of a specific use permit.
2. Building Design:
- a. Buildings fronting to Renner Rd.:
 - i. Minimum Front Yard Setback: 30 feet
 - ii. Maximum Front Yard Setback: None
 - b. Buildings fronting to Wynnwood Dr., Wynthurst Dr., and Vistacourt Dr.:
 - i. Minimum Front Yard Setback: None
 - ii. Buildings shall be constructed such that a minimum of 50% of the facade falls within 30 feet of the right-of-way line unless restricted by easements. Where easements are present, a minimum of 50% of each facade must be built to the easement line. The 30-foot distance may be increased to a maximum of 100 feet if parking or drive aisles are located between the building face and the street.
 - c. Buildings fronting quasi-public streets:
 - i. Front yard setbacks are measured from the street easement line.
 - ii. Minimum Front Yard Setback: None
 - iii. Buildings shall be constructed such that a minimum of 60% of the facade fall within 15 feet of the street easement line. If other easements are required in addition to the street easement, then 60% of the facade must be built to the additional easement line.

Standards Specific to Tract 4

1. Uses:
- a. Multifamily use is permitted.
 - b. Car wash use is prohibited.
 - c. Office, retail, service, and restaurant uses may only occupy space within the first floor of multi-story residential buildings. Freestanding office, retail, service, and restaurant buildings are prohibited.

2. Street Pattern: Tract 4 shall be bisected by a named quasi-public street and shall comply with the streetscape requirements as stated in Design Standards 2 Streetscape above.
3. Building Design:
 - a. Buildings fronting to Wynwood Dr., Wynhurst Dr., Wyngate Blvd., or Wynview Dr.:
 - i. Minimum Front Yard Setback: None
 - ii. Buildings shall be constructed such that a minimum of 50% of the facade falls within 30 feet of the right-of-way line unless restricted by easements. Where easements are present, a minimum of 50% of each facade must be built to the easement line. The 30-foot distance may be increased to a maximum of 100 feet if parking or drive aisles are located between the building face and the street.
 - b. Buildings fronting quasi-public streets:
 - i. Front yard setbacks are measured from the street easement line.
 - ii. Minimum Front Yard Setback: None
 - iii. Buildings shall be constructed such that a minimum of 60% of the facade falls within 15 feet of the street easement line. If other easements are required in addition to the street easement, then 60% of the facade must be built to the additional easement line.

Standards Specific to Tract 5

1. Uses:
 - a. Multifamily use is permitted.
 - b. Car wash use is prohibited.
 - c. Retail, service, and restaurant uses are prohibited.
2. Building Design:
 - a. Buildings fronting to Wynwood Dr.:
 - i. Minimum Front Yard Setback: None
 - ii. Buildings shall be constructed such that a minimum of 60% of the facade falls within 15 feet of the right-of-way line unless restricted by easements.

Where easements are present, a minimum of 60% of each facade must be built to the easement line.

b. Building fronting quasi-public streets:

- i. Front yard setbacks are measured from the street easement line.
- ii. Minimum Front Yard Setback: None
- iii. Buildings shall be constructed such that a minimum of 60% of the facade falls within 15 feet of the street easement line. If other easements are required in addition to the street easement, then 60% of the facade must be built to the additional easement line.

Standards Specific to Tract 6

1. Uses:

- a. Single-family residence attached is an additional allowed use subject to the following:

A usable open space plan must be submitted as part of any preliminary site plan or site plan application. Usable open space must conform to the requirements in Section 13.800 (Usable Open Space) and with the following:

- i. A primary usable open space of 4,900 square feet or larger must be provided. This open space area must be a minimum of 100 feet wide by 70 feet long.
- ii. A secondary usable open space of 4,000 square feet or larger shall be provided. The open space must be a minimum of 80 feet wide by 50 feet long.

- b. Car wash use is prohibited.

2. Building Design for Nonresidential and Retirement Housing Uses:

- a. Buildings fronting to Wyngate Blvd. or Wynview Dr.:

- i. Minimum Front Yard Setback: None
- ii. Buildings shall be constructed such that a minimum of 60% of the facade falls within 15 feet of the right-of-way line unless restricted by easements. Where easements are present, a minimum of 60% of each facade must be built to the easement line.

- b. Buildings fronting quasi-public streets:
 - i. Front yard setbacks are measured from the street easement line.
 - ii. Minimum Front Yard Setback: None
 - iii. Buildings shall be constructed such that a minimum of 60% of the facade falls within 15 feet of the street easement line. If other easements are required in addition to the street easement, then 60% of the facade must be built to the additional easement line with the following exception:
 - 1. Along the east/west quasi-public street, no more than two buildings may utilize enhanced pedestrian-oriented improvements to meet the building placement requirements. These improvements must alternate every 20 feet and must include a minimum of three improvements including, but not limited to, irrigated evergreen landscape screens, which grow to a minimum height of 8 feet within 2 years, artwork, perforated screens, and other artistic enhancements as approved by the Director of Planning intended to improve the pedestrian-oriented aesthetic.
 - 2. Along the east/west quasi-public street, no more than two buildings may utilize detached garages to meet the building setback requirements. Exterior walls of garages facing quasi-public streets must include a minimum of three improvements including, but not limited to, irrigated evergreen landscape screens, which grow to a minimum height of 8 feet within 2 years, artwork, perforated screens, and other artistic enhancements as approved by the Director of Planning intended to improve the pedestrian-oriented aesthetic.

Standards Specific to Tract 7

- 1. Uses: Multifamily residence use is permitted.
- 2. Single-family residence attached is an additional allowed use subject to the following:
 - a. Minimum of 10% usable open space must be provided with the construction of a single-family residence attached development. A usable open space plan must be submitted as part of any preliminary site plan or site plan application. The usable open space plan must be in conformance with Section 13.800 (Usable Open Space).
 - i. A primary usable open space of 5,750 square feet or larger shall be provided. The primary usable open space area must be a minimum of 70 feet wide.

- ii. A secondary usable open space of 3,750 square feet or larger shall be provided. The minimum area for the secondary common area must be a minimum of 60 feet wide.
 - iii. If additional open space is need to meet the minimum area of required usable open space, said area must be a minimum of 25 feet wide.
 - b. An irrigated landscape screen and a tubular steel fence must be placed to fully screen the development from Turnpike Commons, Block 1, Lot 1. The irrigated landscape screen must grow to a height of at least 15 feet within 2 years of installation.
 - c. Maximum Density: 43 units per acre
3. Car wash use is prohibited.
 4. Retail, service, and restaurant uses are prohibited.
 5. Building Design for Multifamily and Nonresidential Uses:
 - a. Buildings fronting to Wynwood Dr.:
 - i. Minimum Front Yard Setback: None
 - ii. Buildings shall be constructed such that a minimum of 60% of the facade falls within 15 feet of the right-of-way line unless restricted by easements. Where easements are present, a minimum of 60% of each facade must be built to the easement line.
 - iii. Single-family residence attached units shall be constructed such that a minimum of 60% of the facade falls within 20 feet of the right-of-way line.
 - b. Buildings fronting quasi-public streets:
 - i. Front yard setbacks are measured from the street easement line.
 - ii. Minimum Front Yard Setback: None
 - iii. Buildings shall be constructed such that a minimum of 60% of the facade falls within 15 feet of the street easement line. If other easements are required in addition to the street easement, then 60% of the facade must be built to the additional easement line.

Standards Specific to Tracts 8, 9, and 10

1. Uses: Car wash use is prohibited.

2. Building Design:

a. Buildings fronting to Renner Rd. or Shiloh Rd.:

- i. Minimum Front Yard Setback: None
- ii. Buildings shall be constructed such that a minimum of 60% of the facade falls within 30 feet of the right-of-way line unless restricted by easements. Where easements are present, a minimum of 60% of each facade must be built to the easement line. The 30-foot distance may be increased to a maximum of 85 feet if parking or drive aisles are located between the building face and the street.

b. Buildings fronting quasi-public streets:

- i. Front yard setbacks are measured from the street easement line.
- ii. Minimum Front Yard Setback: None
- iii. Buildings shall be constructed such that a minimum of 60% of the facade falls within 15 feet of the street easement line. If other easements are required in addition to the street easement, then 60% of the facade must be built to the additional easement line.

Section III. It is directed that the official zoning map of the City of Plano (which is retained in electronic record format) be changed to reflect the zoning classification established by this Ordinance.

Section IV. All provisions of the ordinances of the City of Plano in conflict with the provisions of this Ordinance are hereby repealed, and all other provisions of the Ordinances of the City of Plano not in conflict with the provisions of this Ordinance shall remain in full force and effect.

Section V. The repeal of any ordinance or part of ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying or altering any penalty accruing or to accrue, or as affecting any rights of the municipality under any section or provisions of any ordinance at the time of passage of this Ordinance.

Section VI. Any violation of the provisions or terms of this ordinance by any person, firm or corporation shall be a misdemeanor offense and shall be subject to a fine in accordance with Section 1-4(a) of the City Code of Ordinances for each offense. Every day a violation continues shall constitute a separate offense.

Section VII. It is the intention of the City Council that this Ordinance, and every provision hereof, shall be considered severable, and the invalidity or partial invalidity of any section, clause or provision of this Ordinance shall not affect the validity of any other portion of this Ordinance.

Section VIII. This Ordinance shall become effective immediately upon its passage and publication as required by law.

PASSED AND APPROVED THIS THE 8TH DAY OF APRIL 2019.

Harry LaRosiliere, MAYOR

ATTEST:

Lisa C. Henderson, CITY SECRETARY

APPROVED AS TO FORM:

Paige Mims, CITY ATTORNEY

Zoning Case 2018-030

Being all that certain lot, tract or parcel of land situated in the James T. McCullough Survey, Abstract No. 633, the James T. McCullough Survey Abstract No. 585, the W. M. Beverly Survey, Abstract No. 136, the Hezekiah Douglass Survey, Abstract No. 272, and the J.B. Roundtree Survey No. 759, in the City of Plano, Collin County, Texas, and being a portion of a 152.3951 acre tract of land conveyed by deed to J.C. Williams Company, Inc., recorded in Volume 1720, Page 855, Deed Records of Collin County, Texas; and also being conveyed to Briar Oaks, L.C., by deed recorded in Instrument Number 93-0024803, Tract 2, Exhibit C, of the Deed Records of Collin County, Texas; and also being conveyed to Briar Oaks, L.C., by deed recorded in Instrument Number 93-0024803, Tract D, Exhibit C, of the Deed Records of Collin County, Texas; and also being all of Lot 7 and Lot 8, Block A of One Ninety and Jupiter Addition, an addition to the City of Plano, Collin County, Texas, as recorded in Volume 2007, Page 559, of the Map Records of Collin County, Texas; and also being all of Lot 2, Block 1 of Turnpike Commons Addition, an addition to the City of Plano, Collin County, Texas, as recorded in Volume 2006, Page 849, of the Map Records of Collin County, Texas; and also being all of Lot 1 and Lot 2, Block A of Hillary Acres Addition, an addition to the City of Plano, Collin County, Texas, as recorded in Volume 2007, Page 479, of the Map Records of Collin County, Texas; and also being all that certain tract of land conveyed to Patrick E Hillary by deed recorded in Volume 2206, Page 185 of the Deed Records of Collin County, Texas, and being more particularly described by metes and bounds as follows:

Beginning at a 1/2" iron rod found for a corner clip at the intersection of Shiloh Road (105 foot right of way) with the North right of way line of Renner Road (variable width right of way) as dedicated by plat thereof recorded in Cabinet F at Slide 78 of the Plat Records of Collin County, Texas;

Thence South 44° 53' 09" West for a distance of 14.16 feet

Thence South 89° 50' 00" West along the North right of way line of Renner Road, at a distance of 894.55 feet passing a 1/2" iron rod found for a corner clip at the intersection of Renner Road with the East right-of-way line of the aforementioned Wyngate Boulevard as dedicated by plat thereof recorded in Cabinet F at Slide 78 of the Plot Records of Collin County, Texas, at a distance of 455.93 feet passing a 1/2" for a corner clip at the intersection at the West right-of-way line of the said Wyngate Boulevard with said Renner Road, and continuing on with the North right of way line of said Renner Road for a total distance of 1350.48 feet to a brass monument in concrete found for the Southeast corner of a 13.5017 acre tract of land conveyed by deed to the State of Texas for State Highway No. 190 as recorded in Volume 3106 at Page 508 of the Deed Records of Collin County, Texas;

Thence South 89° 50' 00" West along the Northeasterly right of way line of State Highway No. 190 for a distance of 372.44 feet to a 1/2" to a point in the Center of State Highway No. 190 at the beginning of a non-tangent curve to the left having a delta angle of 19°05'09", a radius of 5040.00 feet, a chord bearing of North 46° 43' 51" West, at a chord distance of 1671.12 feet with said curve to the left, an arc distance of 1678.87 to a point in the center of State Highway No. 190.

Thence North 33° 43' 32" East along the Northeasterly right of way line of State Highway No. 190 for a distance of 159.83 feet to a 1/2" iron rod found for corner in the common line of aforementioned Lot 7 and Lot 4R of Block A of aforementioned One-Ninety & Jupiter Addition;

Thence North 34° 22' 14" East and departing the new Northeasterly right of way line of State Highway No. 190 as widened by Plat recorded in Volume 2007 and Page 559 of the Plat Records of Collin County, Texas and along the common line of said Lot 4R and Lot 7 for a distance of 50.50 feet to a 1/2" iron rod found for corner;

Thence North 55° 50' 14" West, and along the common line of said Lot 4R and Lot 7 for a distance of 12.20 feet to a 1/2" iron rod found for corner;

Thence North 20° 25' 58" East, and along the common line of said Lot 4R and Lot 7 for a distance of 613.49 feet to a 1/2" iron rod found for corner in the South right-of-way line of Wynwood Drive (60 foot-right-of-way);

Thence South 89° 56' 18" West along said South right-of-way line of Wynwood Drive (60 foot- right-of-way) and the common North line of said Lot 4R for a distance of 34.89 feet to the beginning of the arc of a curve to the right, said curve having a radius of 50.00 feet, a delta angle of 144° 58' 30" and a chord bearing North 72° 32' 57" West, at a distance of 95.37 feet;

Thence in a Northwesterly direction for a distance 126.51 feet along the arc of said curve to the right to a 1/2" iron rod found for corner at a common corner of said Lot 4R and said Lot 8, Block A of One Ninety and Jupiter Addition;

Thence South 89° 56' 18" West and departing said Wynwood Drive (60 foot- right-of-way) along the common line of said Lot 4R and Lot 8 for a distance of 227.33 feet to a 1/2" iron rod found for the Northwest corner of said Lot 4R, the common Southwest corner of said Lot 8, and the common Northwest corner of a 0.979 acre tract of land conveyed to Magnolia Lodging Development by deed recorded in Instrument Number 20070601000736900 of the Deed Records at Collin County, Texas;

Thence North 20° 29' 47" East and departing said North line of Lot 4R and following along the West line of Lot 8 in Block A of the One Ninety and Jupiter Addition, for a distance of 490.18 feet to a 1/2" iron rod found for corner at the Northwest corner of said Lot 8, same being in the southerly line of a tract of land described in a deed to Texas Power & Light Company. As recorded in Volume 576. Page 367, of the Deed Records of Collin County, Texas;

Thence South 87° 27' 28" East along the southerly line of said Texas Power & Light Company tract for a distance of 1056.86 feet to a 1/2" iron rod found for corner at the Northwest corner of a tract of land described in a deed to WM Reality Partners, LP, as recorded in Document No. 97-0082444, of the Deed Records of Collin County, Texas and being the common Northwest corner of Lot 2 in Block 1 of the Turnpike Commons Addition, an addition to the City of Plano, Collin County, Texas as recorded in Volume 2006, Page 849, of the Map Records of Collin County, Texas;

Thence South 87° 26' 57" East and continuing along the southerly line of said Texas Power & Light Company tract for a distance of 496.24 feet to a 1/2" iron rod found for corner at the Northeast corner of said Lot 2 and the common Northwest corner of Lot 1, Block 1, Turnpike Commons Addition, as recorded in Volume 2006, Page 849, of the Map Records of Collin County, Texas;

Thence South 00° 01' 13" East departing said southerly line of Texas Power & Light Company tract and along the common line of said Lot 1 and Lot 2, Block 1, Turnpike Commons Addition for a distance of 357.03 feet to a 1/2" iron rod found for corner at the Southeast corner of said Lot 2, Block 1, Turnpike Commons Addition, some being in the North right-of-way line of aforesaid Wynwood Drive (60 foot- right-of-way);

Thence North 89° 56' 18" East and departing said Lot 2, Block 1, Turnpike Commons Addition and following along the North right-of-way line of aforesaid Wynwood Drive (60 foot right-of-way), for a total distance of 231.60 feet to a point for corner at the beginning of the arc of a curve to the right, said curve having a radius of 110.00 feet, a delta angle of 90° 00' 00" and a chord bearing South 45° 03' 42" East at a distance of 155.56 feet;

Thence South 00° 03' 42" East and continuing along the East right-of-way line of said Wyngate Boulevard for a distance 338.93 feet to a 1/2" iron rod found for corner at the southerly Southwest corner of said Lot 1, Block 1 of said Southern Start Addition;

Thence North 89° 31' 46" East departing said East right-of-way line of Wyngate Boulevard (60 foot right-of-way) for a distance of 369.25 feet to the Southeast corner of Southern Start Addition, said corner also being the Southwest corner of a tract of land described in a deed to Tiphany Equities Partnership, as recorded in Document No. 93-0023851, of the Deed Records of Collin County, Texas, and also being the common Southwest corner of Lot 2, Block A, Hillary Acres Addition, an addition to the City of Plano, as recorded in Volume 2007, Page 479, of the Map Records of Collin County, Texas;

Thence North 01° 30' 50" West and along the common line of said Lot 1, Block 1, Southern Start Addition and said Lot 2, Block A, Hillary Acres Addition for a distance of 665.83 feet to a 1/2" iron rod found for corner at the Northwest corner of said Lot 2 and a common Southwest corner of that certain tract of land conveyed to Patrick E. Hillary by deed recorded in Volume 2206, Page 185 of the Deed Records of Collin County, Texas;

Thence North 01° 40' 45" West and departing said Lot 2, Block A, Hillary Acres Addition, passing the Northeast corner of said Lot 1, Block 1, Southern Start Addition and common corner of aforesaid Texas Power & Light Company tract, as recorded in Volume 576, Page 367, of the Deed Records of Collin County, Texas, and continuing on the a total distance of 219.73 feet to a 1/2" iron rod found for corner at the Northwest corner of said Patrick E. Hillary tract;

Thence North 87° 02' 59" East for a distance of 571.40 feet to a 1/2" iron rod found for corner at the Northeast corner of said Patrick E. Hillary tract, same being in the West right-of-way line of aforesaid Shiloh Road;

Thence North $89^{\circ}56'18''$ East for a distance of 102.41 feet to a 1/2" iron rod found for corner, being in the East right-of-way line of Shiloh Road;

Thence South $00^{\circ}03'42''$ East and continuing along the East right-of-way line of Shiloh Road (105 foot right-of-way) at a distance of 251.96 feet to a 1/2" iron rod found in northwest corner of Woods of Spring Creek Section 3, at a distance of 657.46 feet to a 1/2" iron rod found at the northwest corner of Shiloh-Renner Addition Lot 1 - Block A, at a distance of 600.20 feet to a 1/2" iron rod found at the northwest corner of Shiloh-Renner Addition Lot 2 - Block A, at a distance of 600.00 feet to a 1/2" iron rod found at the northwest corner of HNT Ventures LP, at a distance of 308.60 feet to a 1/2" iron rod found in the northerly end of a corner clip at the intersection of said East right-of-way line of Shiloh Road, (105 foot right-of-way) and said North right-of-way line of Wynview Drive (60 foot right-of-way) for a total distance of 2418.21 feet;

Thence North $89^{\circ}34'49''$ West for a distance of 104.69 feet to the POINT OF BEGINNING AND CONTAINING 134.4643 acres of land, more or less.



Tracts 1 Through 10 Exhibit

for Zoning Case 2018-030

Legend

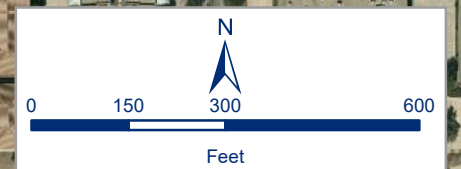
ZC 2018-030 Tracts

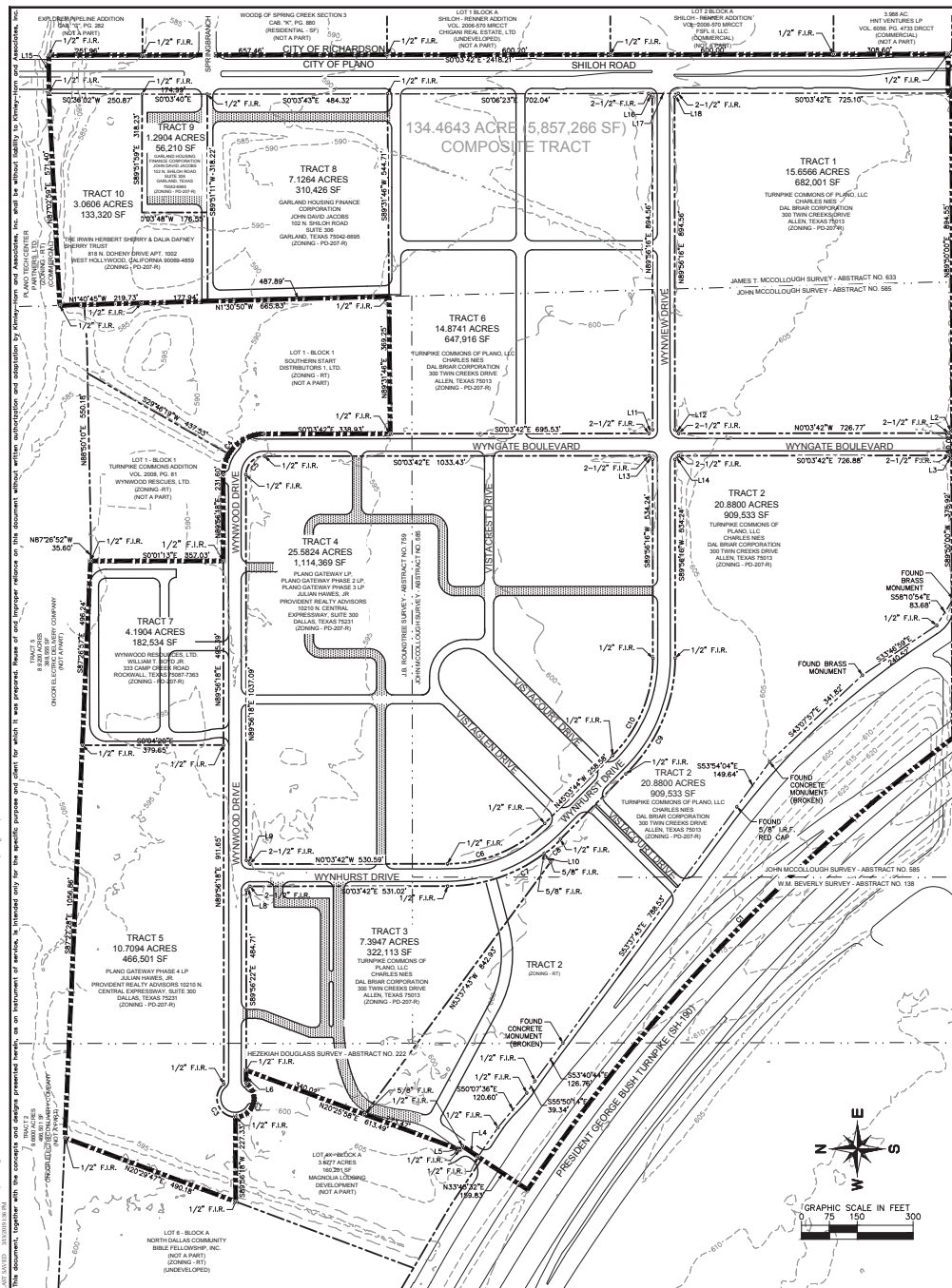
- TRACT 1
- TRACT 2
- TRACT 3
- TRACT 4
- TRACT 5
- TRACT 6
- TRACT 7
- TRACT 8
- TRACT 9
- TRACT 10



Produced by Business
Intelligence/GIS, City of Plano
3/1/2019

This map and information in it were developed exclusively for use by the City of Plano. Any use or reliance on this map by anyone else is at the party's own risk and without liability to the City of Plano, its officials or employees for any discrepancies, errors, or variances which may





Overall Composite Tract - 134.4643 Acres:

BEING all that certain tract or parcel of land situated in the JAMES T. MCCOLLOUGH SURVEY, ABSTRACT NO. 633, the JAMES T. MCCOLLOUGH SURVEY, ABSTRACT NO. 585, the W.M. BEVERLY SURVEY, ABSTRACT NO. 138, the HEZEKIAH DOUGLASS SURVEY, ABSTRACT NO. 272, and the J.B. ROUNTREE SURVEY, NO. 759, in the City of Plano, Collin County, Texas, and being a portion of a 152.3951 acre tract of land conveyed by deed to J.C. Williams Company, Inc. recorded in Volume 1720, Page 855, Deed Records of Collin County, Texas; and also being conveyed to Blair Oaks, L.L.C. by deed recorded in Instrument Number 93-0024803, Tract 2, Exhibit C, of the Deed Records of Collin County, Texas; and also being conveyed to Blair Oaks, L.L.C. by deed recorded in Instrument Number 93-0024803, Tract 2, Exhibit C, of the Deed Records of Collin County, Texas; and also being at Lot 7 and Lot 8, Block A of ONE NINETEEN & JUPITER ADDITION, an addition to the City of Plano, Collin County, Texas, as recorded in Volume 2007, Page 478, of the Map Records of Collin County, Texas; and also being all of Lot 2, Block 1 of TURNPIKE COMMONS ADDITION, an addition to the City of Plano, Collin County, Texas, as recorded in Volume 2006, Page 849, of the Map Records of Collin County, Texas; and also being at Lot 1 and Lot 2, Block A of HILLARY ACRES ADDITION, an addition to the City of Plano, Collin County, Texas, as recorded in Volume 2006, Page 185 of the Deed Records of Collin County, Texas, and being more particularly described by metes and bounds as follows:

Renner Road (variable width right of way) as dedicated by plat thereof recorded in Cabinet F at Slide 78 of the Plat Records of Collin County, Texas; corner dip at the intersection of Renner Road with the East right-of-way line of the aforementioned Wyngate Boulevard as dedicated by plat thereof recorded in Cabinet F at Slide 78 of the Plat Records of Collin County, Texas, at a distance of 455.53 feet passing a 1/2" for a corner dip at the intersection at the West right-of-way line of the said Wyngate Boulevard with said Renner Road, and continuing on with the North right of way line of said Renner Road for a total distance of 1350.48 feet to a brass monument in concrete found for the Southeast corner of a 13.5017 acre tract of land conveyed by deed to the State of Texas for State Highway No. 190 as recorded in Volume 3108 at Page 508 of the Deed Records of Collin County, Texas;

found for corner in the common line of aforementioned Lot 7 and Lot 4R of Block A of aforementioned One-Nineteen & Jupiter Addition;

Volume 2007 and Page 558 of the Plat Records of Collin County, Texas and along the common line of said Lot 4R and Lot 7 for a distance

of the South right-of-way line of Wynwood Drive (60 foot right-of-way);

Lot 4R for a distance of 34.89 feet to the beginning of the arc of a curve to the right, said curve having a radius of 50.00 feet, a delta angle

of 128.51 feet along the arc of said curve to the right to a 1/2" iron rod found for corner at a common

distance of 227.33 feet to a 1/2" iron rod found for the Northwest corner of said Lot 4R, the common Southwest corner of said Lot 8, and the common

AND JUPITER ADDITION, for a distance of 490.18 feet to a 1/2" iron rod found for corner at the Northwest corner of said Lot 8, same being in the

of said Renner Road (60 foot right-of-way), for a total distance of 231.60 feet to a point for corner at the beginning of the arc of a curve to the

rod found for corner at the southerly Southwest corner of said Lot 1, Block 1 of said SOUTHERN STAR ADDITION;

Southeast corner of SOUTHERN STAR ADDITION, said corner also being the Southwest corner of a tract of land described in a deed to TIPPANY

of said Lot 2, Block 1, TURNPIKE COMMONS ADDITION, some being in the North right-of-way line of aforesaid Wynwood Drive (60 foot right-of-way);

of aforesaid Wynwood Drive (60 foot right-of-way), for a total distance of 231.60 feet to a point for corner at the beginning of the arc of a curve to the

rod found for corner at the southerly Southwest corner of said Lot 1, Block 1 of said SOUTHERN STAR ADDITION;

Southeast corner of SOUTHERN STAR ADDITION, said corner also being the Southwest corner of a tract of land described in a deed to TIPPANY

of said Lot 2, Block 1, TURNPIKE COMMONS ADDITION, some being in the North right-of-way line of aforesaid Wynwood Drive (60 foot right-of-way);

of aforesaid Wynwood Drive (60 foot right-of-way), for a total distance of 231.60 feet to a point for corner at the beginning of the arc of a curve to the

rod found for corner at the southerly Southwest corner of said Lot 1, Block 1 of said SOUTHERN STAR ADDITION;

Southeast corner of SOUTHERN STAR ADDITION, said corner also being the Southwest corner of a tract of land described in a deed to TIPPANY

of said Lot 2, Block 1, TURNPIKE COMMONS ADDITION, some being in the North right-of-way line of aforesaid Wynwood Drive (60 foot right-of-way);

of aforesaid Wynwood Drive (60 foot right-of-way), for a total distance of 231.60 feet to a point for corner at the beginning of the arc of a curve to the

rod found for corner at the southerly Southwest corner of said Lot 1, Block 1 of said SOUTHERN STAR ADDITION;

Southeast corner of SOUTHERN STAR ADDITION, said corner also being the Southwest corner of a tract of land described in a deed to TIPPANY

of said Lot 2, Block 1, TURNPIKE COMMONS ADDITION, some being in the North right-of-way line of aforesaid Wynwood Drive (60 foot right-of-way);

of aforesaid Wynwood Drive (60 foot right-of-way), for a total distance of 231.60 feet to a point for corner at the beginning of the arc of a curve to the

rod found for corner at the southerly Southwest corner of said Lot 1, Block 1 of said SOUTHERN STAR ADDITION;

Southeast corner of SOUTHERN STAR ADDITION, said corner also being the Southwest corner of a tract of land described in a deed to TIPPANY

of said Lot 2, Block 1, TURNPIKE COMMONS ADDITION, some being in the North right-of-way line of aforesaid Wynwood Drive (60 foot right-of-way);

of aforesaid Wynwood Drive (60 foot right-of-way), for a total distance of 231.60 feet to a point for corner at the beginning of the arc of a curve to the

rod found for corner at the southerly Southwest corner of said Lot 1, Block 1 of said SOUTHERN STAR ADDITION;

Southeast corner of SOUTHERN STAR ADDITION, said corner also being the Southwest corner of a tract of land described in a deed to TIPPANY

of said Lot 2, Block 1, TURNPIKE COMMONS ADDITION, some being in the North right-of-way line of aforesaid Wynwood Drive (60 foot right-of-way);

of aforesaid Wynwood Drive (60 foot right-of-way), for a total distance of 231.60 feet to a point for corner at the beginning of the arc of a curve to the

rod found for corner at the southerly Southwest corner of said Lot 1, Block 1 of said SOUTHERN STAR ADDITION;

Southeast corner of SOUTHERN STAR ADDITION, said corner also being the Southwest corner of a tract of land described in a deed to TIPPANY

of said Lot 2, Block 1, TURNPIKE COMMONS ADDITION, some being in the North right-of-way line of aforesaid Wynwood Drive (60 foot right-of-way);

of aforesaid Wynwood Drive (60 foot right-of-way), for a total distance of 231.60 feet to a point for corner at the beginning of the arc of a curve to the

rod found for corner at the southerly Southwest corner of said Lot 1, Block 1 of said SOUTHERN STAR ADDITION;

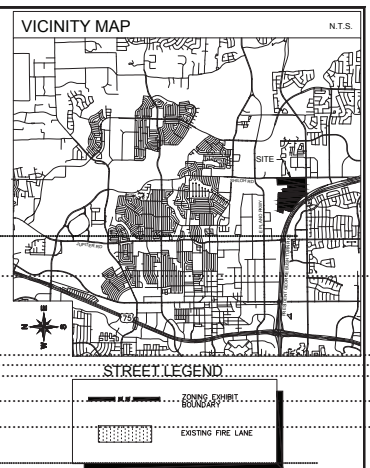
Southeast corner of SOUTHERN STAR ADDITION, said corner also being the Southwest corner of a tract of land described in a deed to TIPPANY

of said Lot 2, Block 1, TURNPIKE COMMONS ADDITION, some being in the North right-of-way line of aforesaid Wynwood Drive (60 foot right-of-way);

of aforesaid Wynwood Drive (60 foot right-of-way), for a total distance of 231.60 feet to a point for corner at the beginning of the arc of a curve to the

rod found for corner at the southerly Southwest corner of said Lot 1, Block 1 of said SOUTHERN STAR ADDITION;

Southeast corner of SOUTHERN STAR ADDITION, said corner also being the Southwest corner of a tract of land described in a deed to TIPPANY



NOTES:

1. THE PURPOSE OF THIS REVISED CONCEPT PLAN IS TO SHOW THE REVISIONS TO TRACTS 6, 7, AND 10.
2. APPROVAL OF THE ZONING CASE ASSOCIATED WITH THIS EXHIBIT SHALL NOT IMPLY APPROVAL OF ANY ASSOCIATED STUDY, PLAN, OR PLAN, APPROVAL OF DEVELOPMENT STANDARDS SHOWN HEREON; OR THE INITIATION OF THE DEVELOPMENT PROCESS; PLANNING & ZONING COMMISSION AND/OR CITY COUNCIL ACTION ON STUDIES, PLANS, OR PLANS RELATING TO DEVELOPMENT OF THIS PROPERTY SHALL BE CONSIDERED AS AN ACTION SEPARATE FROM ACTION TAKEN ON THIS ZONING CASE.

LINE TABLE			LINE TABLE		
LINE	LENGTH	BEARING	LINE	LENGTH	BEARING
L1	14.16	S44°53'09"W	L11	14.14	S45°03'43"E
L2	14.14	N45°06'51"W	L12	14.14	N44°56'16"E
L3	14.16	N44°53'09"E	L13	14.14	S44°56'17"W
L4	50.50	N34°22'14"E	L14	14.14	N45°03'43"E
L5	12.20	N55°50'11"W	L15	102.41	N89°56'18"E
L6	34.89	S89°54'16"W	L16	102.41	N89°56'18"E
L7	104.69	S89°54'16"W	L17	80.00	S00°06'44"E
L8	14.14	S45°03'42"E	L18	14.14	S45°03'42"E
L9	14.14	N44°56'18"E	L19	14.14	N44°56'18"E
L10	28.85	S62°44'26"W			

CURVE TABLE					
CURVE	RADIUS	LENGTH	CHORD BEARING	CHORD	TANGENT
C1	5040.00'	1678.87'	N46°43'51"W	1671.12'	190°5'09"
C2	50.00'	126.51'	N72°32'57"W	95.37'	144°58'30"
C3	50.00'	123.25'	N70°33'29"E	94.33'	141°14'22"
C4	110.00'	172.79'	N45°03'42"E	155.56'	90°00'00"
C5	50.00'	78.84'	S45°03'42"E	70.71'	90°00'00"
C6	370.00'	290.60'	N22°33'42"W	283.19'	45°00'04"
C7	430.00'	278.74'	S08°41'22"E	273.88'	373°26'21"
C8	151.32'	58.88'	N41°09'40"W	58.51'	221°7'44"
C9	430.00'	348.16'	N66°53'21"W	338.74'	46°22'24"
C10	370.00'	290.60'	N67°33'44"W	283.19'	45°00'00"

ZONING EXHIBIT
ZONING CASE #2018-030
PLANNED DEVELOPMENT-207-RETAIL

119.8137 ACRES OUT OF THE
 JOHN MCCOLLOUGH SURVEY, ABSTRACT NO. 585
 JAMES T. MCCOLLOUGH SURVEY, ABSTRACT NO. 633
 CITY OF PLANO, COLLIN COUNTY, TEXAS

OWNERS REPRESENTATIVE
 DAVID HOKS COMPANY, LLC
 401 WOODLAND DRIVE
 ALLEN, TX 75013
 TEL: 972-358-9877
 CONTACT: DAVID HOKS

ENGINEER/SURVEYOR
Kimley-Horn
 5750 GENESEE DRIVE, SUITE 200
 FRIEDRICH, TX 75841
 TEL: 972-358-9888
 CONTACT: ROB MYERS, P.E.

DESIGNED: [] DRAWN: [] CHECKED: [] SCALE: []
 DATE: 08/12/2018 PROJECT NO: 1801000 SHEET 1 OF 1



CITY OF PLANO COUNCIL AGENDA ITEM

Council Meeting Date: 4/8/2019

Department: Parks

Department Head: Robin Reeves

Agenda Coordinator: Susan Berger

CAPTION

Public Hearing and adoption of Ordinance No. 2019-4-3 to adopt Youth Program Standards of Care for the City of Plano; and providing a repealer clause, a severability clause, a savings clause, and an effective date. **Conducted and adopted.**

FINANCIAL SUMMARY

Not Applicable

FISCAL YEAR: 2018-19	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	0	0	0	0
Encumbered/Expended Amount	0	0	0	0
This Item	0	0	0	0
Balance	0	0	0	0

FUND(S): N/A

COMMENTS:

This item has no financial impact, as these standards of care are provided for in the budgets of various recreation programs.

SUMMARY OF ITEM

A portion of the Parks and Recreation Department's (PARC) classes and most of its summer camps meet Chapter 42 of the Human Resources Code's definition of "Day Care" as stated in § 42.002(7). These classes and camps operated by PARC are, however, exempt from state licensing requirements as a Municipal Recreation Program. In order to file for this exemption with the Department of Family and

Protective Services Child Care Licensing program, the Human Resources Code requires the City to annually adopt Standards of Care for these programs by Ordinance. These standards will ensure a minimum child/caregiver ratios, minimum employee qualifications, minimum building, health, and safety standards, and a mechanism for monitoring and enforcing the adopted local standards.

City Council in this instance must find the following: The City Council of the City of Plano adopts the Plano Parks and Recreation Youth Program Standards of Care for providing basic child care regulations for day camp activities operated by the City of Plano Parks and Recreation Department, which include staffing ratios, minimum qualifications, minimum facility, health and safety standards, and mechanisms for monitoring and enforcing the adopted local standards.

Strategic Plan Goal:

Financially Strong City with Service Excellence, Safe Large City, Partnering for Community Benefit

Plano Tomorrow Plan Pillar:

Social Environment

ATTACHMENTS:

Description	Upload Date	Type
Ordinance	3/27/2019	Ordinance

An Ordinance of the City of Plano, Texas, adopting Youth Program Standards of Care for the City of Plano; and providing a repealer clause, a severability clause, a savings clause, and an effective date.

WHEREAS, Texas Human Resources Code § 42.041(b)(14) establishes requirements for exempting recreational programs operated by municipalities for elementary age (5-13) children from childcare licensing requirements; and

WHEREAS, in order to receive exempt status for a youth recreation program, a municipality must adopt standards of care by ordinance after a public hearing for the program; and

WHEREAS, a public hearing for the Plano Parks and Recreation Youth Programs was held on April 8, 2019; and

WHEREAS, the Plano Parks and Recreation Youth Program Standards of Care will provide basic child care regulations for day camp activities operated by the City of Plano Parks and Recreation Department in accordance with Texas Human Resources Code § 42.041(b)(14).

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PLANO, TEXAS, THAT:

Section I. The City Council of the City of Plano adopts the Plano Parks and Recreation Youth Program Standards of Care for providing basic child care regulations for day camp activities operated by the City of Plano Parks and Recreation Department, which include staffing ratios, minimum qualifications, minimum facility, health and safety standards, and mechanisms for monitoring and enforcing the adopted local standards.

Section II. A copy of the Plano Parks and Recreation Youth Program Standards of Care, herein adopted, are attached hereto as Exhibit A and incorporated as if set forth in full.

Section III. All provisions of the Code of Ordinances of the City of Plano, codified or uncoded, in conflict with the provisions of this Ordinance are hereby repealed, and all other provisions of the Code of Ordinances of the City of Plano, codified or uncoded, not in conflict with the provisions of this Ordinance shall remain in full force and effect.

Section IV. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any phrase, clause, sentence, or section of this Ordinance shall be declared unconstitutional or invalid by any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any other remaining phrase, clause, sentence, paragraph or section of this Ordinance.

Section V. The repeal of any Ordinance or part of Ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such Ordinance or as discontinuing, abating, modifying or altering any penalty accruing or to accrue, or as affecting any rights of the municipality under any section or provisions at the time of passage of this ordinance.

Section VI. This Ordinance shall become effective immediately upon its passage.

DULY PASSED AND APPROVED this the 8th day of April, 2019.

Harry LaRosiliere, MAYOR

ATTEST:

Lisa C. Henderson, CITY SECRETARY

APPROVED AS TO FORM:

Paige Mims, CITY ATTORNEY



PLANO PARKS AND RECREATION YOUTH PROGRAM STANDARDS OF CARE

The Standards of Care are intended to be minimum standards by which the City of Plano Parks and Recreation Department will operate its Youth Programs. The programs operated by the City of Plano Parks and Recreation Department are recreational in nature and are not licensed by the state of Texas as certified day care programs.

GENERAL ADMINISTRATION

I. Definitions

- A. City Council: City Council of the City of Plano, Texas
- B. City: City of Plano
- C. Department: City of Plano Parks and Recreation Department
- D. Director: Plano Parks and Recreation Department Director or his/her designee.
- E. Parent(s): One or both Parent(s) or Guardian(s) who have legal custody and authority to enroll their child(ren) in a Plano Parks and Recreation Youth Program.
- F. Participant: A youth whose Parent(s) or Guardian(s) have completed all required registration procedures and has been deemed eligible to participate in a Plano Parks and Recreation Youth Program.
- G. Program Leader or Leader: Plano Parks and Recreation Department full-time, part-time, seasonal, temporary staff, or contract instructor who has been assigned responsibility to implement the Department's Youth Program.
- H. Program Manual: Notebook of policies, procedures, required forms, and organizational and programming information relevant to Plano Parks and Recreation Youth Programs.
- I. Program Site: Area or facility where Plano Parks and Recreation Youth Programs are held.
- J. Program Staff: Plano Parks and Recreation Department full-time, part-time, seasonal, and temporary staff, contract instructor or volunteer assigned responsibility for managing, administering, or implementing some or all portions of one or more Plano Parks and Recreation Department Youth Programs. This definition also includes Program Coordinator and Program Leader.
- K. Recreation Center: One type of facility used to host any program as listed in 1.I.

- L. Recreation Coordinator or Coordinator: Plano Parks and Recreation Department staff who has been assigned administrative responsibility for a Plano Parks and Recreation Department Youth Program.
- M. Superintendent: Plano Parks and Recreation employee with administrative responsibility over one or more facilities in which the Youth Programs are held.
- N. Youth Program or Program: Plano Parks and Recreation Department programs for elementary age (5-13 years) children lasting two (2) or more hours, three (3) days or more per week.

II. Organization

- A. The governing body of the Youth Program is the Plano City Council.
- B. Implementation of Plano Parks and Recreation Department Youth Programs Standards of Care is the responsibility of the Director and Program Staff.
- C. Youth Programs to which these Standards of Care will apply are Plano Parks and Recreation Department programs for elementary age (5-13 years) children lasting two (2) or more hours, three (3) days or more per week.
- D. Each Program Site will have a current copy of the Standards of Care available for the public and Program Staff.
- E. Parents/Guardians of Participants will be given access to the Standards of Care prior to the start of the Youth Program.
- F. Criminal background checks will be conducted on prospective Program Staff. If results of that criminal check indicate that an applicant has been convicted of any of the following offenses, he or she will not be considered for employment or contract:
 - a. A felony or a misdemeanor classified as an offense against a person or family,
 - b. A felony or a misdemeanor classified as public indecency,
 - c. Any offense that would potentially put the City of Plano at risk.
- G. In addition, checks of the Texas Department of Public Safety database for the Texas Sex Offender Registration Program will be conducted on prospective Program Staff. If results of that check indicate that an applicant is a registered sex offender, he or she will not be considered for employment or contract.

III. Inspection/Monitoring/Enforcement

- A. A Pre-summer inspection in May of each year of each Youth Program and site will be initiated by the Recreation Superintendent.
- B. Complaints regarding enforcement of the Standards of Care will be directed to the Recreation Coordinator. The Coordinator will be responsible for taking the necessary steps to resolve the problem. The Coordinator will record complaints regarding enforcement of the Standards of Care and their resolution. The Director will address serious complaints regarding enforcement of the Standards of Care and the complaints and the resolutions will be noted.
- C. The Director will make an annual report to the City Council on the overall status of the Youth Programs and their operation relative to compliance with the adopted Standards of Care.

IV. Enrollment

Before a child can attend a Youth Program, Parents/Guardians must register their child and provide the following information:

- a. Child's name, address, phone number
- b. Parents'/Guardians' name, address, and telephone number during program hours
- c. Proof of residency when appropriate
- d. Signed liability waiver (Camp Cimarron, Camp Connections only)

V. Suspected Abuse

- A. Program Staff will report suspected child abuse to the Texas Department of Family and Protective Services, in accordance with the Texas Family Code, telephone number, 1-800-252-5400.
- B. Program Staff will receive information related to child abuse identification and prevention, and how to report suspected abuse.

STAFFING — RESPONSIBILITIES AND TRAINING

VI. Recreation Coordinator (Coordinator) Qualifications

- A. Recreation Coordinators will be professional staff of the Department and will be required to have all Program Leader qualifications as outlined in Section 8 of this document.
- B. Coordinators should possess the following combination of experience and training.

- a. Working knowledge of recreation programming and facilities planning.
- b. Bachelor's degree in Recreation, Recreation Administration or related field.
- c. One year experience in developing and implementing recreation programs.
- d. Any work related experience resulting in acceptable proficiency levels in the above minimum qualifications is an acceptable substitute for the above specified education and experience requirements.
- e. Current certification in First Aid, Cardio Pulmonary Resuscitation (CPR) Adult and Child, and Automated External Defibrillator (AED).

VII. Recreation Coordinator Responsibilities

- A. Coordinators are responsible for administrating the Youth Program's operations in compliance with the adopted Standards of Care.
- B. Coordinators are responsible for recommending for hiring, supervising and evaluating Program Leaders.
- C. Coordinators are responsible for planning, overseeing and evaluating Youth Programs.

VIII. Program Leader (Leader) Qualifications

- A. Program Leaders will be full-time, part-time, seasonal, temporary staff, or contract instructor, who has been assigned responsibility to implement the Department's Youth Programs.
- B. Leaders should be able to consistently exhibit competency, good judgment and self-control when working with Participants.
- C. Leaders must relate to Participants with courtesy, respect, tolerance and patience.
- D. Leaders must pass a background investigation.

IX. Program Leader (Leader) Responsibilities

- A. Leaders will be responsible for providing Participants with an environment in which they can feel safe, enjoy wholesome recreation activities and participate in appropriate social opportunities with their peers.
- B. Leaders will be responsible to know and adhere to all City, Departmental, and Youth Program standards, policies and procedures that apply to the Youth Programs.

- C. Leaders must ensure Participants are released only to a Parent/Guardian or an individual designated by the Parent/Guardian. Release of Participants 7 years of age and older into the recreation center requires prior approval by the Parent/Guardian.

X. Training/Orientation

- A. The Department is responsible for ensuring Youth Program Staff has the training and information necessary to conduct the Youth Programs in accordance with the Standards of Care adopted by the City Council.
- B. Program Staff must be familiar with the Standards of Care for Youth Programs.
- C. Program Staff must be knowledgeable of appropriate procedures to handle emergencies.
- D. Program Staff will be trained in relevant areas including City, Department and Youth Program policies and procedures, recreation activities organization, safety issues, program organization, and other areas as required by assigned Youth Program.

OPERATIONS

XI. Staff-Participant Ratio

In a Youth Program, the standard ratio of Participants to Staff is a maximum of 20 to 1, based on age of Participants and average daily attendance.

XII. Discipline

- A. Program Staff will execute discipline and guidance in a consistent manner based on the best interests of Participants.
- B. There will be no cruel treatment or harsh punishment (physical or verbal abuse). Examples include, but are not limited to, striking a child, belittling, or screaming at a child.
- C. Program Staff will use brief, supervised, separation (time out) from the group if necessary.
- D. A sufficient number and/or severe nature of discipline incidents, as detailed in the Program Manual, may result in a Participant being suspended from the Youth Program immediately.
- E. Participants will be removed from the Program Site as soon as possible in instances of danger to other Participants or Staff, i.e., hitting or biting other Participants or Staff and damage to any City property.

XIII. Programming

- A. Program Staff will provide cultural, educational and recreational programs for each group of Participants according to their ages, interests and abilities.
- B. Activities will be appropriate to Participant's health, safety and well-being.
- C. Activities will be flexible and promote the Participant's emotional, social and mental growth.

XIV. Communication

- A. Each remote Program Site will have a cell phone available to allow the Site to be contacted by Program Staff. Each Program Site will have access to a cell phone for use in contacting Program Staff or making emergency telephone calls. At each Program Site the Coordinator will make the following telephone numbers accessible to all Program Staff:
 - a. City of Plano ambulance or emergency medical services
 - b. City of Plano Police Department
 - c. City of Plano Fire Department
 - d. Plano Parks and Recreation Department Administrative Office
 - e. Numbers at which Parents/Guardians may be reached
 - f. Telephone numbers and address for the Program Site itself
 - g. Telephone number of Coordinator's office
 - h. Poison Control

XV. Transportation

- A. Program Staff will be attentive and considerate of the Participants' safety during any transportation provided by the Program.
- B. During field trips, Program Staff will have authorization for emergency medical care and emergency contact information for each Participant.
- C. Program Staff will have a written list of the Participants in the group and will check the roll frequently, specifically before departure to and from destination.
- D. First aid supplies and a first aid and emergency guide will be available in all Youth Program vehicles that transport Participants.
- E. Seatbelts will be worn if provided.

- F. Participants will be oriented to expected behavior and safety rules.

FACILITY STANDARDS

XVI. Safety

- A. Program Staff will inspect Program Sites weekly checking for sanitation and safety concerns that might affect the health and safety of the Participants.
- B. Buildings, grounds and equipment on the Program Site will be inspected, cleaned, repaired and maintained to protect the health of the Participants.
- C. Program Site equipment and supplies will be safe for the Participants use.
- D. Program Staff will have first aid supplies available at each Program Site in a designated location, during transportation, and for the duration of any off-Site activity. Program Staff will have an immediate access to a guide for first aid and emergency care.

XVII. Fire

- A. In case of fire, danger of fire, explosion or other emergency, Program Staff's first priority is to evacuate the Participants to a pre-designated safe area.
- B. Each indoor Program Site will have an annual fire inspection by the Plano Fire Department, and the resulting report will detail any safety concerns observed. The report will be forwarded to the Director who will review it and establish the deadline and criteria for compliance.
- C. Each indoor Program Site will have at least one fire extinguisher approved by the Fire Marshall readily available to all Program Staff.

XVIII. Health

- A. Illness or Injury
 - a. A Participant who is considered to be a health or safety concern to other Participants or Program Staff will not be admitted to the Youth Program.
 - b. Illnesses and injuries will be handled in a manner to protect the health of all Participants and Program Staff. Participants having a fever over 100 degrees will not be allowed back into the Program for 24 hours.
 - c. Program Staff will follow emergency procedures for injured Participants or for Participants with symptoms of an acute illness as specified in the Program Manual.

- d. Program Staff will follow the recommendations of the Texas Department of State Health Services concerning the admission or readmission of any Participant after a communicable disease and a doctor's note may be required allowing Participant's re-admission to the Program.
- e. Should Program Staff suspect that a Participant may have a communicable disease (pink eye, lice, ring worm, strep throat, etc.), the Parent will be asked to pick up the child immediately. A doctor's note may be required before the Participant may return to the Program.

B. Medications

- a. Medications are considered to be any pills, liquids, inhalers, sprays, eye drops, ear drops, cough drops or topically applied creams or ointments that are expected to relieve symptoms.
- b. Any medication, prescription or over the counter, must be accompanied by a completed Medication Administration Request and Authorization Form and turned in to the Parks and Recreation staff member overseeing the program. Staff may require renewal of the form at any point in time.
- c. Written permission from parents and physician is required for participants to carry and self-administer medications. Staff may require renewal of the written permission at any time. Only insulin, asthma reliever inhalers or emergency epinephrine, will be allowed as self-carry medications. All other medications must be turned in and administered by Parks and Recreation staff.
- d. Only medications that cannot be given at home will be given during program hours.
- e. Only a one day supply of medication will be accepted each day.
- f. It is recommended that the first dose of any medication be given at home where the parent can monitor the effects.
- g. Intramuscular injections (IM) will only be administered by Parks and Recreation staff in life-threatening situations per physician emergency action plans. Injections, intravenous (IV) medications, rectal medications and medications that require special knowledge, skills or training to administer will not be administered by Parks and Recreation staff. Should these be necessary, a parent must contact Plano Parks and Recreation at least 2 weeks prior to the start of the program so arrangements for proper medication administration can be made.

- h. Prescription and OTC medication must be in the original labeled pharmacy container and will be administered in compliance with the prescription instructions printed on the label.
- i. Expired medications will not be administered.

C. Toilet Facilities

- a. Each Program Site will have toilets located and equipped so Participants can use them independently and Program Staff can monitor as needed.
- b. There will be one toilet for every 30 Participants. Urinals may be counted in the ratio of toilets to Participants, but will not exceed 50% of the total number of toilets.
- c. An adequate number of lavatories will be provided.

D. Sanitation

- a. Each indoor Program Site will have adequate light, ventilation, air conditioning and heat.
- b. Each Program Site will have an adequate supply of water meeting the Texas Department of State Health standards for drinking water. Water will be supplied to the Participants in a safe and sanitary manner.
- c. Garbage will be removed from Program Sites daily.
- d. All waste matters will be kept in a leak-proof, covered container.

E. Special Needs

- a. Every reasonable accommodation will be made to address special needs Participants.
- b. For health and safety reasons, special needs Participants must provide a personal attendant for assistance in feeding, changing of clothes, and using the restroom.